MEMORANDUM
COUNTY OF PLACER
DEPARTMENT OF ADMINISTRATIVE SERVICES
PROCUREMENT SERVICES DIVISION

TO: Honorable Board of Supervisors

FROM: Brett Wood, Purchasing Manager

DATE: October 6, 2015

SUBJECT: Change Order – NTT Data, Inc.

ACTION REQUESTED

1. Approve Change Order No. 2 with NTT Data, Inc. for additional professional services in support of the PeopleSoft 9.2 and ePerformance Projects in the amount of $93,590, resulting in a total contract value of $910,142. Funded by the Countywide Systems Fund and the Administrative Services Department's FY 2015-16 Final Budgets.

BACKGROUND

On January 20, 2015 your Board approved a contract with NTT Data for the PeopleSoft Payroll & Personnel Management System upgrade and related professional services for the implementation of a new ePerformance module.

The Administrative Services Department's Information Technology Division, the Auditor-Controller's Office and the Personnel Department made significant progress towards the implementation of the PeopleSoft 9.2 and ePerformance Projects over the past several months. These projects are scheduled to be completed by December 2015.

On June 29, 2015 Change Order No. 1 in the amount of $49,800 was issued by the Procurement Division as requested by the Information Technology Division to augment internal technical resources that remained vacant due to difficulties in the recruitment of senior Oracle database administrator positions and costs related to the implementation of Oracle's Secure Enterprise Search Engine identified during the project's fit-gap process.

Staff is estimating an additional $93,590 is required in professional services to fully implement and complete these projects. Services include technical and functional support required to augment County resources, resolve issues and tasks requiring complex technical knowledge that are currently beyond the County's technical experience. Additional post production support is also included with this request.

The change order amount of $93,590 exceeds the Purchasing Manager's authority and PPM 2.1(g) requires Board approval for a contract change in an amount greater than ten percent.

FISCAL IMPACT

The cost of the Change Order No. 2 is budgeted in the Countywide Systems Fund and the Administrative Services Department's FY 2015-16 Final Budgets.

Cc: Allison McCrossen, Principal Management Analyst
Bryan Hacker, Senior Management Analyst
Kathy Buchanan, Deputy Director of Information Technology
Melissa Nunnink, Administrative & Fiscal Operations Manager