

**MEMORANDUM  
DEPARTMENT OF PUBLIC WORKS AND FACILITIES  
COUNTY OF PLACER**

To: Honorable Board of Supervisors Date: October 6, 2015  
From: Ken Grehm, Director of Public Works and Facilities  
By: Will Garner, Public Works Manager-Transit Services  
Subject: **Transit / FY 2015-16 Local Transportation Fund Claim / Placer County  
Transportation Planning Agency**

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**ACTION REQUESTED**

Adopt a Resolution to approve the 2015-16 Local Transportation Fund Claim from the Placer County Transportation Planning Agency in the amount of \$5,405,273 to fund Placer County Transit, Tahoe Area Regional Transit, and Placer County road maintenance activities.

**BACKGROUND**

The Local Transportation Fund is derived from one quarter (1/4) cent of the retail sales tax. Under State law, the County Auditor Controller's Office provides an annual estimate of the LTF to the Placer County Transportation Planning Agency (PCTPA) and the Tahoe Regional Planning Agency (TRPA). These agencies then apportion the LTF to jurisdictions based on a proportion of population with the County.

Staff is recommending that Placer County allocate \$2,401,673 from the LTF apportioned by PCTPA to Placer County Transit operations, \$1,003,600 for TART operations and \$2,000,000 for annual road maintenance for FY 2015-16 for a total of \$5,405,273. The revenue for the prior year was \$5,414,204.

In order for Placer County to receive the funds, it is necessary for your Board to execute a claim requesting the Local Transportation funds. An LTF Claim in the amount of \$5,405,273 is attached for signature by the Chair, and will be submitted to the PCTPA on behalf of the Department of Public Works and Facilities.

**ENVIRONMENTAL CLEARANCE**

The proposed action is not a project as defined by Public Resources Code Section 21065 and is therefore exempt from environmental review under CEQA.

**FISCAL IMPACT**

The revenue of LTF funds is budgeted in the Department of Public Works and Facilities Budget within the appropriations for PCT and TART in the Transportation Development Act line item #6170, and in the Road Maintenance appropriation in the Local Sales Tax line item #6157. The LTF revenue is \$23,700 less than budgeted for PCT, however there will be sufficient other revenue to cover this shortfall.

Attachment 1 - Resolution

Attachment 2 - Claim for Local Transportation Funds

Attachment 3 - PCTPA LTF Annual Claim for Project and Financial Plan

# Before the Board of Supervisors County of Placer, State of California

**In the matter of:** A Resolution authorizing the Chair of the Board of Supervisors to approve a claim in the amount of \$5,405,273 for 2015/2016 Local Transportation Funds (LTF) and submit to the Placer County Transportation Agency.

**Resol. No:** \_\_\_\_\_

**The following Resolution was duly passed by the Board of Supervisors of the County of Placer at a regular meeting held on October 6, 2015 by the following vote on roll call:**

**Ayes:**

**Noes:**

**Absent:**

**Signed and approved by me after its passage.**

\_\_\_\_\_  
**Chair, Board of Supervisors**

**Attest:**

\_\_\_\_\_  
**Clerk of said Board**

**WHEREAS**, the County of Placer is eligible to apply for and receive funds from the Local Transportation Fund (LTF) for transit capital, transit operating, and road/maintenance assistance; and

**WHEREAS**, the Placer County Transportation Planning Agency (PCTPA) includes an allocation in the amount of \$2,401,673 for operating and capital assistance for Placer County Transit for Fiscal Year 2015-16; and

**WHEREAS**, the Placer County Transportation Planning Agency (PCTPA) includes an allocation in the amount of \$1,003,600 for operating and capital assistance for Tahoe Area Regional Transit for Fiscal Year 2015-16; and

**WHEREAS**, the PCTPA includes an allocation in the amount of \$2,000,000 for annual street/road maintenance for Placer County for Fiscal Year 2015-16.

