



**MEMORANDUM**  
**ADMINISTRATIVE SERVICES**  
**PROCUREMENT SERVICES**  
County of Placer

TO: Board of Supervisors  
FROM: Brett Wood, Purchasing Manager  
SUBJECT: ADA Ramp Retrofit Services – PBM Construction, Inc.

DATE: May 17, 2016

**ACTION REQUESTED**

Approve Change Order No. 2 to Blanket Purchase Order No. 22161 with PBM Construction, Inc. of Rocklin, CA for Americans with Disabilities Act ramp retrofit services in the amount of \$92,849 for a revised maximum amount of \$450,000 through September 30, 2016; and

Authorize the Purchasing Manager to sign all required documents.

**BACKGROUND**

To comply with the Americans with Disabilities Act (ADA) of 1990, the Department of Public Works and Facilities (DPWF) prepared a transition plan for County maintained roadways that was adopted by your Board in February of 2009. Title II of the ADA requires that public entities ensure that persons with disabilities have access to the pedestrian routes in the public right-of-way. An important part of that requirement is the obligation for the public entity, whenever roadways are altered, to retrofit existing ramps to current standards.

On July 7, 2015, your Board approved the award of competitive Bid No. 10449 to PBM Construction, Inc. for ADA ramp retrofit services in the maximum blanket purchase order (BPO) amount of \$200,000. On November 17, 2015, your Board approved to increase the BPO to \$357,151. The BPO with PBM Construction, Inc. provides an external source to assist DPWF with compliance efforts by retrofitting existing ramps along Western Placer County roadways. DPWF has additional funding available and has requested to increase the BPO to the maximum amount of \$450,000.

The increase amount of \$92,849 exceeds the Purchasing Manager's authority. Purchasing Policy Manual Section 2.1(g) requires Board approval for a contract change in an amount greater than 10 percent.

**ENVIRONMENTAL**

This project is Categorically Exempt from the provisions of CEQA as a Class I Exemption, Section 15301 (c) "Maintenance of Existing Facilities".

**FISCAL IMPACT**

The cost of ADA ramp retrofit services is \$450,000 and is budgeted in the FY 2015-16 Final Budget in the Department of Public Works and Facilities-Engineering Division, Appropriation 11320, Project Number PC3001 and PC2992. The ADA ramp retrofit services project is included within the total budgeted project cost of \$450,000.

There is no cost to the County as the cost is 100% funded by State and Federal revenue from Highway User Tax. The cost reflects an increase of \$92,849. The increase is attributed to expanded scope of work. Change Order No. 2 with PBM Construction, Inc. is a one-time cost associated with the ADA ramp retrofit services project. Approval of this one-time cost will not result in future ongoing operational costs. As additional funding becomes available, we will issue future contracts to continue to retrofit existing non-compliant curb ramps in accordance with the Americans with Disabilities Act of 1990.

cc: Kevin Taber, Engineering Manager, Department of Public Works and Facilities

