

**MEMORANDUM
COUNTY OF PLACER
DEPARTMENT OF ADMINISTRATIVE SERVICES
PROCUREMENT SERVICES DIVISION**

TO: Honorable Board of Supervisors
FROM: Brett Wood, Purchasing Manager
DATE: September 1, 2015
SUBJECT: Access Control System Conversion – Bi-JaMar, Inc. dba Quality Sound

ACTION REQUESTED

1. Authorize rejection of all bids received for the Access Control System Conversion Project under Bid No. 10455; and
2. Approve the award of competitive Bid No. 10476 to Bi-JaMar, Inc. dba Quality Sound of Stockton, CA for the Access Control System Conversion Project Rebid in the amount of \$71,998. Funding is provided by the Department of Public Works and Facilities in the FY 2015-16 Proposed Budget.

BACKGROUND

The IDentiPass system has been in place as the County standard for electronic access controls since 1998 when it was first installed at the Finance Administration Building. This system provides the ability to track entry and egress as well as permitting more flexible access permission and is currently used at the Administration Building, Auburn Justice Center, Community Development Resource Center, Children's Emergency Shelter, Rockling Library, and Bill Santucci Justice Center Building B. It provides for prompt, flexible and convenient programming for County staff and contractors without providing keys, which are much more difficult and costly to change out if lost or if entry permission is no longer granted.

The current system is migrating to an upgraded hardware and software system after 16 years of service. The new Premisys system will replace the IDentiPass system, which is no longer supported by the software publisher for service or parts. Furthermore, the new computer operating system deployed County-wide will not operate the old IDentiPass system.

On March 25, 2014, your Board authorized the Purchasing Manager to solicit bids for this project. Bids were opened on May 26, 2015, and two bid responses were received. During evaluation of the bids, it became apparent that the bidders were confused about the requirement to include spare parts in their bid pricing. Procurement determined that the bid language for this requirement was ambiguous; therefore, bid responses could not be evaluated fairly. As a result, Procurement recommended and the department concurred with a decision to reject all bids, revise the bid language, and re-solicit bids.

A rebid was released on July 8, 2015. Sixty-two firms were notified of the bid via email on Public Purchase, fifteen firms accessed the bid documents, and two firms submitted formal bid responses. The responses were evaluated in accordance with the criteria stated in the bid solicitation. Based on the evaluation of the responses received, Bi-JaMar, Inc. dba Quality Sound is the lowest responsive and responsible bidder. The recommended contractor possesses the appropriate contractor licenses and is registered with the Department of Industrial Relations. The department concurs with Procurement's recommendation.

Therefore, your Board's approval is required to proceed with the award of Bid No. 10476 in the total amount of \$71,998.

FISCAL IMPACT

The cost of the Access Control System Conversion Project is \$71,998 and is budgeted in the Department of Public Works and Facilities FY2015-16 Proposed Budget, Capital Project 04881-Building Systems Upgrade.

cc: Valerie Bayne, Administrative Services Manager, Department of Public Works and Facilities