

**MEMORANDUM
DEPARTMENT OF FACILITY SERVICES
COUNTY OF PLACER**

To: Honorable Board of Supervisors Date: December 8, 2015

From: Ken Grehm, Director of Public Works and Facilities
Valerie Bayne, Administrative Services Manager

Subject: Administration / Facility Asset Management Software Upgrade

ACTION REQUESTED

Authorize the Purchasing Manager to execute an agreement with Accruent Incorporated, upon approval of County Counsel and Risk Management and approve any necessary change orders consistent with the County Purchasing Manual and Section 20142 of the Public Contract Code for the installation of hardware and software to affect the upgrade of the facility asset and lease management software in an amount not-to-exceed \$150,000 funded by the Capital Projects Fund, Project 4811-Building Systems Upgrade.

BACKGROUND

In recognition of a need to streamline operations and improve the quality of information supporting County real estate, parks and structural assets, staff worked to identify and purchase an improved facility management system in 2008. The Facility Asset Management System (FAMS) consists of modules that integrate facility asset information including real property management, maintenance asset management, and occupancy management.

The current system has been in operation for seven years and will no longer be supported by the software publisher. After meeting with the County's Information Technology division, it has been recommended that the current database be migrated to an upgraded hardware and software system that will reside on the Cloud.

ENVIRONMENTAL CLEARANCE

This an administrative action, does not constitute a project, and is not subject to Environmental Quality act Guidelines Section 15378(b)(5).

FISCAL IMPACT

The total project cost is estimated at \$200,000 which includes upgrade costs and project support from the Administrative Services Department. There are sufficient funds in the Capital Projects Fund, project 4811 – Building Systems Upgrade, for the hardware and software upgrade costs of approximately \$150,000 and \$50,000 for staff costs and contingencies in order to complete the software upgrade.

