

**MEMORANDUM
COUNTY OF PLACER
DEPARTMENT OF ADMINISTRATIVE SERVICES
PROCUREMENT SERVICES DIVISION**

TO: Honorable Board of Supervisors
FROM: Brett Wood, Purchasing Manager
DATE: February 9, 2016
SUBJECT: Network and Video Conferencing Products and Services - AT&T/SBC DataComm

ACTION REQUESTED

Approve a blanket purchase order renewal with AT&T/SBC DataComm of San Ramon, CA for wide area network and video conferencing products and professional services, using competitively awarded public agency contracts, in the maximum amount of \$100,000 for the period of February 9, 2016 to March 31, 2017. Funding is provided by Administrative Services in the FY 2015-16 Final Budget and FY 2016-17 Requested Budget with no new net County cost; and

Approve an option to renew the resulting blanket purchase order on a year-to-year basis for up two renewal terms with a renewal amount not to exceed 10 percent in aggregate of the original award amount.

BACKGROUND

The Telecommunications Services Division's Network Infrastructure Services Group developed and identified a ten-year Capital Replacement Plan for the County's Enterprise Data Network. The Division has a recurring need to purchase network and video conferencing equipment, such as routers, switches, video, and cables in support of the County's high-speed computer network infrastructure. AT&T/SBC DataComm has been the preferred source for these products since they were awarded the State's competitively awarded CALNET contract in December 1998. Due to the wide range of products required by the County, the vendor offers pricing based on applicable cooperative government agreements for the products and services being purchased.

In accordance with the Purchasing Policy Manual Section 1.3(e)(3), purchases using the terms of another public agency's current competitively awarded contract are exempt from the normal competitive requirement.

The County's blanket purchase order (BPO) number BP021777 with AT&T/SBC DataComm expired on December 31, 2015. Therefore, your Board's approval is required to proceed with a BPO renewal in the maximum amount of \$100,000.

FISCAL IMPACT

The Administrative Services Department's Telecommunications Division has budget appropriately for this BPO and funding is available within the Division's FY 2015-16 Final Budget and will be in the FY 2016-17 Request Budget. Funds are not encumbered until services are performed against the resulting BPO.

Cc: Jerry Gamez, Director of Administrative Services
Kathy Buchanan, Deputy Director of Information Technology
Dieter Wittenberg, IT Division Manager - Telecommunications

