

**MEMORANDUM
COUNTY OF PLACER
ADMINISTRATIVE SERVICES DEPARTMENT
PROCUREMENT SERVICES DIVISION**

TO: Honorable Board of Supervisors
FROM: Brett Wood, Purchasing Manager
DATE: November 17, 2015
SUBJECT: Blanket Purchase Order Change Order – Fishers Wastewater Services

ACTION REQUESTED

Approve Blanket Purchase Order change order with Mark A. Fisher, dba Fishers Wastewater Services of Grass Valley, CA to continue to provide staffing at the Sewer Maintenance District 1 waste water treatment plant facility, in the amount of \$330,000 and increasing the total to \$380,000. Funding is included in the Sewer Maintenance District 1 FY 2015-16 Final Budget.

BACKGROUND

In October 2013, your Board approved an agreement with the City of Lincoln for the Mid-Western Placer Regional Sewer Project (Regional Sewer) to decommission the existing Sewer Maintenance District 1 (SMD 1) Wastewater Treatment Plant (WWTP) located in North Auburn, construct a pump station and pipeline from North Auburn to Lincoln, and construct additional treatment capacity at the City of Lincoln's treatment facility. Construction of the Regional Project began in December 2013. Completion of the project will bring SMD1 into compliance with its discharge permit and accompanying Cease and Desist Order issued by the California Regional Water Quality Control Board. SMD 1 WWTP was scheduled to be completed by September 1, 2015. In anticipation of the decommissioning of the SMD 1 WWTP, staff either retired or took other positions within the County or with other agencies.

In order to ensure there was adequate staffing for the WWTP as staff retired or took other positions, a Blanket Purchase Order (BPO) number BP022069 was awarded to Mark A. Fisher, dba Fishers Wastewater Services in the amount of \$50,000 to provide staffing for treatment plant operators. This provided on call coverage for vacations and other staffing shortages as they arise until the closure of SMD1 WWTP. The initial BPO award amount of \$50,000 was based on staffing levels at the time of execution of contract and the progress that had been made on the Regional Sewer Project.

In September 2015, the County was notified by the City of Lincoln that the startup of the Regional Sewer would be delayed until summer 2016 due to delays in completing the pipeline portion of the project.

In order to continue to operate the SMD 1 WWTP, additional funds are needed to continue the services provided by Fishers Wastewater Services. The department is estimating that an additional \$330,000 is required for services for the completion of the Regional Project through the BPO contract period of December 31, 2016.

An evaluation of services required by the department will be conducted to determine the most cost effective and appropriate level of service being provided. The BPO can be cancelled should an alternative method be deemed more effective.

The increase amount of \$330,000 exceeds the Purchasing Manager's authority and PPM 2.1(g) requires Board approval for a contract change in an amount exceeding \$50,000. Upon your Board's approval, the BPO's not to exceed amount will be increased to \$380,000.

FISCAL IMPACT

The \$330,000 increase in the Blanket Purchase Order with Fishers Wastewater Services is included in the FY 2015-16 Sewer Maintenance District 1 Final Budget.

cc: David Atkinson, Utility Program Manager, Department of Public Works and Facilities, Utility Division
Valerie Bayne, Administrative Services Manager, Department of Public Works and Facilities