

**MEMORANDUM
PLACER COUNTY HEALTH AND HUMAN SERVICES
Public Health**

TO: Honorable Board of Supervisors
FROM: Jeffrey S. Brown, M.P.H., M.S.W., Director of Health and Human Services
CONTACT: Robert L. Oldham M.D., M.S.H.A, Director of Public Health x7287
DATE: February 9, 2015
SUBJECT: Authorize the purchase of HHS Equipment

ACTION REQUESTED:

1. Authorize the purchase of the Metasys Server in an amount not to exceed \$16,000.
2. Request a budget revision for FY 2015-16 to authorize the use of approved Bioterrorism funds from FY 2015-16 for the purchase HHS equipment.
3. Authorize adding the Metasys Server to the Master Fixed Asset List.

BACKGROUND:

The Placer County Public Health Laboratory is one of 14 Level B laboratories in the State of California funded to provide laboratory reference services in the event of a Bioterrorism (BT) incident. This service provides rapid testing and results in an emergency situation enabling Office of Emergency Services (OES) and other first responders to more quickly and accurately provide services to the community. In addition, the laboratory provides these services to 4 neighboring counties (Nevada, Yuba, Sierra and El Dorado Counties). The United States Centers for Disease Control and Prevention (CDC) maintains and updates protocols and equipment requirements for BT testing of Select Agents.

The Metasys Server will have the capability to store 2 gigabytes of building condition trend information that will help the Placer County Public Health Laboratory to assure a laboratory environment that complies with the highest quality and safety standards.

FISCAL IMPACT:

These purchases are funded 100% by Federal and State Bioterrorism funding. No county General Fund match is required. These expenditures were included in the Department's FY 2015-16 budget.

ATTACHMENTS

Attachment A - Fixed Asset List
Attachment B - Budget Revision

BUDGET REVISION

PAS DOCUMENT NO.

POST DATE:

DEPT NO.	DOC TYPE	Total \$ Amount	TOTAL LINES
BR		32,000.00	2

Cash Transfer Required

Reserve Cancellation Required

Establish Reserve Required

Auditor-Controller *mg*

County Executive

Board of Supervisors

164

ESTIMATED REVENUE ADJUSTMENT										APPROPRIATION ADJUSTMENT											
DEPT NO.	T/C	Rev	Fund	Sub Fund	OCA	PCA	OBJ 3	PROJ.	PROJ. DTL	AMOUNT	DEPT NO.	T/C	Rev	Fund	Sub Fund	OCA	PCA	OBJ 3	PROJ.	PROJ. DTL	AMOUNT
14	006		100		427615	BTLAB	7131			16,000.00	14	014				427615	BTLAB	4451			16,000.00
TOTAL										TOTAL											
										16,000.00											
										16,000.00											

PC AUDITOR-CONTROLLER
2016 JAN 22 AM 9:27

REASON FOR REVISION: Increase Object Level 3 4451 (Equipment) and associated revenue Object Level 3 7131 for the purchase of a Metasys server which will be used to store data for the Public Health lab.

Prepared by Brian Rupprecht Ext 3193
 Department Head *[Signature]*
 Board of Supervisors _____

Date: 1/22/16
 Page: _____

Budget Revision # _____ FOR INDIVIDUAL DEPT USE

ADDITIONS TO THE MASTER FIXED ASSET LIST
Health and Human Services Department
Appropriation 42760

<u>Qty.</u>	<u>Description</u>	<u>Cost</u>
1	Metasys Server	\$16,000
	Total Fixed Asset Addition	\$16,000

