

Placer County Air Pollution Control District

Minutes of the Thursday, April 11, 2013 Meeting of the Board of Directors

The Board of Directors of the Placer County Air Pollution Control District met in session at 2:30 PM, Thursday, April 11, 2013, at the Placer County Board of Supervisors' Chambers, 175 Fulweiler Avenue, Auburn, California.

Representing the District were: Tom Christofk, Air Pollution Control Officer; Todd Nishikawa, Deputy Air Pollution Control Officer; John Finnell, Senior Engineer; Heather Kuklo, Air Pollution Control Specialist II; Jane Bailey, Fiscal Officer; and Margie Koltun, Clerk of the Board.

The meeting was called to order by Chairperson Jennifer Montgomery. Roll call was taken by the Clerk of the Board with the following members in attendance: Donna Barkle, Miguel Ucovich, Stan Nader, Jim Holmes, Diana Ruslin, Jennifer Montgomery, and Carol Garcia. Mike Holmes and Robert Weygandt were absent. A quorum was established.

Approval of Minutes: February 21, 2013, Regularly Scheduled Meeting.

Motion to approve: J. Holmes/ Ruslin/Unanimous

Public Comment: No public comment.

Consent:

Item 1: Contract and Budget Revision for Consulting and Advocacy Support for the District's Forest Resource Sustainability Initiatives:

This item was pulled from consent by request of Director Ucovich. He wanted to know if there was any pending legislation that the District would need a lobbyist to oppose. Mr. Christofk said that the primary purpose for the contracted support was not to oppose legislation, but for advocacy services to promote the District's forest related sustainability initiatives amongst state assembly and senate legislative staff, elected members, state agencies and other organizations. He said that the District does not have the internal resources nor the expertise to pursue the level of advocacy that Clean Tech Advocates can and that Mr. Boyd and his colleagues are uniquely qualified to provide this service.

Motion to Approve Consent Item: J. Holmes/Ruslin/ Motion approved with the exception of Director Ucovich.

Action Item 2:

Item 2: Clean Air Grant Awards

Ms. Heather Kuklo gave this presentation. She listed the goal of the program, which is to reduce criteria pollutants in Placer County. She also described the funding sources available to support the program and their different restrictions. She said there is a total of \$1,128,000 in total available from all the funding sources. The District received a total of 22 applications and 14 projects are being recommended for funding.

Ms. Kuklo then described the analysis process she uses to determine if a project qualified for funding. Some projects have measureable emission reductions and are cost effective based on the emission reductions. Some projects do not have quantifiable reductions and must be analyzed differently. Once she has done all of the analysis a panel of District staff comprised of two engineers, two planners and one administrative staff meet to go over the projects and make recommendations.

The total cost effectivity for all projects came to \$14,203/ton of emission reductions, which Ms. Kuklo said was extremely competitive for the project value. From the 14 projects recommended for funding there will be 48.11 tons of quantifiable emission reductions over the lifetime of the projects.

Due to the types of projects received and the restricted usage of the funding, this year the available funds will not all be allocated. However, all eligible projects are being recommended for suitable funding. The total dollar value of recommended projects comes to \$996,060 which means there will be a balance of \$131,940 that will be rolled over into the 2014 CAG program.

After a few questions and comments from Board members, the Chairperson asked if anyone from the public wanted to speak before the vote. There were several members of the public in attendance who had projects that were recommended for funding who came to the podium to speak: Jim Scribner, Eastern Regional Landfill; Joe Barron, Northstar Fire Department; Mark Luster, spokesperson for Sierra Pacific Industries; Solvi Sabol, Placer County Transportation Planning Agency; Amanda Godon, Volcano Creek Enterprises; and Bernie Schroeder, City of Auburn. All of them thanked the Board for consideration of their projects and praised Tom Christofk and District staff, especially Heather Kuklo, for all the hard work being done to make this program successful.

Chairperson Montgomery then asked for a motion on the item to adopt Resolution #13-06 approving the recommended projects and allowing the remaining balance to be rolled over into the FY 2014-15 CAG Program funds.

