

**MEMORANDUM**  
**COUNTY OF PLACER**  
**ADMINISTRATIVE SERVICES DEPARTMENT**  
**PROCUREMENT SERVICES DIVISION**

TO: Honorable Board of Supervisors

FROM: Brett Wood, Purchasing Manager

DATE: January 5, 2016

SUBJECT: Liquid Coagulant Polymer – Calchem Enterprises LLC

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**ACTION REQUESTED**

Approve Blanket Purchase Order change order with Calchem Enterprises LLC for the purchase of liquid coagulant polymer, in the amount of \$25,000, increasing the total to \$75,000. Funding is provided by the Department of Public Works and Facilities FY 2015-16 Final Budget and FY 2016-17 Requested Budget.

**BACKGROUND**

The Department of Public Works and Facilities (DPWF) Utilities Division continues to require an annual blanket purchase order (BPO) for the purchase of liquid coagulant polymer for use in the County's wastewater treatment plant until the plant's permanent closure. Liquid coagulant polymer is used to consolidate solid matter to facilitate the separation of solids from liquids.

On June 3, 2014, your Board approved the award of a BPO to Calchem Enterprises LLC to furnish and deliver liquid coagulant polymer. The BPO expired on September 30, 2015. As a result of the extension of the treatment plant closure date, DPWF submitted a request to renew the BPO in the amount of \$75,000. Calchem Enterprises agreed to renew the BPO through September 30, 2016. Procurement Services issued a BPO in the amount of \$50,000 to avoid disruption to the plant's operations and to allow payment of invoices in a timely manner.

Therefore your Board's approval is required to increase the BPO to the department's requested maximum amount of \$75,000 for the period of October 1, 2015 through September 30, 2016.

**FISCAL IMPACT**

The cost of the Blanket Purchase Order change order with Calchem Enterprises LLC is \$25,000 and is included in the FY2015-16 Final Budget for Sewer Maintenance District 1.

cc: David Atkinson, Utility Program Manager, Department of Public Works and Facilities  
Valerie Bayne, Administrative Services Manager, Department of Public Works and Facilities

