

**MEMORANDUM
COUNTY OF PLACER
DEPARTMENT OF ADMINISTRATIVE SERVICES
PROCUREMENT SERVICES DIVISION**

TO: Honorable Board of Supervisors
FROM: Brett Wood, Purchasing Manager
DATE: December 8, 2015
SUBJECT: CommVault Software – ePlus Technology Inc.

ACTION REQUESTED

Approve the award of competitive Bid No. 10505 to ePlus Technology Inc. of Rocklin, CA for the purchase of CommVault software for the Department of Administrative Services' Information Technology Division in the amount of \$62,615. Funding is provided by the Department of Administrative Services FY 2015-16 Final Budget.

BACKGROUND

Administrative Services' Information Technology Division (IT) utilizes CommVault software to backup, and recover data which resides on the Countywide Enterprise Network. CommVault enables the IT administrators to backup an entire server and the data within a server at any time and recover it accurately and quickly. CommVault provides the County the ability to keep a copy of its data synchronized to a disaster recovery site in the event of loss of the County's main data center. This software is utilized to archive files in order to keep the active data that is being utilized to an optimal size, which also increases network performance. The number of CommVault licenses required for this data management is dependent on the amount of data that is stored on the County network.

IT has recently identified a need for additional CommVault licenses to keep pace with an increased volume of data which is being managed on the Countywide Enterprise Network. The Procurement Services Division developed Invitation for Bids No. 10505 to solicit competitive pricing for the required licenses and related support. The bid was distributed via the County's e-Procurement platform to one-hundred-twenty-four potential bidders. Twenty-three bidders viewed the bid online and a total of three bids were received. The bids were evaluated based on the total cost for all line items in the bid. The lowest responsive and responsible bidder is ePlus Technology Inc. of Rocklin, CA with a total bid of \$62,615. The County has purchased CommVault licenses and related support from this vendor in the past, with favorable results.

FISCAL IMPACT

Upon your Board's approval, a purchase order will be awarded to ePlus Technology in the amount of \$62,615. This expense has been budgeted appropriately in the FY 2015-16 Final Budget.

cc: Kathy Buchanan, Deputy Director of Information Technology
Melissa Nunnink, Administrative Fiscal and Operations Manager
Michael Spak, Information Technology Manager

