

**MEMORANDUM  
DEPARTMENT OF PUBLIC WORKS AND FACILITIES  
COUNTY OF PLACER**

To: Honorable Board of Supervisors

Date: December 8, 2015

From: Ken Grehm, Director of Public Works and Facilities  
By: Peter Kraatz, Assistant Director of Public Works

Subject: Engineering / California Tahoe Conservancy Lease Revenue

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**ACTION REQUESTED**

Adopt a Resolution authorizing the Director of Public Works and Facilities, or designee, to execute future California Tahoe Conservancy agreements for revenues derived from leases on California Tahoe Conservancy properties within Placer County, and used for water quality improvements.

**BACKGROUND**

The California Tahoe Conservancy (CTC) receives income from long-term leases to private individuals for the use of CTC-owned parcels within the Tahoe Basin. In accordance with applicable state legislation, the CTC is obligated to transfer 25 percent of gross lease revenue to the jurisdiction in which the parcels are located. For Placer County, these CTC lease revenues average around \$30,000 per year. The transfer of funds is made in accordance with an annual written agreement between the State and Placer County. Historically, this agreement has been approved each year by your Board. As an alternative to annual Board approval, the Department of Public Works and Facilities is proposing a resolution authorizing the department Director to execute the agreement in the current year, and in subsequent years, subject to County Counsel and Risk Management review and approval.

Pursuant to CTC guidelines, a minimum of 50 percent of the funds must be used for water quality improvements in the Tahoe Basin. The remainder of the funding consists of discretionary funds, and the Department will continue to utilize these funds for stormwater quality permit implementation in the Lake Tahoe Basin portion of Placer County. Should an alternate use of the discretionary portion of CTC lease revenues be preferred, the department will solicit approval from the Board of Supervisors.

**ENVIRONMENTAL CLEARANCE**

This action is not a project as defined in Section 15378 of the California Environmental Quality Act (CEQA) and is exempt from CEQA requirements.

**FISCAL IMPACT**

The CTC will provide annual lease revenue agreements for execution by the Director of Public Works and Facilities, or designee. These agreements will be executed on an annual basis, with the funds being made available for use the following fiscal year in the Department's budget.

Attachment 1 - Resolution

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**Before the Board of Supervisors  
County of Placer, State of California**

In the matter of: A RESOLUTION AUTHORIZING  
THE DIRECTOR OF PUBLIC WORKS AND  
FACILITIES, OR DESIGNEE, TO EXECUTE ANNUAL  
CALIFORNIA TAHOE CONSERVANCY LEASE  
REVENUE AGREEMENTS

Resol. No. \_\_\_\_\_

The following Resolution was duly passed by the Board of Supervisors of the County of Placer  
at a regular meeting held on \_\_\_\_\_ by the following vote on roll call:

Ayes:

Noes:

Absent:

Signed and approved by me after its passage.

\_\_\_\_\_  
Chair, Board of Supervisors

Attest:  
Clerk of said Board

\_\_\_\_\_  
\_\_\_\_\_  
**BE IT RESOLVED AND ORDERED** by the Board of Supervisors of the County of Placer, State of California, that this Board authorizes the Director Of Public Works and Facilities, or designee, to execute future California Tahoe Conservancy (CTC) agreements between the State of California and Placer County for receiving annual revenues derived from leases on CTC properties within Placer County.