

**MEMORANDUM
COUNTY OF PLACER
ADMINISTRATIVE SERVICES DEPARTMENT
PROCUREMENT SERVICES DIVISION**

TO: Honorable Board of Supervisors
FROM: Brett Wood, Purchasing Manager
DATE: January 5, 2016
SUBJECT: Fire Sprinkler System Maintenance – JB Fire Systems

ACTION REQUESTED

Approve Blanket Purchase Order change order with JB Fire Systems for fire sprinkler maintenance service, in the amount of \$50,000, extending the time period from October 1, 2015 to March 31, 2016, and increasing the total to \$150,000. Funding is provided by the Department of Public Works and Facilities FY 2015-16 Final Budget and FY 2016-17 Requested Budget.

BACKGROUND

On May 5, 2015, your Board approved the extension of a blanket purchase order (BPO) with JB Fire Systems as a result of competitive Bid No. 10019 for fire sprinkler system inspection, testing and maintenance services. The executed BPO expired on September 30, 2015. Procurement Services has received an updated inspection, testing and maintenance schedule from the Department of Public Works and Facilities and is preparing a bid solicitation for these services based on the updated schedule. Due to the extended bid period that will be required for this bid, an extension of the BPO through March 31, 2016 is requested to ensure continuous service. JB Fire Systems agreed to extend the BPO at the exact same pricing and terms.

Therefore your Board's approval is required to increase the BPO in the amount of \$50,000 and extend the BPO through March 31, 2016.

FISCAL IMPACT

The additional cost of the Blanket Purchase Order with JB Fire Systems is \$50,000 and is included in the FY2015-16 Final Budget for Building Maintenance.

cc: Dennis Hughes, Assistant Building Maintenance Superintendent, Department of Public Works and Facilities
Valerie Bayne, Administrative Services Manager, Department of Public Works and Facilities

