

**MEMORANDUM
COUNTY OF PLACER
DEPARTMENT OF ADMINISTRATIVE SERVICES
PROCUREMENT SERVICES DIVISION**

TO: Honorable Board of Supervisors
FROM: Brett Wood, Purchasing Manager
DATE: November 3, 2015
SUBJECT: Laundry Truck – State of California Governor’s Office of Emergency Services 1122 Public Safety Procurement Program

ACTION REQUESTED

Approve the award of a negotiated purchase order to the State of California Governor’s Office of Emergency Services 1122 Public Safety Procurement Program of Mather, CA for the purchase of one new laundry truck on behalf of the Sheriff’s Office in the amount of \$93,286. Funding is provided by the Sheriff’s Office FY 2015-16 Final Budget.

BACKGROUND

The Sheriff’s Office Fleet Division (PCSO) uses laundry trucks to transport laundry between the Auburn Justice Center and the South Placer Justice Center. The department has identified a laundry truck that is nearing the end of its useful life and is becoming cost prohibitive to repair. The department requested to purchase one new, current model year laundry truck utilizing pricing from the current State of California Governor’s Office of Emergency Services 1122 Public Safety Procurement Program (CalOES 1122 PSPP). The new truck will improve the department’s laundry operations throughout Placer County and will also help to reduce the department’s current equipment maintenance and repair costs.

All equipment, supplies, and services purchased through the CalOES 1122 PSPP have been properly documented and satisfy the requirements of the Competition in Contracting Act (Pub. Law 98-369) and Federal Acquisition Regulation (FAR) Part 5, Publicizing Contract Actions. The Sheriff’s Office obtained authorization to purchase the vehicles from the CalOES 1122 PSPP and obtained program pricing for this purchase.

Purchasing Policy Manual Section 1.3(e)(1) permits an exemption to the competitive bidding process for purchases made from other governmental agency agreements. The CalOES 1122 PSPP meets this criterion. The department and Procurement Services agree that purchasing the laundry truck through the CalOES 1122 PSPP is a cost-effective solution.

Therefore, your Board’s approval is required to proceed with the award of a purchase order to CalOES 1122 PSPP in the total amount of \$93,286.

FISCAL IMPACT

This vehicle is budgeted and included in the Master Fixed Asset List in the Sheriff’s Office FY 2015-16 Final Budget. There is no impact to the General Fund.

cc: Mark Giacomini, Administrative Services Manager – Sheriff’s Office
Virginia Valenzuela, Senior Administrative Services Officer – Sheriff’s Office

