

**MEMORANDUM
COUNTY OF PLACER
ADMINISTRATIVE SERVICES DEPARTMENT
PROCUREMENT SERVICES DIVISION**

TO: Honorable Board of Supervisors
FROM: Brett Wood, Purchasing Manager
DATE: January 26, 2016
SUBJECT: Voting Equipment Hardware Maintenance and Software Licensing – Dominion Voting Systems, Inc.

ACTION REQUESTED

Approve the award of a sole source purchase order to Dominion Voting Systems, Inc. of Denver, CO for voting equipment hardware maintenance and software licensing in the amount of \$61,938. Funded by the County Clerk-Recorder-Elections' FY 2015-16 Final Budget; and

Approve an option to renew the purchase order on a year-to-year basis for up to two renewal terms provided the renewal amount does not exceed 10 percent in aggregate of the amount of this award, \$61,938.

BACKGROUND

The Clerk-Recorder-Elections Office currently uses Accuvote OS optical scanners, Accuvote TSX touch-screen voting stations, and AccuFeed units during elections to assist the office with counting ballots. The equipment is utilized in conjunction with software which allows an interface with the County's Elections Information Management System. The department requires a certified firm to provide software licensing and hardware maintenance for its voting equipment. To continue to operate the TSX equipment, the contracted firm must retain a Secure Socket Layer (SSL) certificate. Dominion Voting Systems of Denver, CO developed the certificate, and was approved by the Secretary of the State to be the sole source of this certificate. The current maintenance agreement for this hardware and software will expire on February 29, 2016.

Purchasing Policy Manual, Section 1.3 (b) allows for an exception to the competitive bidding process for procurement actions authorized and necessarily incurred in the preparation for, and conduct of elections as described in The State of California Election Code Section 13001.

The terms of the agreement previously executed with Dominion Voting Systems provides firm pricing for maintenance and licensing for the period March 1, 2016 through February 28, 2017. Your Board's approval is required to proceed with the award of a purchase order in the contract amount of \$61,938.

FISCAL IMPACT

Upon your Board's approval, a purchase order will be awarded to Dominion Voting Systems, Inc. in the amount of \$61,938 for the annual purchase of hardware maintenance and software licensing to support the County's Accuvote OS and TSX voting equipment and AccuFeed units. Funding is included in the County Clerk-Recorder-Elections' FY 2015-16 Final Budget.

Cc: Ryan Ronco, Assistant Recorder-Registrar

