



**MEMORANDUM  
SHERIFF'S OFFICE  
ADMINISTRATIVE SERVICES  
County of Placer**

TO: Board of Supervisors

DATE: July 26, 2016

FROM: Edward N. Bonner, Sheriff-Coroner-Marshal

A handwritten signature in black ink that reads "Edward N. Bonner".

SUBJECT: Public Hearing and Ordinance Amendment to Sheriff's Office Jail Booking, Jail Access, and Incarceration Fees

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**ACTION REQUESTED**

Conduct a Public Hearing to Adopt an Ordinance to amend the Sheriff's Office Jail Access Fees charged to cities, Incarceration Fees for the Main Jail and Minimum Security, and Booking Fees charged to defendants at sentencing based on an annual study of costs and fees.

**BACKGROUND**

The Sheriff's Office contracts with MGT of America to conduct an annual study of Booking, Jail Access, and Incarceration Fees. The calculation of these fees is based on actual costs of the most recent closed fiscal year; for the FY 2016-17 rates, actual costs from FY 2014-15 were used to complete the calculation. The executive summary prepared by MGT of America is attached, and the full study is on file with the Clerk of the Board.

Persons booked into the County Jail may be assessed a Booking Fee for actual costs incurred in conjunction with their arrest and booking pursuant to government Code Section 29550.2. Pursuant to AB 1805 and Government Code Sections 29550 to 29552, Jail Access Fees may be charged to cities if bookings for misdemeanors and municipal code violations (except for DUI and domestic violence) exceed the cities' prior three-year average. Based on results of the study by MGT of America, the Booking Fee and Jail Access Fees in FY 2016-17 will both be \$504; an increase of \$45 from FY 2015-16.

Additionally, the annual study determines the daily jail rates for the Main Jail as well as Minimum Security, referred to as, "Incarceration Fees". Main Jail and Minimum Security Incarceration Fees for FY 2016-17 are \$85 and \$134 respectively, versus \$105 and \$143 in FY 2015-16.

Subject to review and comments, and based on the findings of the study, we recommend your Board approve the fee adjustments as submitted.

**FISCAL IMPACT**

Booking Fee reimbursements to the County from the State for FY 2016-17 are estimated at \$464,844. The Incarceration Fee adjustment revenues are anticipated to be minimal as these fees are imposed at the discretion of each Court, and are based on the ability of a defendant to pay. Anticipated Revenues are included in the Sheriff's Office FY 2016-17 Proposed Budget. There is no additional impact to the General Fund.

**ATTACHMENTS**

Executive Summary prepared by MGT of America – on file at COB

Before the Board of Supervisors  
County of Placer, State of California

In the matter of:

Ord. No:

**AN ORDINANCE AMENDING CHAPTER 2,  
ARTICLES 2.116 AND 2.124 OF THE  
PLACER COUNTY CODE, ADJUSTING  
SHERIFF'S OFFICE FEES**

The following Ordinance was duly passed by the Board of Supervisors of the County of Placer at a regular meeting held July 26, 2016 by the following vote on roll call:

Ayes:

Noes:

Absent:

Signed and approved by me after its passage.

\_\_\_\_\_  
Chair, Board of Supervisors

Attest:

\_\_\_\_\_  
Clerk of said Board

The Board of Supervisors of the County of Placer hereby ordains as follows:

**Section 1.** That Chapter 2, Article 2.116, Section 2.116.080 and 2.116.085 are hereby amended as follows:

**2.116.80 Fees for Jail Booking.**

The following amounts will be charged as jail booking fees based on the number of bookings and in the total amounts specified below pursuant to AB 1805 and Government Code Sections 29550 to 29552. Rates charged pursuant to this section will only be charged if funding is not provided to the county from the state. The booking fee charged to the cities will be limited to the amount sufficient to offset the funding shortfall provided by the State based on the rate as of June 2006 of one hundred seventeen

dollars and fifty cents (\$117.50) plus the current California Consumer Price Index (CPI) plus one percent to be compounded annually.

| City      | Booking Fee |                 |
|-----------|-------------|-----------------|
| Roseville | \$150.00    | <b>\$155.00</b> |
| Loomis    | \$150.00    | <b>\$155.00</b> |
| Lincoln   | \$150.00    | <b>\$155.00</b> |
| Rocklin   | \$150.00    | <b>\$155.00</b> |
| Auburn    | \$150.00    | <b>\$155.00</b> |
| Colfax    | \$150.00    | <b>\$155.00</b> |

Persons booked into the county jail may be assessed an administrative fee by the county for actual costs incurred in conjunction with the arresting and booking pursuant to Government Code Section 29550.2. The fees for jail booking for Placer County arrestees will be ~~four hundred fifty nine dollars (\$459.00)~~ **five hundred and four dollars (\$504.00)**.

