



**MEMORANDUM**  
**ADMINISTRATIVE SERVICES**  
**PROCUREMENT DIVISION**  
County of Placer

TO: Board of Supervisors  
FROM: Brett Wood, Purchasing Manager  
SUBJECT: Wastewater, Water/Recycled Water and Landfill Systems Consulting Services – Various Firms

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**ACTION REQUESTED**

Approve the Qualified List based on the competitive Request for Qualifications No. 10562 for professional consulting services for wastewater, water/recycled water and landfill systems to be provided as needed to the Department of Public Works and Facilities for the period of November 1, 2016 to October 31, 2019.

Approve option to renew the resulting Qualified List on a year-to-year basis for two (2) additional one-year terms.

**BACKGROUND**

The Department of Public Works and Facilities (DPWF) provides solid waste collection and processing, landfill monitoring and maintenance, water, wastewater and recycled water services at various locations in unincorporated Placer County. Throughout the year, the department may require qualified firms to perform consulting services for various wastewater, water/recycled water and landfill system disciplines. Applicable contracts will be awarded to firms on a Qualified List when workload exceeds staff resources to complete projects in a timely manner or when special projects develop which are added to the budgeted workload.

To identify lists of qualified firms to provide wastewater, water/recycled water and landfill consulting services, DPWF enlisted the assistance of the Procurement Services Division to develop Request for Qualifications (RFQ) No. 10562. Two hundred sixty-eight firms were notified of the solicitation, one hundred fifty firms accessed the documents, and formal responses were received from twenty-seven firms.

Two (2) separate selection committees comprised of representatives from DPWF, the cities of Colfax and Roseville, the South Placer Municipal Utility District, the Placer County Water Agency, and the Western Placer Waste Management Authority reviewed the responses in accordance with the evaluation criteria contained within the solicitation. The final Qualified Lists are the result of the panels' recommendation for the top-ranked firms to provide wastewater, water/recycled water and landfill consulting services based on the requirements and criteria noted in the RFQ and do not in any way reflect the evaluation panels' judgment of the responding firms' capabilities to perform work outside of this specific solicitation.

A summary of the proposed firms for the Qualified Lists is illustrated in the attachment. DPWF may use the resulting Qualified List for agreements that will be utilized on an "as-needed" basis depending on available funding, staffing levels and shifting priorities of projects. Other entities, such as the Western Placer Waste Management Authority, also require solid waste related services, and may use the approved firms resulting from the action requested.

Therefore, your Board's approval is required to ratify the panel's recommendation to list the top-ranked firms and adopt Qualified Lists for wastewater, water/recycled water and landfill consulting services effective for approximately three (3) years from November 1, 2016 to October 31, 2019, and to extend the Qualified Lists on a year-to-year basis for two (2) additional one-year terms.

**FISCAL IMPACT**

There is no immediate fiscal impact resulting from this action. Individual County contracts will be negotiated with one (1) or more firms as needed and the resulting expenditures will be funded from existing budgets or project funds, as appropriate. Contracts of \$50,000 or less may be executed by the Purchasing Manager. All County contracts exceeding \$50,000 for County initiated projects will require your Board's approval.

**ATTACHMENT: Qualified List**

cc: Bill Zimmerman, Environmental Utilities Deputy Director  
Kevin Bell, Environmental Engineering Program Manager  
Walt Schwall, Senior Civil Engineer

**QUALIFIED LIST**

**WASTEWATER, WATER/RECYCLED WATER AND LANDFILL CONSULTING SERVICES**

<u>NAME OF FIRM</u>	<u>CONTACT PERSON</u>
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Bennett Engineering Services 1082 Sunrise Avenue, Suite 100 Roseville, CA 95661	Orin Bennett
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Stantec Consulting Services, Inc. 3875 Atherton Road Rocklin, CA 95765	Gabe Aronow
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