

ADMINISTRATIVE SERVICES DEPARTMENT APPROPRIATION SUMMARY Fiscal Year 2014-15					
ADMINISTERED BY:		DIRECTOR OF ADMINISTRATIVE SERVICES			
Appropriations	FY 2012-13 Actuals	FY 2013-14 Est / Actual	FY 2014-15 Requested Budget	FY 2014-15 Recommended Budget	% Change from 2013-14
GENERAL FUND					
Administrative Services	\$ 4,693,558	\$ 5,283,554	\$ 5,945,673	\$ 5,936,147	12.4%
INTERNAL SERVICE FUNDS					
Telecommunication Services* - Fund 250/100	\$ 6,283,151	\$ 6,010,204	\$ 6,339,103	\$ 6,166,652	2.6%
Central Services* - Fund 250/305	\$ 2,419,734	\$ 2,197,856	\$ 2,516,800	\$ 2,583,287	17.5%
Subtotal Internal Service Funds	\$ 8,702,885	\$ 8,208,060	\$ 8,855,903	\$ 8,749,939	6.6%
TOTAL ALL FUNDS	\$ 13,396,443	\$ 13,491,614	\$ 14,801,576	\$ 14,686,086	8.9%

*Budget includes total operating expenses and fixed assets.

FUNDED POSITIONS					
Administrative Services	89	93	92	92	-1%
Telecommunication Services - Fund 250/100	19	19	19	19	0%
Central Services - Fund 250/305	9	9	9	9	0%
TOTAL FUNDED POSITIONS	117	121	120	120	-1%
TOTAL ALLOCATED POSITIONS	126	128	128	128	0%

Mission Statement

To cost-effectively provide a wide range of administrative, technology, collection, procurement, and print services that are essential for customer departments to efficiently deliver quality and timely support to the citizens of Placer County.

Department Comments

The Administrative Services Department provides a broad spectrum of services to county departments and to the public. The department is comprised of six diverse divisions and during the development of the department's FY 2014-15 budget, division managers focused their efforts on maintaining core business functions, staffing levels, supplemental costs attributed to consolidation initiatives and the phased implementation of the Information Technology Strategic Plan.

The four General Fund divisions include:

- Administration
- Information Technology
- Procurement
- Revenue Services

Administrative Services

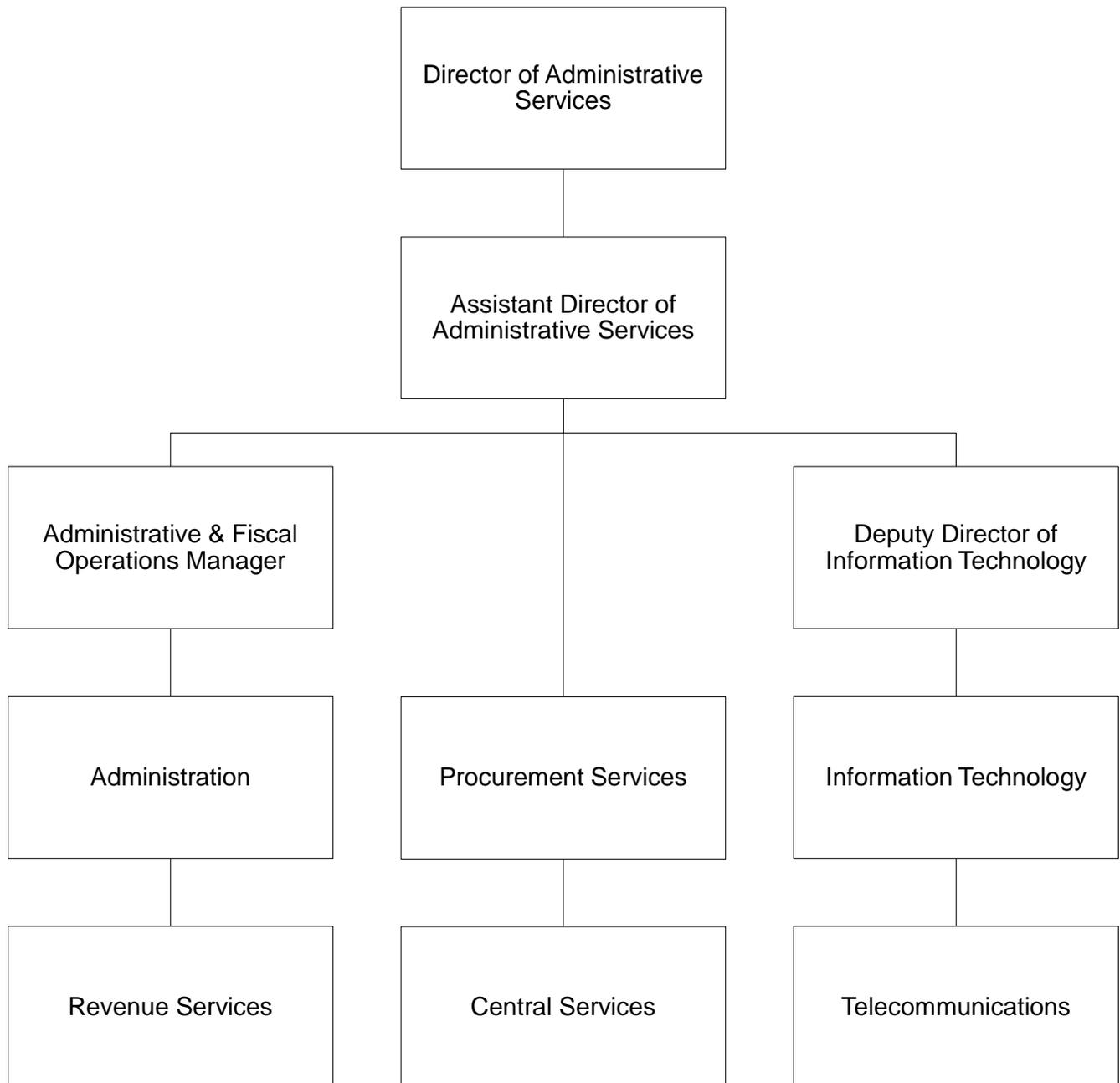
The two Internal Service Fund divisions include:

