

**PLACER COUNTY
OFFICE OF EMERGENCY SERVICES**

MEMORANDUM

TO: Honorable Board of Supervisors

FROM: David Boesch, County Executive Officer
by John McEldowney, Program Manager, Office of Emergency Services

DATE: August 23, 2016

SUBJECT: Approve a Resolution designating staff to execute for and on behalf of Placer County in the 2016 Homeland Security Grant Program.

ACTION REQUESTED

Adopt a resolution authorizing designated staff to execute for and on behalf of Placer County for all actions necessary to obtain and manage funds in the 2016 Homeland Security Grant Program.

BACKGROUND

The Federal Homeland Security Grant Program (HSGP) supports implementation of *State Homeland Security Strategies* that address planning, organization, equipment, training, and exercise needs for response to all-hazards from terrorism to natural disasters. Placer County is a sub-grantee of the State of California for HSGP which is managed, in-state by the California Governor's Office of Emergency Services (Cal OES).

Cal OES requires an annual resolution by your Board authorizing specified staff to execute for and on behalf of the County for all actions related to the grant. However, decisions as to *how* funds are sub-allocated within the County rest with the prescribed membership of the HSGP *Approval Authority* comprising the Sheriff, Public Health Officer, Chief of Placer County Fire, and one municipal fire chief and police chief. This resolution merely authorizes designated staff to support the *Approval Authority* in completing such activities as monitoring expenditures, modifying the grant, processing reimbursement requests, etc.

Based on staff responsibilities in grants and financial management involving homeland security, fire prevention, and law enforcement, the below listed individuals are the most appropriate to execute for and on behalf of the County. Their authorization shall be valid for the entire performance period of the 2016 grant which extends to 2019:

- Andy Heath, Assistant County Executive Officer
- John McEldowney, Program Manager
- Young Rodriguez, Emergency Services Coordinator
- Vicki Patterson, Senior Account Auditor

FISCAL IMPACT

There is no fiscal impact to the County as a result of this action.

Attachment:
Resolution

Before the Board of Supervisors County of Placer, State of California

**In the matter of: A RESOLUTION AUTHORIZING
DESIGNATED COUNTY STAFF TO EXECUTE
FOR AND ON BEHALF OF PLACER COUNTY
FOR ANY ACTIONS NECESSARY FOR
OBTAINING FUNDS AND MANAGING THE 2016
HOMELAND SECURITY GRANT PROGRAM
(HSGP)**

Resolution No.: _____

The following Resolution was duly passed by the Board of Supervisors of the County of Placer at a regular meeting held August 23, 2016, by the following vote on roll call:

Ayes:

Noes:

Absent:

Signed and approved by me after its passage.

Chair, Board of Supervisors

Attest:

Clerk of said Board

WHEREAS, the County of Placer is a subgrantee of the State of California for the Federal Homeland Security Grant Program (HSGP) which is managed in state by the California Office of Emergency Services (Cal OES); and

WHEREAS, California Governor's Office of Emergency Services (Cal OES) requires the Board of Supervisors appoint specific staff to execute for and on behalf of the County for all actions related to the 2016 HSGP; and

WHEREAS, the Board confirms that Andy Health, Assistant County Executive Officer; John McEldowney, Program Manager; Young Rodriguez, Emergency Services Coordinator and Vicki Patterson, Senior Account Auditor are the appropriate signees to execute for and on behalf of the County for all actions related to the 2016 HSGP.

BE IT RESOLVED, by the Board of Supervisors, County of Placer, State of California, that Andy Health, Assistant County Executive Officer; John McEldowney, Program Manager; Young Rodriguez, Emergency Services Coordinator and Vicki Patterson, Senior Account Auditor are authorized to execute for and on behalf of Placer County for all actions required for obtaining and managing funds, sub-granted by Cal OES, for the entirety of 2016 HSGP performance period.