**NOW, THEREFORE, BE IT RESOLVED**, by the Board of Supervisors of the County of Placer, State of California, that the Chair of the Board of Supervisors is authorized and directed to execute the attached 2015-16 Local Transportation Fund Claim to the Placer County Transportation Planning Agency in the amount of \$5,405,273 TDA Article 4: Transit Operations and Capital in the amount of \$3,405,273 and TDA Article 8(a): Streets and Roads Maintenance in the amount of \$2,000,000.

**PCTPA LTF ANNUAL CLAIM FORM**  
**PROJECT AND FINANCIAL PLAN**

Briefly describe all proposed projects and indicate proposed expenditures by your agency for the ensuring fiscal year for purposes related to public transportation, pedestrian and bicycle facilities, and streets and roads. Provide each project a title and number. (Use additional forms as necessary)

Claimant PLACER COUNTY

Fiscal Year 2015/16

Brief Project Description	Project Cost	Source of Funding
Placer County Transit Operations 2015/2016	Salaries & Benefits	\$2,672,700
	Services & Supplies	\$3,681,700
	Other	\$100,000
	Contingency	\$115,000
	<b>TOTAL</b>	<b>\$6,569,400</b>
	<b>LTF - PCTPA</b>	<b>\$2,401,673</b>
	STA - PCTPA	\$500,000
	FTA 5311	\$793,000
Fares	\$783,700	
Other Agency	\$1,579,100	
Other Funds	\$140,000	
Interest	\$23,000	
Reserves	\$348,927	
<b>Total:</b>	<b>\$6,569,400</b>	
Placer County Transit Capital 2015/2016	15 Buses	\$6,223,300
	On-Board CCTV	\$58,000
	CNG Phase 3	\$576,900
	Passenger Info AVL	\$168,700
	<b>TOTAL</b>	<b>\$7,026,900</b>
FTA	\$4,266,000	
PROP 1B	\$2,694,700	
Capital Reserve	\$62,500	
<b>TOTAL</b>	<b>\$7,026,900</b>	
Tahoe Area Regional Transit Operations 2015/2016	Salaries & Benefits	\$1,764,000
	Services & Supplies	\$1,896,600
	Other	\$112,400
	Contingency	\$25,000
	<b>TOTAL</b>	<b>\$3,798,000</b>
LTF - TRPA	\$677,727	
<b>LTF - PCTPA</b>	<b>\$1,003,600</b>	
STA - TRPA	\$164,878	
STA - PCTPA	TBD	
FTA 5311	\$654,700	
Fares	\$403,000	
Other	\$894,095	
<b>TOTAL</b>	<b>\$3,798,000</b>	
Tahoe Area Regional Transit Capital 2015/2016	6 Buses	\$3,209,300
	2 Way Radio	\$76,300
	Facility CCTV	\$40,000
	<b>TOTAL</b>	<b>\$3,325,600</b>
	FTA	\$870,500
Tahoe Trans. Dist.	\$125,000	
Traffic Mit Fee	\$174,000	
Prop 1b	\$2,061,600	
Reserves	\$94,500	
<b>TOTAL</b>	<b>\$3,325,600</b>	
<b>TOTAL TRANSIT</b>	<b>\$2,719,900</b>	<b>\$20,719,900</b>
Miscellaneous roadway maintenance activities	\$2,000,000	<b>LTF - Article 8a</b> \$ 2,000,000
		Other Revenue \$20,719,900
<b>TOTAL STREETS AND ROADS</b>	<b>\$22,719,900</b>	<b>TOTAL</b> <b>\$22,719,900</b>
<b>TOTAL LTF - PCTPA</b>		<b>\$5,405,273</b>