- Central Services
- Telecommunications

Priorities and challenges facing this department during FY 2014-15 include enhancing the County's website utilization through increased functionalities, strengthening interoperable communications capabilities countywide, increasing access to existing information technologies and working with service providers on the deployment of high-speed broadband services into unserved and underserved Placer County communities.

Major accomplishments during FY 2013-14 include infrastructure upgrades to the County's Enterprise Data Network, a redesign of the County's public website, the expansion of call center technologies to support the Health & Human Services' Covered California Initiatives, successful deployment of new multifunction copier devices countywide, amended the County's Uniform Transient Occupancy Tax Ordinance, and increased the County Surplus Program's sales and revenues.

ADMINISTRATIVE SERVICES DEPARTMENT



COUNTY EXECUTIVE OFFICE COMMENTS AND RECOMMENDATIONS

Proposed Budget Summary

To accomplish the priorities identified by the department, the FY 2014-15 Proposed Budget continues the existing level of program services while reducing funding for one assistant director position, for a total of 120 funded positions. The year over year increase to net budget (\$1,289,643) is largely the result of the transfer of ACORN functions from the Countywide Systems budget to the Administrative Services - Information Technology budget, increased telephone and network infrastructure maintenance costs, additional multifunction copiers (in lieu of standalone printers), PC replacements, and training. In FY 2014-15, the General Fund net cost decreases dramatically by \$2,026,828 year over year due to countywide realignment of A-87 costs, which resulted in a revenue transfer in the amount of \$2,051,363 to the Administration division. In other revenue areas, Revenue Services fees and fine collections are reduced by \$72,352, as a result of decreased collection activity, offset by a commensurate reduction in outside collections services.

APPROPRIATION SUMMARY

Below reflects program purpose for department appropriations as well as major budget adjustments. Further detail can be found beginning on page 251.

Administrative Services 11210
Administrative & Financial Service System

Program Purpose: Provides comprehensive information technology (IT) project planning, implementation, administration, and maintenance of the County’s data systems, including servers, data storage, firewall, and security systems.

Provides centralized purchasing services to county departments for the procurement of materials, equipment, and services, and ensures that county purchasing policies and procedures are followed to maintain consistency in buying practices and compliance with all applicable laws.

Provides centralized billing and collection services to secure funds entitled to Placer County and other government entities.

Provides quality management and administrative support to the Administrative Services Department and effectively communicates and acts as liaison to other departments, outside agencies, and the public.