**2.116.085 Fees for Jail Access**

The following amounts will be charged as jail access fees based on the number of bookings and in the total amounts specified below pursuant to AB 1805 and Government Code Sections 29550 to 29552. Rates charged pursuant to this section will only be charged if bookings for misdemeanors and municipal code violations (except for DUI and domestic violence) exceed the three-year average of the previous three years. The jail access fee will be charged at one hundred (100) percent of the cost of booking inmates into the county jail. Funding the jail access fee will be recalculated and adjusted each fiscal year based on the actual costs of booking a person into the Placer County jail.

| City      | Jail Access Fee |                 |
|-----------|-----------------|-----------------|
| Roseville | \$459.00        | <b>\$504.00</b> |
| Loomis    | \$459.00        | <b>\$504.00</b> |
| Lincoln   | \$459.00        | <b>\$504.00</b> |
| Rocklin   | \$459.00        | <b>\$504.00</b> |
| Auburn    | \$459.00        | <b>\$504.00</b> |
| Colfax    | \$459.00        | <b>\$504.00</b> |

**Section 2.** That Chapter 2, Article 2.124, Section 2.124.050 is hereby amended as follows:

**2.124.050 Sheriff / Coroner / Marshal Fees.**

|   |          |
|---|----------|
| 1. Alarm Activation:                      |          |
| a. Second activation                      | \$ 25.00 |
| b. Third activation                       | 50.00    |
| c. Subsequent activation in 60-day period | 100.00   |
| 2. Background check fee                   | 25.00    |
| 3. Card dealers license <sup>2</sup>      | 55.00    |

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|--|-------------------|
| 4. Card dealers license—Renewal  | 25.00             |
| 5. Concealed Weapon License—New: <sup>2</sup>  |                   |
| a. Process fee, fingerprints, interview, and background check  | 120.00            |
| b. Gun range (admin fee and materials) (also see Section 2.112.050 of this code)   | 75.00             |
| A three dollar (\$3.00) process fee for the county is set by the state.  |                   |
| 6. Concealed Weapon License—Renewal <sup>2</sup>   |                   |
| a. Process fee, finger prints  | 45.00             |
| b. Gun safety class (every 5th year) (also see Section 2.112.050 of this code)   |                   |
| One hundred dollars (\$100.00) for new permits and twenty-five dollars (\$25.00) for renewal permits process fee for the county is set by the state. The additional twenty dollars (\$20.00) is for the rolling fee for fingerprints. Licensee must attend a gun safety class every 5 years. |                   |
| 7. Copies of General Reports:  |                   |
| a. Flat rate (based on average) (also see Section 2.116.050 of this code)  | 10.00             |
| 8. Copies from microfilm—general reports (also see Section 2.116.030 of this code)   | 20.00<br>flat fee |
| 9. Copies of coroner reports* (also see Section 2.116.030 of this code)  | 35.00<br>flat fee |
| * 1st copy free to the family.   |                   |
| 10. Copies from microfilm coroner reports (also see Section 2.116.030 of this code)  | 55.00<br>flat fee |
| 11. Coroner fee  | Varies            |
| Actual costs of autopsies performed on out of county residents billed back to county of residence.   |                   |
| 12. Emergency response restitution   | Varies            |
| Actual emergency response costs related to a DUI or negligent operation of a vehicle, boat, or airplane incurred by county departments are billed back to the responsible party. The fee must not exceed one thousand dollars (\$1,000.00) per incident.                                     |                   |
| 13. a. Explosive permit inspections (also see Section 9.32.010 of this code)   | \$164.00          |
| b. Various on-site permit inspections as required<br>The sheriff inspects home occupation gun sales or repairs premises only. The state inspects the commercial operations.  | 164.00            |
| c. Explosive permits—New   | 70.00             |
| d. Explosive permits—Renewal   | 50.00             |
| 14. Fingerprinting services (also see Section 2.116.020 of this code)<br>Prints for personal use are free (i.e., children and elderly). Fee charged when done for employment or licensing purposes.  | 20.00<br>flat fee |
| 15. Firearms Dealers License Fee:  |                   |
| a. License, background   | 50.00             |
| b. Annual inspection fee (home occupation)   | 164.00            |

