



MEMORANDUM
ADMINISTRATIVE SERVICES
PROCUREMENT SERVICES
County of Placer

TO: Board of Supervisors DATE: May 17, 2016
FROM: Brett Wood, Purchasing Manager
SUBJECT: CommVault Software Support – ePlus Technology Inc.

ACTION REQUESTED

Approve the award of a sole-source purchase order to ePlus Technology Inc. of Rocklin, CA for the purchase of support for CommVault data storage software licenses for the Countywide network in the amount of \$80,593, for the period of June 10, 2016 to June 9, 2017. Funding is provided by the Administrative Services Department in the FY 2015-16 Final Budget, resulting in no new net County cost; and

Approve an option to renew the purchase order for one (1) additional one-year term provided the renewal amount does not exceed 10 percent in aggregate of the original award amount; and

Authorize the Purchasing Manager to sign all required documents.

BACKGROUND

The Administrative Services Information Technology Division (“Department”) utilizes CommVault software to perform backup, archive, and recovery of data which resides on the Countywide network. The software also enables the County to maintain a copy of its data synchronized to a disaster recovery site in the event of a catastrophic failure to the County’s main data center. The current software support agreement expires on June 9, 2016.

The Department solicited a quote from ePlus Technology Inc. of Rocklin, CA which is an authorized reseller of CommVault software and support services. This vendor’s staff is acutely familiar with the County’s data storage system and has successfully provided support services in the past. ePlus has provided a quote in the amount of \$80,593 for the next year of support. The number of CommVault licenses required for this data management is dependent on the amount of data that is being managed. The renewal cost for the next year is higher than last year due to the purchase of some additional licenses to accommodate the increase in the amount of data that is being stored on the network.

Purchasing Policy Manual Section 1.3(i) exempts software and related services from competitive bidding.

FISCAL IMPACT

The Administrative Services Department has budgeted appropriately for this purchase and funding is provided by the Department’s FY 2015-16 Final Budget and will be included in the FY 2016-17 Requested Budget.

cc: Jerry Gamez, Director of Administrative Services
Kathy Buchanan, Deputy Director of Information Technology