Program Comments:

During FY 2014-15 our department will focus its efforts on ensuring the County’s current technology systems are appropriately secured, maintained, and comply with all state and federal laws/mandates. The Information Technology Division maintains 144 terabytes of data storage distributed over 41 physical servers and 183 virtual servers. In addition, the Division also supports and maintains 2,732 desktop and laptop computers countywide. Currently over 14 million emails are processed annually and 17 million documents are stored electronically.

In order to maintain the level of service our department provides to its user departments and citizens, future investment in technology initiatives will be an important consideration for ensuring the County’s continuity of operation. These emerging technologies include but are not limited to desktop virtualization, electronic document imaging, web-based applications and security systems.

Administrative Services

The Procurement Services Division continues to identify and implement new and innovative business practices to streamline the acquisition of goods and services. Approximately 170 solicitations, 2,451 purchase orders/contracts, 724 amendments, and 7,174 credit card transactions were processed annually by the division resulting in total annual spending of \$93.9 million and cost savings of \$1.7 million. Surplus sales and rebate revenues totaled \$265,670. This Division has once again received the *Achievement in Excellence Award* from the National Purchasing Institute for the eleventh year in a row.

The Revenue Services Division continues to identify and research workflow solutions that enhance and/or improve their collection initiatives. These solutions focus on the elimination of manual collection duties through the use of technology. These enhancements contributed towards their continued success in the collection of approximately \$23 million annually.

Major Budget Items: FY 2014-15 Proposed Budget

- The countywide alignment of costs and revenues to programs decreases this budget by \$2,001,909 for A-87 revenue (\$2,051,363), and the Placer County Government Center costs (\$49,454).
- As a net zero adjustment, Retiree Health Insurance costs of \$313,906 are moved from other line items to Salaries and Benefits.
- Increase \$792,677 in ongoing expenditures and department charges for ACORN hardware and software support, previously budgeted in Countywide Systems.
- Increase \$209,904 in ongoing expenditures and department charges for software licensing and required website utilities for mapping and web trend analysis.
- Increase \$130,677 in ongoing expenditures and department charges for the transfer of one technology solutions analyst from the Library to the IT Division.
- Increase \$65,801 in one-time expenditures and department charges for training of existing and new staff.
- Increase \$65,697 in ongoing funds to cover increased telecommunications costs including voice over IP, server virtualization, increased disaster recovery bandwidth, and call center features for the customer services help desk.
- Increase \$31,000 in ongoing expenditures and department charges for Community Development Resources Center building lease space to accommodate consolidated programs from HHS and Library.
- Reduce \$177,463 in ongoing salary and benefit expenditures and department charges for one assistant director position.

<h3>Central Services (Internal Service Fund) 06380</h3>

Administrative & Financial Service System

Program Purpose: Provides efficient and economical reprographic, graphic design, mail processing/delivery, inventory, and records management services.

Program Comments:

The Central Services Division provides comprehensive business services to all county departments, as well as other government agencies, and non-profit organizations. Annually this division supports approximately 408 print jobs, 3,365 quick copy orders, 1,341 graphic design requests, processing of 688,304 pieces of outgoing U.S. Mail, delivery of 374,400 pieces of interoffice mail, processing of 3,600 requests for records management services and storing 8,428 boxes. Many services provided by this division were directly impacted by the cost savings initiatives implemented countywide. The Central Services Division remains focused on identifying operational efficiencies to streamline their operations and reduce costs.

Major Budget Items: FY 2014-15 Proposed Budget

- The countywide alignment of costs and revenues to programs increases this budget by \$246,470 for A-87 (\$105,359), and the Placer County Government Center costs (\$17,876).

Administrative Services

- As a net zero adjustment, Retiree Health Insurance costs of \$43,589 are moved from other line items to Salaries and Benefits.
- Increase \$278,386 in ongoing expenditures and department charges for additional multifunction copiers for various departments.

Telecommunications (Internal Service Fund) 02100

Administrative & Financial Service System

Program Purpose: Provides planning, development, and logistical support for all countywide communication networks, including telephone, radio, data, video, media, telemetry, and cable television services.

Program Comments:

The Telecommunications Division maintains and supports the County's data, telephone, and two-way radio networks. These networks support the placement of approximately 2 million outgoing calls, 3.1 million voicemail records, and 362,743 Interactive Voice Response Calls annually. Approximately 3.3 terabytes of Internet traffic is utilized to support county services per business day. In addition, the Telecommunications Division will continue with its efforts to fully implement the Countywide Interoperable Radio Network Project.

