

**MEMORANDUM  
COUNTY OF PLACER  
DEPARTMENT OF ADMINISTRATIVE SERVICES  
PROCUREMENT SERVICES DIVISION**

TO: Honorable Board of Supervisors  
FROM: Brett Wood, Purchasing Manager  
DATE: January 5, 2016  
SUBJECT: Preparation of Environmental Impact Reports – Various Firms

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**ACTION REQUESTED**

Approve the award of competitive Request for Qualifications No. 10504 for Preparation of Environmental Impact Reports and adopt a list of qualified firms effective for a three-year period of January 5, 2016 through December 31, 2019; and

Approve option to renew the resulting Qualified List on a year-to-year basis for two additional one-year terms.

**BACKGROUND**

The Placer County Environmental Review Ordinance requires that Environmental Impact Reports (EIRs) prepared for private and public projects must be prepared by consultants under contract to Placer County. This provision is mandatory for all projects. The services are utilized on an as-needed basis. The County will execute three-party contracts by and between the County, the Consultant, and the applicant for the preparation of EIRs for private projects, and the County will negotiate and execute contracts directly with the Consultants for the preparation of EIRs for projects undertaken by the County.

To identify a list of qualified firms who can prepare EIRs and other related environmental documents for private and public projects in Placer County, the Community Development Resource Agency (CDRA) enlisted the assistance of the Procurement Services Division to develop Request for Qualifications (RFQ) No. 10504. Two hundred sixty-one firms were notified of the solicitation, seventy- one firms accessed the documents, and formal responses were received from fifteen firms.

An evaluation panel comprised of representatives from CDRA reviewed the responses in accordance with the evaluation criteria contained within the solicitation. The final list is based on a natural break occurring in the ranking of the firms. The qualified list is based strictly on the requirements and criteria of RFQ 10504 and do not in any way reflect the County's judgment of the responding firms' capabilities to perform work outside of this specific RFQ. A summary of the proposed firms for the qualified list is illustrated in the attachment.

Your Board's approval is required to ratify the panel's recommendation to list the top rated firms and adopt a qualified list for Preparation of Environmental Impact Reports effective for three years from January 5, 2016 through December 31, 2019.

**FISCAL IMPACT**

There is no immediate fiscal impact resulting from this action. Individual County contracts will be negotiated with one or more firms as needed, and the resulting expenditures will be funded from existing budgets or project funds, as appropriate. Expenditures for third party contracts will be funded by the applicants. Contracts of \$50,000.00 or less may be executed by the Purchasing Manager. The County Executive Officer may execute contracts up to the limit authorized by Section 25502.5 of the California Government Code. All County contracts exceeding \$50,000 for County initiated projects will require your Board's approval.

Attachment: Qualified List

cc: Michael J. Johnson, Agency Director, Community Development Resource Agency  
Crystal Jacobson, Principal Planner, Advanced Planning Environmental Coordinator  
Michele Kingsbury, Principal Planner

## QUALIFIED LIST

### PREPARATION OF ENVIRONMENTAL IMPACT REPORTS

<b>AECOM</b> 2020 L Street, Suite 400 Sacramento, CA 95811	Petra Unger or Matthew Gerken	
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	Fax:	916-414-5850
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<b>AES (Analytical Environmental Services)</b> 1801 7 <sup>th</sup> Street, Suite 100 Sacramento, CA 95811	David Zweig or Bibiana Alvarez	
	Phone:	916-447-3479
	Fax:	916-477-1665
	Email:	<a href="mailto:dzweig@analyticalcorp.com">dzweig@analyticalcorp.com</a> <a href="mailto:balvarez@analyticalcorp.com">balvarez@analyticalcorp.com</a>
<b>ASCENT Environmental, Inc.</b> 455 Capitol Mall, Suite 300 Sacramento, CA 95814	Sydney Coatsworth	
	Phone:	916-930-3185
	Fax:	916-444-3927
	Email:	<a href="mailto:sydney.coatsworth@ascentenvironmental.com">sydney.coatsworth@ascentenvironmental.com</a>
<b>DUDEK</b> 853 Lincoln Way, Suite 208 Auburn, CA 95603	Cathy Spence-Wells	
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<b>ECORP</b> 2525 Warren Dr Rocklin, CA 95677	Hal Freeman or Chris Stabenfeldt	
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	Fax:	916-782-9134
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<b>ESA (Environmental Science Associates)</b> 2600 Capitol Avenue, Suite 200 Sacramento, CA 95816	Brian Boxer	
	Phone:	916-564-4500
	Fax:	916-564-4501
	Email:	<a href="mailto:bboxer@esassoc.com">bboxer@esassoc.com</a>
<b>Hauge Brueck</b> 2233 Watt Avenue, Suite 300 Sacramento, CA 95825	Rob Brueck	
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	Fax:	916-273-4054
	Email:	<a href="mailto:rbuerck@haugebrueck.com">rbuerck@haugebrueck.com</a>
<b>HELIX Environmental Planning</b> 11 Natoma Street, Suite 155 Folsom, CA 95630	Dave Claycomb	
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Stantec Consulting Services Inc. 3875 Atherton Road Rocklin, CA 95765	Bernadette Bezy or Trevor Macenski	
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