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| The sheriff inspects home occupation gun sales or repair premises only. The state inspects the commercial operations.  |  |
| 16. Impound Vehicle Release Fee—Sheriff<br>(Victims are not charged.)  | 75.00  |
| 17. Impound Vehicle Release Fee—Tow Company:   |  |
| a. Administrative service fee  | 75.00  |
| b. Hearing fee, included in administrative service fee. (also see Section 10.12.150 of this code)  |  |
| For vehicles held by tow companies as a result of Vehicle Code Section 14607 (30-day hold for driving on a suspended or revoked license. A hearing can be requested to obtain early release.)  |  |
| 18. Incarceration Fee <sup>1</sup>   |  |
| <del>\$105.00</del> <b>\$85.00</b> p/day main jail   |  |
| <del>\$143.00</del> <b>\$134.00</b> p/day minimum security<br>The cost of incarceration in the county main jail and minimum security as ordered by the court to be charged to the offender based on the ability to pay. (see Section 2.96.060 of this code)  |  |
| 19. Inmate Medical Fee: <sup>1</sup>   |  |
| a. Health service request  | \$ 3.00  |
| b. Over-the-counter medications<br><br>Inmates co-pay for each initiated health service request or over-the-counter medication. No one is ever denied treatment due to lack of ability to pay.   | .50<br>each request                            |
| 20. Law Enforcement Services   | Varies   |
| Other local law enforcement agencies requesting specialized services from the sheriff's department will be charged for the actual cost of the services provided. Services include, but are not limited to, assistance with crime scene and homicide investigations, and assistance with public events. |  |
| 21. a. Massage therapist license approval <sup>1</sup> sign-off for business license<br>(also see Section 2.116.020 of this code)  | 70.00  |
| b. On-site inspection services if required   | 120.00   |
| 22. One-Day Liquor License Processing (New) Fee  | 15.00  |
| 23. Delete as per PC 290(a)(1)(F)  |  |
| 24. Secondhand Dealers and Pawnbrokers License, New <sup>2</sup><br>(see Sections 5.28.060 and 5.28.070)   | 70.00  |
| 25. Secondhand Dealers and Pawnbrokers License, Renewal <sup>2</sup><br>(see Sections 5.28.060 and 5.28.070)   | 35.00<br>every 2 yrs                           |
| 26. Sheriff Booking Fee <sup>1</sup>   | <del>459.00</del> <b>504.00</b><br>per booking |
| This fee is charged by the sheriff to the offenders as ordered by the court, based on ability to pay if booked directly into jail by the sheriff's department.<br>(see Section 2.116.080)  |  |

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| Agency charges for booking fees may be reduced by the sheriff for agencies that provide pre-booking services into the corrections management system. The reduced rate will be calculated and applied based on time savings realized. |   |
| 27. a. Shipping of property to convicted or released persons<br>(Victims are not charged.)   | 20.00<br>per package<br>or actual cost                                      |
| b. Intake, storage release of firearms (as per Family Code 6389(a) and PC 12021(c)(1))   |   |
| Storage  | \$ 5.00<br>per month  |
| Intake   | 20.00   |
| Release  | 30.00   |
| 28. Tree Transportation Tags:  |   |
| a. Per application   | 10.00   |
| b. Per tag   | 1.00  |
| No charge if 50% or more of receipts are appropriated for nonprofit benevolent purposes. Applies if transporting over 5 trees or pounds of shrubs or boughs.<br>(see Section 2.112.040)  |   |
| 29. Visa Letters   | 20.00   |
| Letters of good conduct for out-of-country travelers to give foreign consulates.   |   |
| 30. Weekend Sentences Fee <sup>1</sup>   | <del>143.00</del> <b>134.00</b><br>per day                                  |
| Cost of incarceration in the minimum security barracks as ordered by the court to be charged to the offender based on the ability to pay.<br>(see Sections 2.96.040 and 2.96.050)  |   |
| 31. Coroner's Custody Fee <sup>3</sup><br>(includes \$150.00 transportation fees plus \$10.00 for materials)   | 160.00<br>or up to maximum<br>as allowed per PC<br>based on actual<br>costs |

- 1 Calculated annually. This fee is subject to the ability to pay; the fee charged shall not exceed the maximum amount stated.
- 2 This service also requires that an established estate and/or federal fee be collected by the county and forwarded to the state and/or federal government. The state and federal fees are not stated in the Placer County Code as they are established by the state and federal legislation.
- 3 This fee will not be charged for indigents, children under 14 years of age or death as a result of a criminal act of another unless the coroner has reasonable grounds to believe that the deceased was involved in any criminal activity which contributed to his or her death.