



MEMORANDUM
ADMINISTRATIVE SERVICES
PROCUREMENT DIVISION
County of Placer

TO: Board of Supervisors
FROM: Brett Wood, Purchasing Manager
SUBJECT: Two Stencil Truck Bodies – Roadline Products Inc. U.S.A.

DATE: September 27, 2016

ACTION REQUESTED

Approve the award of a negotiated purchase order to Roadline Products Inc. U.S.A. of Downey, CA for the purchase of two (2) stencil truck bodies in the maximum amount of \$126,851.

Authorize the Purchasing Manager to sign all required documents.

BACKGROUND

The Department of Public Works and Facilities, Fleet Services Division (DPWF) submitted a request to purchase two (2) stencil truck bodies that will replace older truck bodies that are near the end of their useful life. The new stencil truck bodies will be installed on recently purchased cab and chassis trucks and will be used by DPWF to conduct road maintenance operations throughout Eastern and Western Placer County regions. The combined body/chassis will carry the necessary equipment and materials used to re-paint the various legends such as Stop, School, Signal Ahead, or other required legends on County maintained roadways. This equipment includes the large aluminum stencils, air compressors and containers. The materials include the viscous, also known as "Hi-Build" stencil paint and reflective glass beads.

DPWF has reviewed the current products available in the market and determined that the stencil truck bodies manufactured by Roadline Products Inc. U.S.A. best meet DPWF's operational requirements.

Roadline Products Inc. U.S.A. recently contracted with the County of San Bernardino for similar stencil truck bodies as the result of a competitive bidding process. The Purchasing Policy Manual Section 1.3(e)(3) permits contracting with a vendor that was awarded an agreement by another public agency as the result of a competitive process without further competitive bidding by Placer County. The County of San Bernardino contract with Roadline Products Inc. U.S.A. meets this criterion. DPWF and the Procurement Services Division agree that purchasing the stencil truck bodies from Roadline Products Inc. U.S.A. is a cost-effective solution.

Therefore, your Board's approval is required to proceed with the award of a purchase order to Roadline Products Inc. U.S.A. in the maximum amount of \$126,851.

FISCAL IMPACT

This equipment is included in the Department of Public Works and Facilities' FY 2016-17 Master Fixed Asset List and funds are included in the Department of Public Works and Facilities' FY 2016-17 Final Budget.

cc: Cynthia Taylor, Senior Administrative Services Officer
Chuck Gordon, Fleet Services Manager
Kevin Taber, Road Maintenance Manager

