



MEMORANDUM
County Executive Officer
Administration
County of Placer

TO: Board of Supervisors

DATE: September 13, 2016

FROM: David Boesch, CEO

A handwritten signature in black ink, appearing to read "DB", is written over the name "David Boesch, CEO".

SUBJECT: Unclassified Employee Step Increases

ACTION REQUESTED

The County Executive Officer recommends that the Board approve a 5% merit increase for:

Ralph Gibson, Museum Administrator from Grade 441, Step 3 at \$47.86 per hour to Grade 441, Step 4 at \$50.24 per hour, effective September 17, 2016.

BACKGROUND

Placer County Code Section 3.04.650 generally provides for both classified and unclassified employees to advance by steps through merit increases along the salary grade approved for their classification and position. For classified employees, merit increases are approved by the Civil Service Commission. Under Section 3.04.650 D, the Board of Supervisors is the approval body for merit or step advancements for the unclassified service.

Performance Evaluation and Personnel Action forms have been submitted for the above employee recommending approval of a step increase. This office concurs with the recommendation.

FISCAL IMPACT

None.