Major Budget Items: FY 2014-15 Proposed Budget

- The countywide alignment of costs and revenues to programs decreases this budget by \$119,799 for A-87 (-\$140,629), and the Placer County Government Center costs (\$20,830).
- As a net zero adjustment, Retiree Health Insurance costs of \$95,727 are moved from other line items to Salaries and Benefits.
- Increase \$41,702 in ongoing expenditures and department charges for overtime and callback.
- Increase \$14,800 in one-time expenditures and department charges PC replacements.
- Increase \$28,850 in one-time expenditures and department charges for training.
- Reduce \$71,194 in one-time expenditures and department charges for contract services.

Budget Unit **General Fund - 100**
 Function General
 Activity Administrative Services - 11210

Detail by Revenue Category and Expenditure Object	2012-13 Final Actuals	2013-14 Estimated	2014-15 Recommended	2014-15 Adopted by the Board of Supervisors
1	2	3	4	5
Revenue				
Fines, Forfeits & Penalties				
6886 Coll PGM-PC 1463.007	\$ 1,967,186	\$ 1,921,000	\$ 1,893,779	\$
Total Fines, Forfeits & Penalties	\$ 1,967,186	\$ 1,921,000	\$ 1,893,779	\$
Intergovernmental Revenue				
7232 State Aid - Other	\$ 6,209	\$ 29,605	\$ 10,000	\$
Total Intergovernmental Revenue	\$ 6,209	\$ 29,605	\$ 10,000	\$
Charges for Services				
8110 Admin Services - Admin Support	\$ 267,217	\$ 334,684	\$ 252,515	\$
8114 Data Processing Services	642,135	987,558	1,010,823	
8116 NSF & Misc Fees	2,508	2,656	2,656	
8147 Installation Fees (PC1205)	303,251	320,000	294,474	
8193 Other Services	10			
8212 Other General Reimbursement	1,500			
8218 Forms and Photocopies	91	200	200	
8527 Transfer In A-87 Costs			2,051,363	
Total Charges for Services	\$ 1,216,712	\$ 1,645,098	\$ 3,612,031	\$
Miscellaneous Revenues				
8753 Other Sales	\$ 9,885	\$	\$	\$
8764 Miscellaneous Revenues	133,494	43,000	89,000	
Total Miscellaneous Revenues	\$ 143,379	\$ 43,000	\$ 89,000	\$
Other Financing Sources				
8954 Operating Transfers In	\$	\$ 162,360	\$ 875,677	\$
Total Other Financing Sources	\$	\$ 162,360	\$ 875,677	\$
Total Revenue	\$ 3,333,486	\$ 3,801,063	\$ 6,480,487	\$
Expenditures / Appropriations				
Salaries & Benefits				
1001 Employee Paid Sick Leave	\$ 26,366	\$	\$	\$
1002 Salaries and Wages	5,869,075	7,598,597	7,533,279	
1003 Extra Help	6,474			
1005 Overtime & Call Back	67,537	50,562	64,327	
1010 Cafeteria Plans (Non-PERS)	171,950	382,514	386,614	
1018 Taxable Meal Reimbursements	114			
1300 P.E.R.S.	1,292,783	1,743,876	1,772,981	
1301 F.I.C.A.	441,091	593,167	589,514	
1303 Other - Post Employment Benefits	553,193	402,876	398,544	
1304 Other - Post Emplmnt Charges (Up Front)	260,680			
1310 Employee Group Ins	909,301	1,257,759	1,269,576	
1315 Workers Comp Insurance		18,193	32,512	
1320 Retired Employee Grp Ins			313,906	
1325 401 (k) Employer Match	6,070	4,500	9,000	
Total Salaries & Benefits	\$ 9,604,634	\$ 12,052,044	\$ 12,370,253	\$
Services & Supplies				
2051 Communication Services - Telephone	\$ 348,442	\$ 262,581	\$ 349,382	\$
2052 Communication Services - Mobile Devices	8,645	16,533	19,940	
2054 Telecomm Trunks/Circuits	656,207	656,207	656,207	
2140 Gen Liability Ins		41,097	42,741	
2273 Parts	17,211	21,000	35,065	
2290 Maintenance - Equipment	39,349	43,387	20,843	
2292 Maintenance - Software	1,579,318	1,140,442	1,651,559	
2415 Campus Services-PCGC			49,454	
2439 Membership/Dues	2,866	9,194	4,680	
2481 PC Acquisition	54,689	8,760	53,683	
2511 Printing	24,412	31,040	36,324	
2523 Office Supplies & Exp	24,835	42,742	36,302	
2524 Postage	22,474	40,080	25,741	
2534 Operating Materials	39			
2555 Prof/Spec Svcs - Purchased	1,289,692	1,124,230	1,701,672	
2556 Prof/Spec Svcs - County	15,956	17,529	28,084	
2561 Legal Services		2,000	500	

