

**MEMORANDUM
COUNTY OF PLACER
DEPARTMENT OF ADMINISTRATIVE SERVICES
PROCUREMENT SERVICES DIVISION**

TO: Honorable Board of Supervisors
FROM: Brett Wood, Purchasing Manager
DATE: December 8, 2015
SUBJECT: Total Protection for Data Loss Prevention Hardware and Software - Aurora Enterprises

ACTION REQUESTED

1. Approve the award of a purchase order to Aurora Enterprises of Torrance, CA for the acquisition of Total Protection for Data Loss Prevention hardware, software, training, first year warranty, and related implementation services, in the amount not-to-exceed of \$92,838. Funded by the Administrative Services Department's Information Technology Division's FY 2015-16 Final Budget;
2. Add Total Protection for Data Loss Prevention hardware appliance to the County's FY 2015-16 Master Fixed Asset List and approve the resulting Technical Budget Revision in the amount of \$9,007 within the appropriate account(s) of the FY 2015-16 Information Technology Division's Budget; and authorize the Director of Administrative Services and the Purchasing Manager to sign the resulting procurement documents and take the necessary actions to implement the Total Protection for Data Loss Prevention solution.

BACKGROUND

The Administrative Services Department's Information Technology Division (Department) is responsible for the management and security of the County's Enterprise Data Network. The Department relies on a host of hardware, software and managed services to proactively identify threats and prevent unauthorized and potentially malicious access to the County's Enterprise Data Network (Network) and information technology infrastructure.

In our continued effort to develop security strategies for the protection of sensitive data on the County's Network, in the cloud, or residing on user endpoints, the Department's Security Group evaluated the capabilities of multiple data loss prevention solutions. Based on their evaluation, it was determined that Aurora Enterprises' Total Protection for Data Loss Prevention solution best met the County's requirements for safeguarding the County's information technology assets.

On November 17, 2015, Aurora Enterprises provided the Department with a proposal in the amount of \$92,838 for the acquisition of an enterprise class Total Protection for Data Loss Prevention (DLP) solution that integrates with the County's existing security platform. The DLP solution will provide the Department's Security Group with the necessary tools to gain visibility into how personal identifiable information (PII) is being stored, accessed, and managed by County employees. PII data includes individual's name, social security number, date of birth, medical information or financial information. This added layer of protection will align existing business processes with information security best practices and reduce the risk of a data breach.

In accordance with Purchasing Policy Manual 1.3(i), information technology services and equipment, software, installation, maintenance and training purchases may be exempted from the normal competitive bid process. Therefore, in order to proceed with the actions being requested above, your Board's approval is required.

FISCAL IMPACT

The resulting purchase order in the total amount of \$92,838 will be funded by the Administrative Services Department's Information Technology Division's FY 2015-16 Final Budget. The requested Technical Budget Revision within the appropriate accounts of the Information Technology Division's budget to support this purchase is also attached. The annual software licensing and hardware maintenance costs are \$36,000 and will be budgeted appropriately in subsequent budget years.

Cc: Melissa Nunnink, Administrative Fiscal & Operations Manager
Jonathan Schmidt, Budget Analyst
Kathy Buchanan, Deputy Director of Information Technology
Jarrett Thiessen, Information Technology Manager

Attachment: Master Fixed Asset Addition
Budget Revision

<u>DESCRIPTION</u>	<u>AMOUNT</u>
Total Protection for Data Loss Prevention Appliance	\$9,007
Total Fixed Asset	\$9,007

