



MEMORANDUM
ADMINISTRATIVE SERVICES
PROCUREMENT SERVICES
County of Placer

TO: Board of Supervisors
FROM: Brett Wood, Purchasing Manager
SUBJECT: Change Order to Blanket Purchase Order No. 21956 – Baldoni Construction Service

ACTION REQUESTED

Approve Change Order No. 2 to Blanket Purchase Order No. 21956 with Baldoni Construction Service of Newcastle, CA for as-needed paving and patching services in the amount of \$250,000 for a revised maximum amount of \$475,000; and

Authorize the Purchasing Manager to sign all required documents.

BACKGROUND

On April 28, 2015, your Board approved the third renewal of a competitively awarded blanket purchase order (BPO) with Baldoni Construction Service of Newcastle, CA for the as-needed purchase of road paving and patching services for various building maintenance projects and sewer/manhole repairs throughout Placer County on behalf of the Department of Public Works and Facilities (DPWF). The resulting BPO No. 21956 was awarded in the maximum amount of \$225,000 for the period of April 1, 2015 through March 31, 2016.

On October 15, 2015, the Purchasing Manager approved Change Order No. 1 which added the Office of Emergency Services/Placer County Fire (OES) as an authorized user of the BPO. These departments have utilized this BPO more than originally anticipated and have scheduled paving and patching projects with Baldoni Construction through the end of the current BPO term due to the unusually warmer winter weather conditions. As the result, this BPO has been extended through May 31, 2016, to allow sufficient time for the vendor to complete the scheduled work.

The Procurement Services Division is in the process of rebidding this service as there are no more renewal options available. Both OES and DPWF agree that an additional \$250,000 will be sufficient to pay for services performed through the extended contract period of May 31, 2016. The requested increase of \$250,000 exceeds the Purchasing Manager's change order authority and requires your Board's approval in accordance with Purchasing Policy Manual Section 2.1(g).

FISCAL IMPACT

There is sufficient funding in the FY2015-16 Capital Projects Fund, Project No. 4589 Countywide Paving with no new net county cost. Funds are not encumbered until products are delivered against the BPO.

cc: Steve Newsom, Deputy Director of Capital Improvements, Department of Public Works and Facilities
Bill Zimmerman, Deputy Director of Environmental Utilities, Department of Public Works and Facilities
Valerie Bayne, Administrative Services Manager, Department of Public Works and Facilities
John McEldowney, Emergency Services Program Manager, County Executive Office

