



PLACER COUNTY PLANNING SERVICES DIVISION

AUBURN OFFICE
3091 County Center Dr, Auburn, CA 95603
530-745-3000/FAX 530-745-3080
Website : www.placer.ca.gov
E-mail : planning@placer.ca.gov

TAHOE OFFICE
775 North Lake Blvd., Tahoe City, CA 96146
PO Box 1909, Tahoe City, CA 96145
530-581-6280/FAX 530-581-6282

APPLICATION FOR TEMPORARY OUTDOOR EVENT PERMIT

—Office Use Only—

Receipt No. _____ Zoning _____ Date Received: _____
Filing Fee _____ File # _____

Application must be filed 60 days prior to the proposed event and submitted to the Planning Division. The application must be accompanied by a written discussion of the items listed in Section 5.102(a)-(g) of the Placer County Code (located on the reverse side of this application.) Submit completed application, appropriate application fee, and supplemental information to the Planning Division office, 3091 County Center Dr, Auburn CA 95603.

TO BE COMPLETED BY THE APPLICANT

- Name-Business Event: _____
- Property Owner: _____ Email: _____
Mailing Address: _____
- Sponsor/Promoter: _____ Email: _____ Telephone Number _____ Fax Number _____
Mailing Address: _____ Telephone Number _____ Fax Number _____
- Location/Day/Time of Event: _____
- Description of Event: _____
- Assessor's Parcel Number: _____ Parcel Size: _____

EVENT IS EXEMPT FROM PERMIT REQUIREMENTS: _____
PLANNING DIRECTOR ACTION: APPROVED _____ DENIED _____
APPROVAL SUBJECT TO ATTACHED CONDITIONS: YES _____ NO _____

FOR DEPARTMENT USE ONLY

Copy of application package routed to the following departments/agencies for comment. Comments due _____

Building _____	Emergency Services _____	CDF _____
Fire (Local) _____	Environmental Health _____	Parks _____
Planning _____	Public Works _____	Sheriff _____
Engineering & Surveying _____	CHP _____	

I declare under penalty of perjury that the foregoing statements are true and correct.

Signature of Property Owner

Date

PLACER COUNTY CODE

APPLICATION FOR PERMIT AND FEE

1. It shall be unlawful for any individual, partnership or corporation to operate, maintain, conduct, advertise, sell or furnish tickets or other types of written authority for admission to a temporary outdoor event (not more than three consecutive days, and not more than two times in one location in a given calendar year) in the unincorporated area of the County unless first obtaining a Permit from the County of Placer to operate or conduct such an event.
2. Application for a Permit to conduct a single temporary outdoor event as defined herein shall be made in writing to the County Planning Division on an application form prescribed by them. Applications for other or more frequent events shall be subject to the permit requirements of the Placer County Zoning Ordinance.
3. Applications submitted to the Planning Division for a Permit under this section shall be accompanied by a non-refundable application fee and shall contain the following information:
 - a. The name, mailing address, and telephone number of the Applicant(s).
 - b. A scaled site plan (8-1/2x11" or **folded** to that size) showing the location and assessor's parcel number(s) of the premises where the temporary outdoor event is proposed to be conducted, indicate existing buildings on the site, and show all lands to be used for parking or other uses incidental to the outdoor activity. The applicant shall submit proof of ownership of said premises or written consent of all owners thereof for the proposed use.
 - c. The date and the hours during which the event is to be conducted.
 - d. An estimate of the maximum number of spectators, participants and other persons expected to attend the temporary outdoor event for each day it is conducted.
 - e. A detailed explanation of the applicant's program and plans to provide security protection (including that necessary to prevent trespass), water supply, food supply, sanitation facilities, medical facilities and services, fire protection, vehicle parking space, vehicle access and on site traffic control; and if it is proposed or expected that spectators or participants will remain at night or overnight, the arrangements for illuminating the premises and for camping or similar facilities; applicant's plans to provide for numbers of spectators in excess of the estimate, and provisions for cleanup of the premises and removal of rubbish after the event has concluded.
 - f. A detailed explanation of the applicant's plan for policing the activity with particular emphasis on the control of alcohol consumption and prevention of drug use.
 - g. Expected noise levels at the nearest residential and/or property lines.