**CLAIM FOR LOCAL TRANSPORTATION FUNDS**  
**TRANSIT PURPOSES**

TO: PLACER COUNTY TRANSPORTATION PLANNING AGENCY  
 299 NEVADA STREET, AUBURN, CA 95603

FROM: CLAIMANT: Placer County Public Works and Facilities  
 ADDRESS: 3091 County Center Dr., Ste. 220  
Auburn, CA 95603  
 CONTACT PERSON: Cynthia Taylor  
 Phone: 530-745-7599 Email: ctaylor@placer.ca.gov

The \_\_\_\_\_ County of Placer \_\_\_\_\_ hereby requests, in accordance with the State of California Public Utilities Code, commencing with Section 99200 and the California Code of Regulations commencing with Section 6600, that this claim for Local Transportation Funds be approved for Fiscal Year 2015/2016, in the following amounts for the following purposes to be drawn from the Local Transportation Fund deposited with the Placer County Treasurer:

P.U.C. 99260a, Article 4, Transit Operations/Capital:	\$ <u>3,405,273</u>
P.U.C. 99275, Article 4.5, Community Transit Services:	\$ _____
P.U.C. 99400c, Article 8c, Contracted Transit Services:	\$ _____
C.C.R. 6648, Capital Reserve:	\$ _____
P.U.C. 99400e, Article 8e, Capital for Contracted Services:	\$ _____

When approved, this claim will be transmitted to the Placer County Auditor for payment. Approval of the claim and payment by the County Auditor to the applicant is subject to such monies being available for distribution, and to the provisions that such monies will be used only in accordance with the terms of the approved annual financial plan and budget. Claimant must submit a complete Fiscal and Compliance Audit for the prior fiscal year prior to issuance of instructions to the County Auditor to pay the claimant.

**APPROVED:**

PLACER COUNTY  
 TRANSPORTATION PLANNING AGENCY  
 BOARD OF DIRECTORS

APPLICANT

BY: \_\_\_\_\_  
 (signature)

BY: \_\_\_\_\_  
 (signature)

TITLE: \_\_\_\_\_

TITLE: Chair, Board of Supervisors

DATE: \_\_\_\_\_

DATE: \_\_\_\_\_

**CLAIM FOR LOCAL TRANSPORTATION FUNDS**  
**STREETS & ROADS PURPOSES**

TO: PLACER COUNTY TRANSPORTATION PLANNING AGENCY  
299 NEVADA STREET, AUBURN, CA 95603

FROM: CLAIMANT: Placer County Department of Public Works  
ADDRESS: 3091 County Center Drive, Suite 220  
Auburn, CA 95603  
CONTACT PERSON: Cynthia Taylor  
Phone: 530-745-3599 Email: ctaylor@placer.ca.gov

The \_\_\_\_\_ County of Placer \_\_\_\_\_ hereby requests, in accordance with the State of California Public Utilities Code commencing with Section 99200 and the California Code of Regulations commencing with Section 6600, that this claim for Local Transportation Funds be approved for Fiscal Year \_\_\_\_\_ 2015/2016 \_\_\_\_\_, for street and road purposes (P.U.C. 99400a) in the amount of \$ \_\_\_\_\_ 2,000,000 \_\_\_\_\_ to be drawn from the Local Transportation Fund deposited with the Placer County Treasurer:

When approved, this claim will be transmitted to the Placer County Auditor for payment. Approval of the claim and payment by the County Auditor to the applicant is subject to such monies being available for distribution, and to the provisions that such monies will be used only in accordance with the terms of the approved annual financial plan and budget. Claimant must submit a complete Fiscal and Compliance Audit for the prior fiscal year prior to issuance of instructions to the County Auditor to pay the claimant.

**APPROVED:**

PLACER COUNTY  
TRANSPORTATION PLANNING AGENCY  
BOARD OF DIRECTORS

APPLICANT

BY: \_\_\_\_\_  
(signature)

BY: \_\_\_\_\_  
(signature)

TITLE: \_\_\_\_\_

TITLE: Chair, Board of Supervisors

DATE: \_\_\_\_\_

DATE: \_\_\_\_\_