

**MEMORANDUM
PLACER COUNTY HEALTH AND HUMAN SERVICES
Human Services**

TO: Honorable Board of Supervisors

FROM: Jeffrey S. Brown, M.P.H., M.S.W., Director of Health and Human Services
Linda Patterson, Director of Human Services

DATE: January 5, 2016

SUBJECT: Contract with Placer Food Bank for Education, Enrollment and Retention Assistance

ACTION REQUESTED:

1. Approve a contract with Placer Food Bank (PFB) for Education, Enrollment and Retention Assistance, in the amount of \$95,000, from January 1, 2016 through June 30, 2017 and authorize the Director of Health and Human Services to sign the contract and subsequent amendments not to exceed 10 percent of the total contract amount, consistent with the agreement's subject matter and scope of work.

BACKGROUND:

During Calendar Year 2015, Human Services successfully partnered with local community and faith-based organizations to conduct community education and application assistance to help eligible Placer County residents learn about, apply for, and retain nutrition assistance.

We are requesting your approval to contract with Placer Food Bank to perform the required individual needs assessments, education, application and retention assistance tasks, to help their eligible participants learn about, apply for, successfully enroll in, and retain benefits issued by Human Services. The funding in these contracts will cover staff time to perform these functions.

In addition, during the last few months, Placer Food Bank has worked successfully with the Roseville City School District to obtain information on persons receiving free or reduced cost school lunches who are not enrolled in CalFresh. Placer Food Bank has done additional work to enroll these families and would like to continue that work as well and potentially expand to other school districts. For that reason and due to increased volume of applicants, we propose to increase their funding by \$20,000 for FY 16-17. Placer County was awarded special funding from the state to cover the costs of this program which was authorized by AB 402.

FISCAL IMPACT:

These agreements are funded with Federal and State funds, and no County General Funds are required. These expenditures are included in the Department's FY 2015-16 Budget and will be included in the FY 2016-17 Requested Budget.

This agreement is on file with the Clerk of the Board for review.

