

**MEMORANDUM
COUNTY OF PLACER
ADMINISTRATIVE SERVICES DEPARTMENT
PROCUREMENT SERVICES DIVISION**

TO: Honorable Board of Supervisors
FROM: Brett Wood, Purchasing Manager
DATE: January 5, 2016
SUBJECT: Electric Motor Maintenance and Repair – All Electric Motors, Inc.

ACTION REQUESTED

Approve the annual renewal of a negotiated blanket purchase order with All Electric Motors, Inc. of Auburn, CA for the purchase of electric motor maintenance and repair services for Public Works and Facilities in the maximum amount of \$75,000, for the period of January 1, 2016 through December 31, 2016. Funding is provided by the Department of Public Works and Facilities FY 2015-16 Final Budget and FY 2016-17 Requested Budget.

BACKGROUND

The Department of Public Works and Facilities' (DPWF) Utilities Division continues to require a vendor with a full-service machine shop that is capable of repairing electric motors for the variety of pump manufacturers used by the Division at County-operated wastewater treatment facilities and lift stations. The vendor must be located within Placer County near the Special Districts that Utilities maintains and must be able to fabricate obsolete and hard-to-find parts, furnish electric motors and parts, offer 24-hour emergency services, and provide pickup and delivery service in a short turnaround time.

On February 3, 2015, your Board approved the award of a Blanket Purchase Order (BPO) to All Electric Motors to provide electric motor maintenance and repair services. The BPO expired December 31, 2015. DPWF has been satisfied with the vendor's performance and has indicated that this BPO continues to satisfy their operational needs. All Electric Motors has agreed to renew the BPO for another year with 5.9% and 12.5% increases to the hourly labor and inspection rates, respectively. The BPO's General Terms and Conditions allow for the renewal of this BPO based on satisfactory service and favorable pricing.

Therefore your Board's approval is required to award a new one-year BPO in the department's requested maximum amount of \$75,000 for the period of January 1, 2016 through December 31, 2016.

FISCAL IMPACT

The cost of the blanket purchase order with All Electric Motors, Inc. is \$75,000 and is included in the FY2015-16 Final Budget for the Sewer Maintenance District 1, 2, and 3 and the County Service Areas for sewers.

cc: David Atkinson, Utility Program Manager, Department of Public Works and Facilities
Valerie Bayne, Administrative Services Manager, Department of Public Works and Facilities

