

**MEMORANDUM
COUNTY OF PLACER
ADMINISTRATIVE SERVICES DEPARTMENT
PROCUREMENT SERVICES DIVISION**

TO: Honorable Board of Supervisors
FROM: Brett Wood, Purchasing Manager
DATE: January 26, 2016
SUBJECT: Taser Products and Accessories – ProForce Marketing Inc.

ACTION REQUESTED

Approve the renewal of a negotiated blanket purchase order with ProForce Marketing Inc. of Prescott, AZ for tasers and accessories in the maximum amount of \$150,000, for the period of January 26, 2016 through December 31, 2016. Funding is provided by Sheriff's Office FY2015-16 final budget and FY 2016-17 Requested Budget; and

Approve the option to renew the resulting blanket purchase order for two additional one-year periods provided that the renewals do not exceed 10 percent in aggregate of the recommended award of \$150,000.

BACKGROUND

The Placer County Sheriff's Office (PCSO) requires an annual blanket purchase order (BPO) for tasers and accessories on an as needed basis to support their operation. PCSO has standardized the use of Taser International products and continually trains their staff to safely and effectively operate the department's current inventory of Taser units. Purchasing any other brand would result in additional costs to re-train County personnel and replace the current inventory. Taser products and accessories are only available from their west coast distributor, ProForce Marketing Inc. On January 6, 2015 your Board approved BP021771 to ProForce for the period of January 1, 2015 through December 31, 2015.

PCSO has submitted a request to renew the BPO with ProForce Marketing for the period of January 1, 2016 through December 31, 2016. Proforce Marketing Inc. agreed to renew the BPO with a minimal price increase averaging 3.19% overall. The vendor's proposed renewal is consistent with current market conditions based on commodity data obtained from the US Bureau of Labor Statistics. Section 15 of the BPO's General Terms and Conditions allows for the renewal of the existing agreements on a year-to-year basis upon the successful negotiation of the renewal pricing and terms. Purchasing Policy Manual Section 1.3(o) also allows for the renewal of a contract based on the vendors' satisfactory contract performance.

Therefore your Board's approval is required to award a new BPO in the department's requested maximum amount of \$150,000 for the period of January 26, 2016 through December 31, 2016.

FISCAL IMPACT

Funding for this BPO for tasers and accessories is included in the Sheriff's Office FY 2015-16 Final Budget and will be included in the Sheriff's Office FY 2016-17 Requested Budget. There is no additional impact to the General Fund.

cc: Mark Giacomini, Administrative Services Manager – Sheriff's Office
Virginia Valenzuela, Senior Administrative Services Officer – Sheriff's Office

