



**MEMORANDUM**  
**PUBLIC WORKS AND FACILITIES**  
**CAPITAL IMPROVEMENTS DIVISION**  
County of Placer

TO: Board of Supervisors DATE: July 12, 2016  
FROM: Ken Grehm, Director of Public Works and Facilities  
By: Rob Unholz, Capital Improvements Manager  
SUBJECT: Capital Improvements / Notice of Completion / Placer County Auburn Library  
Carpet Replacement Project

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**ACTION REQUESTED**

Accept the Placer County Auburn Library Carpet Replacement Project, Project No. 4898, located at 350 Nevada Street, Auburn, CA 95603 as complete, and authorize the Director of Public Works and Facilities, or designee, to sign the Notice of Completion for the contract with G & S Carpet Mills, Inc.

**BACKGROUND**

On February 24, 2015, your Board awarded a contract to G & S Carpet Mills, Inc., in the amount of \$88,433 for the Auburn Library Carpet Replacement Project. The project consisted of removing approximately 1,600 square yards of broadloom carpeting and replacing it with 1,600 square yards of new modular carpet tile, and rubber tile. New rubber stair treads, a new walk off mat, and new sheet vinyl in the Beecher Room kitchenette were also installed. During the course of the project \$833.50 in change orders were approved to complete the project. The total contract cost was \$89,266.50.

Public Works and Facilities staff has inspected the work performed on the project and found it to be consistent with the approved plans and specifications. All punch list items have been addressed and the project has been accepted by staff as complete.

In order to close out the project, it is recommended that your Board accept the project as complete and authorize the Director of Public Works and Facilities, or designee, to execute and record the Notice of Completion.

**ENVIRONMENTAL CLEARANCE**

This project is exempt from review pursuant to CEQA guidelines Section 15301, which exempts activities associated with the operation, repair and maintenance of existing public or private structures, involving negligible or no expansion of use beyond that existing at the time.

**FISCAL IMPACT**

The total project cost for the Auburn Library Carpet Replacement Project was \$160,335, including \$89,266.50 for construction, \$71,068.50 for project management, force account, bidding and printing. Funding for project costs was included in Capital Project No. 4898-Auburn Library Carpet Replacement.

**ATTACHMENTS**

Notice of Completion  
Supplemental Information Sheet

Recording requested by:  
PUBLIC WORKS AND FACILITIES / CAPITAL IMPROVEMENTS

When recorded return to: **Christine Martin**

Placer County Department of Public Works and Facilities  
11476 C Ave. Auburn CA 95603

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**NOTICE OF COMPLETION  
RES. NO.**

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**Project Name: Placer County Auburn Library Carpet Replacement**

**NOTICE IS HEREBY GIVEN**, pursuant to California Civil Code Section 3093, that the following Contractor, to wit:

**G & S Carpet Mills, Inc.  
3205 Pomona Blvd.  
Pomona, CA 91768**

performed and completed, for the County of Placer, State of California, the following contract, structure or work of improvement, to wit:

**Auburn Library Carpet Replacement Project  
Project No. 4898  
350 Nevada Street, Auburn, CA 95603**

The property is owned by the County of Placer. Said work was accepted on May 22, 2015.

Executed this \_\_\_\_\_ day of \_\_\_\_\_, 2016, at Auburn, California. I declare under penalty of perjury the foregoing is true and correct.

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KEN GREHM, DIRECTOR  
DEPARTMENT OF PUBLIC WORKS AND FACILITIES  
COUNTY OF PLACER

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

**STATE OF CALIFORNIA**    )<sub>ss</sub>  
**COUNTY OF PLACER**        )

On \_\_\_\_\_ before me \_\_\_\_\_, Notary Public, personally appeared \_\_\_\_\_ who proved to me on the basis of satisfactory evidence to be the person whose name is subscribed to the within instrument and acknowledged to me that he executed the same in his authorized capacity, and that by his signature on the instrument the person or the entity upon behalf of which the person acted, executed the instrument. I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

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**NOTICE OF COMPLETION  
SUPPLEMENTAL INFORMATION SHEET**

**DATE:** MAY 3, 2016  
**PROJECT NO:** 4898  
**PROJECT NAME:** AUBURN LIBRARY CARPET REPLACEMENT  
**FUND/BUDGET UNIT/ACCOUNT NO:** 140 / 107840 / 04898  
**CONTRACTOR:** G & S CARPET MILLS INC.

**SUMMARY OF EXPENDITURES**

<b>CONTRACT ITEMS</b>	<b>\$ 88,433.00</b>
<b>CONTRACT CHANGE ORDERS</b>	<b><u>\$ 833.50</u></b>
<b>TOTAL CONTRACT EXPENDITURES</b>	<b>\$ 89,266.50</b>

CHANGE ORDER NO.	CONTRACT CHANGE ORDER SUMMARY BRIEF DESCRIPTION	AMOUNT EXPENDED
1	Additional 2" safety stripe on 17 treads of the back stairway. Provide installation of repair sheet vinyl from stock.	\$ 833.50
	<b>TOTAL OF CHANGE ORDER AMOUNTS</b>	<b>\$ 833.50</b>

