



**MEMORANDUM
PUBLIC WORKS AND FACILITIES
CAPITAL IMPROVEMENTS DIVISION
County of Placer**

TO: Board of Supervisors **DATE:** July 12, 2016
FROM: Ken Grehm, Director of Public Works and Facilities
By: Rob Unholz, Capital Improvements Manager
SUBJECT: Capital Improvements / Notice of Completion / Placer County Finance
Administration Building Carpet Replacement

ACTION REQUESTED

Accept the Placer County Finance Administration Building Carpet Replacement Project, Project No. 4927A, located at 2962 Richardson Drive, Auburn, CA 95603 as complete, and authorize the Director of Public Works and Facilities, or designee, to sign the Notice of Completion for the contract with Linoleum Sales Co., Inc., dba Anderson Carpet.

BACKGROUND

On September 1, 2015, your Board awarded a contract to Anderson Carpet in the amount of \$241,630 to replace carpet and flooring at the Placer County Finance Administration Building. This work was Phase I of a two phase project to re-carpet the entire building. This project included the replacement of 15,533 SF of broadloom carpet with modular carpet tiles, and 2,425 SF of rubber tile. Prior to installation of the new flooring, the concrete slabs were tested for moisture, and found to have high relative humidity (RH) readings in several of the areas tested. In order to properly install and adhere the new flooring, additional flooring preparations and material were needed. Two Change Orders, totaling \$ 40,992.85, were approved to address the high RH levels and complete the project. The total contract cost is \$282,622.85.

Public Works and Facilities staff has inspected the work performed on the project, and found it to be consistent with the approved plans and specifications. All punch list items have been addressed, and the project has been accepted by staff as complete.

In order to close out the project, it is recommended that your Board accept the project as complete and authorize the Director of Public Works and Facilities, or designee, to execute and record the Notice of Completion.

ENVIRONMENTAL CLEARANCE

This project is exempt from review pursuant to CEQA guidelines Section 15301, which exempts activities associated with the operation, repair and maintenance of existing public or private structures, involving negligible or no expansion of use beyond that existing at the time.

FISCAL IMPACT

The total project cost for Phase I of the Finance Administration Building Carpet Replacement Project is \$414,235, including \$282,622.85 for construction and \$131,612.15 for consultant services, project management and force account. There are sufficient funds appropriated in the Countywide Carpet Replacement, project account 4927A as part of the FY 2015-16 Final Budget.

ATTACHMENTS

Notice of Completion
Supplemental Information Sheet

Recording requested by:
PUBLIC WORKS AND FACILITIES / CAPITAL IMPROVEMENTS

When recorded return to: **Christine Martin**

Placer County Department of Public Works and Facilities
11476 C Ave. Auburn CA 95603

**NOTICE OF COMPLETION
RES. NO.**

Project Name: Placer County Finance Administration Building Carpet Replacement

NOTICE IS HEREBY GIVEN, pursuant to California Civil Code Section 3093, that the following Contractor, to wit:

**Linoleum Sales Co., Inc.,
Dba Anderson Carpet
1501 Silica Ave.
Sacramento, CA 95815**

performed and completed, for the County of Placer, State of California, the following contract, structure or work of improvement, to wit:

**Placer County Finance Administration Building
Carpet Replacement Project
Project No. 4927A
2962 Richardson Drive, Auburn, CA 95603**

The property is owned by the County of Placer. Said work was accepted on December 4, 2015.

Executed this _____ day of _____, 2016, at Auburn, California. I declare under penalty of perjury the foregoing is true and correct.

**KEN GREHM, DIRECTOR
DEPARTMENT OF PUBLIC WORKS AND
FACILITIES
COUNTY OF PLACER**

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

**STATE OF CALIFORNIA)ss
COUNTY OF PLACER)**

On _____ before me _____, Notary Public, personally appeared _____ who proved to me on the basis of satisfactory evidence to be the person whose name is subscribed to the within instrument and acknowledged to me that he executed the same in his authorized capacity, and that by his signature on the instrument the person or the entity upon behalf of which the person acted, executed the instrument. I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

**NOTICE OF COMPLETION
SUPPLEMENTAL INFORMATION SHEET**

DATE: MAY 3, 2016
PROJECT NO: 4927A
PROJECT NAME: FINANCE BUILDING CARPET REPLACEMENT PROJECT
FUND/BUDGET UNIT/ACCOUNT NO: 140/ 107840/ 04927A
CONTRACTOR: LINOLEUM SALES CO., INC., DBA ANDERSON CARPET

SUMMARY OF EXPENDITURES

CONTRACT ITEMS	\$ 241,630.00
CONTRACT CHANGE ORDERS	<u>\$ 40,992.85</u>
TOTAL CONTRACT EXPENDITURES	\$ 282,622.85

CHANGE ORDER NO.	CONTRACT CHANGE ORDER SUMMARY BRIEF DESCRIPTION	AMOUNT EXPENDED
1	Due to high relative humidity levels in the Clerk Recorder Elections lobby, Procurement and Administrative Services departments, the concrete slab surfaces in these areas were ground and sealant applied.	\$ 21,719.00
2	Due to high relative humidity levels in the Clerk Recorder Elections areas where rubber tile was installed, the existing concrete slab surfaces were ground, sealed and topping leveler applied.	\$ 19,273.85
	TOTAL OF CHANGE ORDER AMOUNTS	\$ 40,992.85

