

**MEMORANDUM
DEPARTMENT OF PUBLIC WORKS AND FACILITIES
COUNTY OF PLACER**

To: Honorable Board of Supervisors

Date: February 9, 2016

From: Ken Grehm, Director of Public Works and Facilities
Andy Fisher, Senior Park Planner

Subject: Parks / Resolution Directing Preparation of Engineers Report / Granite Bay Parks,
Trails and Open Space Assessment District

ACTION REQUESTED

Adopt a Resolution directing the preparation of the Engineer's Report for FY 2016-17 for the Granite Bay Parks, Trails and Open Space Assessment District.

BACKGROUND

On December 4, 2001, your Board was presented with the results of the voter approval process conducted for the Granite Bay Parks, Trails and Open Space Assessment District (Assessment District) in which the voters of the Granite Bay community voted to assess themselves for parks, trails and open space development and maintenance. As part of this action, your Board adopted Resolution 2001-333 accepting the final Engineer's Report and approving the levy of assessments for the new Assessment District.

On an annual basis, your Board must take certain actions to authorize the continuation of the assessments. Pursuant to the Landscaping and Lighting Act of 1972 and Article XIII D of the California Constitution under which this District was formed, your Board must annually adopt a Resolution describing existing and proposed improvements and directing the preparation of an Engineer's Report to substantiate the upcoming fiscal year's assessments. Through an agreement processed by Procurement Services, SCI Consulting Group has been selected as the Engineer of Work to prepare the Engineer's Report based on their prior experience with this Assessment District and their expertise in preparing these kinds of reports. Adoption of this Resolution is the first step of three actions required by your Board in the assessment process that will conclude with a Public Hearing and adoption of a Resolution approving the Engineer's Report and levying the annual assessments.

ENVIRONMENTAL CLEARANCE

This is an administrative action required pursuant to State law. As such, it is not a separate project and is not subject to further environmental review.

FISCAL IMPACT

The cost of the contract with SCI Consulting Group is \$6,300 and is a budgeted County cost from Assessment District revenues, therefore, approval of the recommended action has no fiscal impact.

Attachment 1 – Resolution

Before the Board of Supervisors County of Placer, State of California

In The Matter of: A Resolution directing
the preparation of the FY 2016-17
Engineer's Report for the Granite
Bay Parks, Trails and Open Space
Assessment District

Resol. No: _____

The following Resolution was duly passed by the Board of Supervisors of the County of Placer at a regular meeting held _____, 2016, by the following vote on roll call:

Ayes:

Noes:

Absent:

Signed and approved by me after its passage.

Chair, Board of Supervisors

Attest:

Clerk of said Board

WHEREAS, pursuant to the Landscaping and Lighting Act of 1972 and Article XIII D of the California Constitution, each year the Placer County Board of Supervisors must adopt a Resolution directing the preparation of the Engineer's Report for the Granite Bay Parks, Trails and Open Space Assessment District in order to authorize the continuation of assessments.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Supervisors of the County of Placer, State of California, that:

1. By its Resolution No. 2001-333, this Board ordered formation of a Landscaping and Lighting District pursuant to the Landscaping and Lighting Act of 1972 (Part 2 of Division 15 of the California Streets and Highways Code, (commencing with Section 22500 thereof) the "Assessment District."
2. The purpose of the Assessment District is for the installation, maintenance and servicing of public facilities, as described in Section 3 below.
3. Within the Assessment District, the existing and proposed improvements to be undertaken by the Assessment District are generally described as: installation, maintenance and servicing of public facilities, including but not limited to playing fields, playground equipment, hard court surfaces, irrigation and sprinkler systems, landscaping, turf and track facilities, gymnasiums,

swimming pools, landscaping, sprinkler systems, park grounds, park facilities, landscape corridors, and trails, as applicable, for property within the boundaries of the Granite Bay Parks, Trails and Open Space Assessment District. Maintenance means the furnishing of services and materials for the ordinary and usual maintenance, operation and servicing of said improvements, including repair, removal, or replacement of all or part of any improvement; providing for the life, growth, health and beauty of landscaping; and cleaning, sandblasting and painting of walls and other improvements to remove or cover graffiti. Servicing means the furnishing of electric current or energy for the operation or lighting of any improvements, water for irrigation of any landscaping, potable water for uses such as drinking and restrooms, and maintenance of any other improvements.

4. SCI Consulting Group is hereby designated as Engineer of Work for purposes of these proceedings and is hereby ordered to prepare an Engineer's Report in accordance with Article 4 of Chapter 1 of the Landscaping and Lighting Act of 1972 and Article XIID of the California Constitution. Upon completion, the Engineer shall file the Engineer's Report with the Clerk of the Board of Supervisors for submission to the Board.

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