

**MEMORANDUM
DEPARTMENT OF PUBLIC WORKS AND FACILITIES
COUNTY OF PLACER**

To: Honorable Board of Supervisors Date: January 25, 2016

From: Ken Grehm, Director of Public Works and Facilities
By: Will Garner, Public Works Manager-Transit Services

Subject: **Transit / FY 2015-16 Local Transportation Fund Claim / Placer County
Transportation Planning Agency**

ACTION REQUESTED

Adopt a Resolution authorizing the Chair of the Board of Supervisors to approve the FY 2015-16 revised Local Transportation Fund Claim from the Placer County Transportation Planning Agency in the amount of \$5,294,016 to fund Placer County Transit Tahoe Area Regional Transit, and Placer County road maintenance activities.

BACKGROUND

The Local Transportation Fund (LTF) is derived from one quarter (1/4) cent of the retail sales tax. Under State law, the County Auditor Controller's Office provides an annual estimate of the LTF to the Placer County Transportation Planning Agency (PCTPA) and the Tahoe Regional Planning Agency (TRPA). These agencies then apportion the LTF to jurisdictions based on a proportion of population within the County. The apportionment originally allocated by PCTPA and approved by your Board on October 6, 2015, has been revised by PCTPA and requires a new claim to be approved by your Board.

Staff is recommending that Placer County allocate \$2,290,416 from the LTF apportioned by PCTPA to Placer County Transit operations, \$1,003,600 for TART operations and \$2,000,000 for annual road maintenance for FY 2015-16 for a total of \$5,294,016. The revenue for the prior year was \$5,414,204.

In order for Placer County to receive the funds, it is necessary for your Board to execute a claim requesting the Local Transportation funds. An LTF Claim in the amount of \$5,294,016 is attached for signature by the Chair, and will be submitted to the PCTPA on behalf of the Department of Public Works and Facilities.

ENVIRONMENTAL CLEARANCE

The proposed action is not a project as defined by Public Resources Code Section 21065 and is therefore exempt from environmental review under CEQA.

FISCAL IMPACT

The revenue of LTF funds is budgeted in the Department of Public Works and Facilities Budget within the appropriations for PCT and TART, in the Transportation Development Act line item #6170, and in the Road Maintenance appropriation in the Local Sales Tax line item #6157. The LTF revenue is \$134,957 less than budgeted for PCT, however, there will be sufficient other revenue to cover this shortfall.

Attachment 1 - Resolution

Attachment 2 - Claim for Local Transportation Funds (Transit and Streets and Roads)

Attachment 3 - PCTPA LTF Annual Claim for Project and Financial Plan

Before the Board of Supervisors
County of Placer, State of California

In the matter of: A Resolution authorizing the Chair of the Board of Supervisors to approve a claim in the amount of \$5,294,016 for FY 2015-2016 Local Transportation Funds (LTF) and submit to the Placer County Transportation Agency (PCTPA).

Resol. No: _____

The following RESOLUTION was duly passed by the Board of Supervisors of the County of Placer at a regular meeting held on _____ by the following vote on roll call:

Ayes:

Noes:

Absent:

Signed and approved by me after its passage.

Chair, Board of Supervisors

Attest:

Clerk of said Board

WHEREAS, the County of Placer is eligible to apply for and receive funds from the Local Transportation Fund (LTF) for transit capital, transit operating, and road/maintenance assistance; and

WHEREAS, the PCTPA includes an allocation in the amount of \$2,290,416 for operating and capital assistance for Placer County Transit (PCT) for Fiscal Year 2015-16; and

WHEREAS, the PCTPA includes an allocation in the amount of \$1,003,600 for operating and capital assistance for Tahoe Area Regional Transit (TART) for Fiscal Year 2015-16; and

WHEREAS, the PCTPA includes an allocation in the amount of \$2,000,000 for annual street/road maintenance for Placer County for Fiscal Year 2015-16.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Supervisors of the County of Placer, State of California, that the Chair of the Board of Supervisors is authorized and directed to execute the attached 2015-16 Local Transportation Fund Claim to the Placer County Transportation Planning Agency in the amount of \$5,294,016 TDA Article 4: Transit Operations and Capital in the amount of \$3,294,016 and TDA Article 8(a): Streets and Roads Maintenance in the amount of \$2,000,000.

CLAIM FOR LOCAL TRANSPORTATION FUNDS
TRANSIT PURPOSES

TO: PLACER COUNTY TRANSPORTATION PLANNING AGENCY
299 NEVADA STREET, AUBURN, CA 95603

FROM: CLAIMANT: Placer County Public Works and Facilities
ADDRESS: 3091 County Center Dr., Ste. 220
Auburn, CA 95603

CONTACT PERSON: Cynthia Taylor
Phone: 530-745-7599 Email: ctaylor@placer.ca.gov

The County of Placer hereby requests, in accordance with the State of California Public Utilities Code, commencing with Section 99200 and the California Code of Regulations commencing with Section 6600, that this claim for Local Transportation Funds be approved for Fiscal Year 2015/2016, in the following amounts for the following purposes to be drawn from the Local Transportation Fund deposited with the Placer County Treasurer:

P.U.C. 99260a, Article 4, Transit Operations/Capital:	\$ <u>3,294,016</u>
P.U.C. 99275, Article 4.5, Community Transit Services:	\$ _____
P.U.C. 99400c, Article 8c, Contracted Transit Services:	\$ _____
C.C.R. 6648, Capital Reserve:	\$ _____
P.U.C. 99400e, Article 8e, Capital for Contracted Services:	\$ _____

When approved, this claim will be transmitted to the Placer County Auditor for payment. Approval of the claim and payment by the County Auditor to the applicant is subject to such monies being available for distribution, and to the provisions that such monies will be used only in accordance with the terms of the approved annual financial plan and budget. Claimant must submit a complete Fiscal and Compliance Audit for the prior fiscal year prior to issuance of instructions to the County Auditor to pay the claimant.

