



**MEMORANDUM**  
**HEALTH AND HUMAN SERVICES**  
**HUMAN SERVICES**  
County of Placer

TO: Board of Supervisors

DATE: May 3, 2016

FROM: Jeffrey S. Brown, M.P.H., M.S.W., Director of Health and Human Services

SUBJECT: California State Association of Counties Management Agreement with Welfare Case Data Systems

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**ACTION REQUESTED**

1. Approve a contract with the California State Association of Counties (CSAC) to obtain their services as fiscal agent and manager for the statewide Welfare Case Data Systems (WCDS), for a three-year term beginning July 1, 2016 through June 30, 2019, in the amount of \$373,624 (no net County cost), and authorize the Director of Health and Human Services to sign the contract and subsequent amendments up to 10 percent of the contract amount consistent with the agreement's subject matter and scope of work.

**BACKGROUND**

Welfare Case Data Systems (WCDS) is a consortium of 18 California counties that utilize and share the cost of the same welfare eligibility verification computer system, CalWIN. Placer County, as a partner of the WCDS consortium for over 24 years, is able to provide needed medical, food and financial assistance to over 40,274 Placer County households, with approximately 78,026 seniors, parents, children and disabled persons in a cost effective, timely and accurate manner.

The California State Association of Counties (CSAC), as the fiscal agent for the consortium, provides day-to-day evaluation of data processing contractors, maintains an ongoing relationship with the State Department of Social Services, and maintains records for the WCDS Systems Management staff. The WCDS staff serves as the liaison between the consortium, the State and Hewlett Packard, the vendor responsible for the computer system used by the consortium, known as the CalWORKs Welfare Information Network, or CalWIN.

The new contract contains a number of improvements over the existing contract:

- Strengthened contract language specifying that CSAC obligations are contingent upon available funding;
- Changes the term from an annual contract to a three-year contract term;
- Provides the counties rate stability for the duration of the contract term, with a one-time two percent increase beginning in FY 2017/18; and
- Contains a provision for optional resources of up to \$1,398,671 that will be included with the initial contract approval, but will only be activated by WCDS Board of Directors action, based on funding and need. Placer's share of optional resource expenditures, if activated, is set at a maximum of \$38,852.

**FISCAL IMPACT**

Placer County's share of expenditures for this three-year contract is 2.78 percent, or \$373,624. This contract is funded with 100 percent State funds. No County General Fund contribution is required. Each fiscal year's share of these costs will be included in the Department's Requested Budgets over the next three years.

The table below shows the breakdown of the cost allocation for all 18 counties combined.

3-Year Contract All 18 Counties	FY 2016/17	FY 2017/18	FY 2018/19
\$12,051,713	\$3,964,379	\$4,043,667	\$4,043,667

For Placer's share specifically, the table below has a further breakdown:

Placer Only	FY 2016/17	FY 2017/18	FY 2018/19
\$334,372	\$110,122	\$112,325	\$112,325

Optional Resources to be activated upon WCDS Board of Directors vote of approval and availability of funds:

All 18 Counties
\$1,398,671

Placer Only
\$38,852

## ATTACHMENTS

A copy of the contract is on file with the Clerk of the Board for review.