Motion to approve recommendation: J. Holmes/Garcia/Unanimous

Public Hearing Action Item 3:

Item 3: Proposed amendment to Rule 206, Incinerator Burning and New Rule 241, Crematories:

Mr. John Finnell, PCAPCD Senior Engineer, gave this presentation. He said that the District received a request from the operator of the only human crematory in Placer County to amend the design and operating requirements in Rule 206 Incinerator Burning, to fix operational and safety issues. Staff decided it would be best to remove the crematory requirements from Rule 206 and place them into a new rule that is specific to crematories rather than being included in the incinerator burning rule. Currently the District permits one crematory in Roseville, Crossroads Final Family Care, and one incinerator in Squaw Valley that was installed in 1992 and is therefore exempt from Rule 206. Rule 206 emission limitations do not apply to crematories, but the operating requirements do apply.

Mr. Finnell went on to explain the technical corrections to the rules and also told the Board that the conflicts between Rule 206, Incinerator Burning, and Rule 222, Reduction of Animal Matter, have been resolved through this process. Rule 206 has been revised to exempt crematories, moving those requirements to new Rule 241 which includes revised operating requirements, a section on animal crematories, and an opacity limitation.

The staff recommendation to the Board is to adopt Resolution #13-03, approving amendments to Rule 206, Incinerator Burning, and adopt Resolution #13-04 approving new Rule 241, Crematories, (per the corrected version in the errata) and to adopt all findings and recommendations in the staff reports.

Chairperson Montgomery opened the public hearing and seeing no one come up to comment, closed the public hearing and asked for a motion on the item.

Motion to approve staff recommendation: Garcia/Ucovich/Unanimous

Information Item 4:

Information Technology Strategic Plan:

Mr. Todd Nishikawa, Deputy APCO, gave this presentation. He said that District staff has, as part of the District's Mission, sought to implement electronic document handling system (EDHS) and District database upgrades. However, over time, Staff has not had the resources, expertise, or the time to achieve these goals.

In June of 2012, the Board approved a contract with Mr. Clark Moots (DBA MootsPoint) to assist the District in the development of a strategic information technology master plan. Mr. Moots recently completed this plan which was included as an enclosure with today's Board packet.

Mr. Moots assessed the existing technology being used by the District section by section and made recommendations for IT initiatives. These recommendations include continuing to implement business process improvements in the EDHS, Database, and the webpage. He also suggested using eService Delivery and Cloud Computing to help provide secure public access to District services and information. Mr. Nishikawa went into more detail on what each of these improvements entails and explained the implementation roadmap that outlined the time frames and cost for the improvements.

Closed Session Item 5:

The Board adjourned to closed session to perform the APCO's annual evaluation. Chairperson Montgomery reported out of closed session that the evaluation had been completed and that a subcommittee consisting of Robert Weygandt, Diana Ruslin, and Miguel Ucovich had been formed to evaluate the compensation of the APCO position and bring a recommendation back to the Board.

Air Pollution Control Officer Report:

Art Walk Update:

The 2013 Art Walk begins this evening and the District offices will be open for it from 6-9 PM.

Clean Air Awards Luncheon:

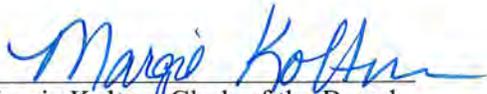
The Breathe California 37th Annual Clean Air Awards Luncheon will be held on May 29, 2013. The Board Clerk will be contacting the Board members to see who is interested in attending and to arrange transportation.

Fiscal Report:

A balance sheet and fund summary handout were provided to the Board members and made available to the public. The District's fiscal status at March 31, 2013, was running at 21.61% over the budgeted revenue for the first three quarters of FY 2012-13 and at a decrease of 36.06% in expenditures compared to the budgeted expenditures for the same time period.

Adjournment:

Chairperson Montgomery adjourned the meeting at 4:05 PM.


Margie Koltun, Clerk of the Board