APPROVED:

PLACER COUNTY
TRANSPORTATION PLANNING AGENCY
BOARD OF DIRECTORS

APPLICANT

BY: _____
(signature)

BY: _____
(signature)

TITLE: _____

TITLE: Chair, Board of Supervisors

DATE: _____

DATE: _____

CLAIM FOR LOCAL TRANSPORTATION FUNDS
STREETS & ROADS PURPOSES

TO: PLACER COUNTY TRANSPORTATION PLANNING AGENCY
299 NEVADA STREET, AUBURN, CA 95603

FROM: CLAIMANT: Placer County Department of Public Works
ADDRESS: 3091 County Center Drive, Suite 220
Auburn, CA 95603
CONTACT PERSON: Cynthia Taylor
Phone: 530-745-3599 Email: ctaylor@placer.ca.gov

The County of Placer hereby requests, in accordance with the State of California Public Utilities Code commencing with Section 99200 and the California Code of Regulations commencing with Section 6600, that this claim for Local Transportation Funds be approved for Fiscal Year 2015/2016, for street and road purposes (P.U.C. 99400a) in the amount of \$ 2,000,000 to be drawn from the Local Transportation Fund deposited with the Placer County Treasurer:

When approved, this claim will be transmitted to the Placer County Auditor for payment. Approval of the claim and payment by the County Auditor to the applicant is subject to such monies being available for distribution, and to the provisions that such monies will be used only in accordance with the terms of the approved annual financial plan and budget. Claimant must submit a complete Fiscal and Compliance Audit for the prior fiscal year prior to issuance of instructions to the County Auditor to pay the claimant.

APPROVED:

PLACER COUNTY
TRANSPORTATION PLANNING AGENCY
BOARD OF DIRECTORS

APPLICANT

BY: _____
(signature)

BY: _____
(signature)

TITLE: _____

TITLE: Chair, Board of Supervisors

DATE: _____

DATE: _____

PCTPA LTF ANNUAL CLAIM FORM
PROJECT AND FINANCIAL PLAN

Briefly describe all proposed projects and indicate proposed expenditures by your agency for the ensuring fiscal year for purposes related to public transportation, pedestrian and bicycle facilities, and streets and roads. Provide each project a title and number. (Use additional forms as necessary)

Claimant PLACER COUNTY

Fiscal Year 2015-16

Brief Project Description	Project Cost	Source of Funding		
Placer County Transit Operations 2015-2016	Salaries & Benefits	\$2,672,700	LTF – PCTPA	\$2,290,416
	Services & Supplies	\$3,681,700	STA – PCTPA	\$500,000
	Other	\$100,000	FTA 5311	\$793,000
	Contingency	\$3,743	Fares	\$783,700
			Other Agency	\$1,579,100
		Other Funds	\$140,000	
		Interest	\$23,000	
		Reserves	\$348,927	
	TOTAL	\$6,458,143	Total:	\$6,458,143
Placer County Transit Capital 2015-2016	15 Buses	\$6,223,300	FTA	\$4,266,000
	CCTV	\$58,000	CNG	\$2,694,700
	Phase 3	\$576,900	Capital Reserve	\$66,200
	Passenger Info AVL	\$168,700		
	TOTAL	\$7,026,900	TOTAL	\$7,026,900
Tahoe Area Regional Transit Operations 2015-2016	Salaries & Benefits	\$1,764,000	LTF - TRPA	\$677,727
	Services & Supplies	\$1,896,600	LTF – PCTPA	\$1,003,600
	Other	\$112,400	STA – TRPA	\$164,878
	Contingency	\$25,000	STA – PCTPA	TBD
			FTA 5311	\$654,700
		Fares	\$403,000	
		Other	\$894,095	
	TOTAL	\$3,798,000	TOTAL	\$3,798,000
Tahoe Area Regional Transit Capital 2015-2016	6 Buses	\$3,209,300	FTA	\$870,500
	2 Way Radio	\$76,300	Tahoe Trans. Dist.	\$125,000
	Facility CCTV	\$40,000	Traffic Mit Fee	\$174,000
			Prop 1b	\$2,061,600
			Reserves	\$94,500
	TOTAL	\$3,325,600	TOTAL	\$3,325,600
TOTAL TRANSIT	\$20,608,643			\$20,608,643
Miscellaneous roadway maintenance activities	\$2,000,000	LTF – Article 8a	\$ 2,000,000	
		Other Revenue	\$20,608,643	
		TOTAL	\$22,608,643	
TOTAL STREETS AND ROADS	\$22,608,643			\$22,608,643
TOTAL LTF - PCTPA				\$5,294,016