



**MEMORANDUM
ADMINISTRATIVE SERVICES
PROCUREMENT SERVICES**
County of Placer

TO: Board of Supervisors DATE: March 8, 2016
FROM: Brett Wood, Purchasing Manager
SUBJECT: Local Equipment Rental – River City Rentals and Hertz Equipment Rentals

ACTION REQUESTED

Approve the annual renewal of a competitively bid Countywide blanket purchase order with Placer Equipment Rental dba River City Rentals of Auburn, CA and Countywide blanket purchase orders using a cooperative contract with Hertz Equipment Rentals of Roseville, CA and Reno, NV for local equipment and machinery rentals in the maximum aggregate amount of \$150,000, for the period of April 1, 2016 to March 31, 2017; and

Approve the option to renew the resulting blanket purchase orders for two additional one-year periods provided that the renewals do not exceed 10 percent in aggregate of the recommended award of \$150,000; and

Authorize the Purchasing Manager to sign all required documents.

BACKGROUND

County departments require annual blanket purchase orders (BPOs) for local equipment and machinery rentals on an as-needed basis. On February 3, 2015, your Board approved the renewal of competitive Bid No. 9952. As the result, Countywide BP021203 was issued to Placer Equipment Rental dba River City Rentals for rentals in the Auburn area. Your Board also approved BP021834 to Hertz Equipment Rentals for equipment rentals in the Roseville area and BP021825 to Hertz Equipment Rentals for the Truckee/North Lake Tahoe area utilizing U.S. Communities Contract No. 31172. All of the BPOs were issued for the period of April 1, 2015 through March 31, 2016.

River City Rentals is the only equipment rental yard in the Auburn area that carries a sufficient inventory that meets County requirements. Purchasing Policy Manual (PPM) Section 7.2 allows the County to negotiate BPOs for operational services and supplies based on geographic proximity to the County's site of operations. PPM Section 1.3(o) also allows the County to renew a contract based on satisfactory service, to avoid the interruption of County business, and if it makes good business sense. River City Rentals has agreed to renew at the same pricing and terms, which represents discounts of 20-45% from the vendor's standard retail pricing. Procurement recommends accepting the vendor's renewal pricing and terms.

For rentals in the Roseville and Truckee/North Tahoe areas, BPOs will be awarded to Hertz utilizing the U.S. Communities Contract No. 31172, which is effective through March 31, 2017. PPM Section 1.3(e)(3) permits contracting with a vendor that was awarded an agreement by another public agency as the result of a competitive process without further competitive bidding by Placer County. The U.S. Communities contract meets this criterion.

Therefore, your Board's approval is required to award new BPOs in the maximum aggregate amount of \$150,000 for the period of April 1, 2016 through March 31, 2017.

FISCAL IMPACT

Upon your Board's approval, Countywide BPOs will be awarded to River City Rental and Hertz Equipment Rentals in the maximum aggregate amount of \$150,000, effective for the period of April 1, 2016 through March 31, 2017. County departments are responsible for budgeting appropriately for expenditures resulting from the utilization of goods or services obtained through Countywide BPOs.