County of Placer
 Financing Sources and Uses by Budget Unit by Object
 Governmental Funds
 Fiscal Year 2014-15

Budget Unit **General Fund - 100**
 Function General
 Activity Administrative Services - 11210

Detail by Revenue Category and Expenditure Object	2012-13 Final Actuals	2013-14 Estimated	2014-15 Recommended	2014-15 Adopted by the Board of Supervisors
1	2	3	4	5
2701 Publications & Legal Notices	4,013	930	480	
2709 Countywide System Charges	14,778	32,091	46,086	
2710 Rents & Leases - Equipment	351,937	579,420	523,391	
2727 Rents & Leases - Bldgs & Impr		27,500	58,500	
2838 Special Dept Expense-1099 Reportable	21,419		21,000	
2840 Special Dept Expense	19,889	68,439	48,702	
2844 Training	38,326	30,838	97,783	
2931 Travel & Transportation	291	4,300	5,200	
2932 Mileage	3,583	8,809	10,384	
2933 Lodging	3,269	9,535	15,435	
2941 County Vehicle Mileage	11,275	15,275	18,451	
2964 Meals/Food Purchases	303	1,950	2,050	
Total Services & Supplies	\$ 4,553,218	\$ 4,235,909	\$ 5,559,639	\$
Other Financing Uses				
3780 Contrib to Other Funds	\$ 61,996	\$ 70,593	\$	\$
Total Other Financing Uses	\$ 61,996	\$ 70,593	\$	\$
Intrafund Transfers Out				
5310 I/T Employee Benefit Systems	\$ 418,435	\$ 431,817	\$ 99,740	\$
5404 I/T Maintenance - Services	59,338	54,714	64,382	
5405 I/T Maintenance - Bldgs & Improvements		5,961	7,961	
5550 I/T - Administration	686,304	889,118	787,656	
5552 I/T - MIS Services	112,261	128,464	112,594	
5556 I/T - Professional Services	70,232			
5965 I/T Utilities	13,044	21,299	13,799	
Total Intrafund Transfers Out	\$ 1,359,614	\$ 1,531,373	\$ 1,086,132	\$
Intrafund Transfers In				
5002 I/T - County General Fund	\$ (7,693,430)	\$ (9,228,274)	\$ (9,685,292)	\$
5004 I/T - Road Fund	(189,848)	(202,843)	(186,326)	
5008 I/T - County Office Bldg Fund	(46,441)			
5009 I/T - County Library Fund	(36,695)	(36,820)	(29,229)	
5010 I/T - Fire Protection Fund	(6,366)	(6,874)	(10,577)	
5011 I/T - Public Safety Fund	(2,802,454)	(2,967,893)	(3,034,531)	
5012 I/T - Capital Projects Reimbursement		(51,558)	(43,922)	
5026 I/T - Advertising & Promotion Fund	(110,670)	(112,103)	(90,000)	
Total Intrafund Transfers In	\$ (10,885,904)	\$ (12,606,365)	\$ (13,079,877)	\$
Total Expenditures / Appropriations	\$ 4,693,558	\$ 5,283,554	\$ 5,936,147	\$
Net Cost	\$ 1,360,072	\$ 1,482,491	\$ (544,340)	\$

County of Placer
 Operation of Internal Service Fund
 Fiscal Year 2014-15

Fund	County Services Fund - 250
Subfund	Telecommunication Services - 100
Activity	Telecommunications Service - 2100

Operating Detail	2012-13 Actual	2013-14 Estimated	2014-15 Recommended	2014-15 Adopted by the Board of Supervisors
1	2	3	4	5
Operating Revenues				
8118	Communciation Services - Telephone	2,294,090	2,245,343	2,320,734
8119	Communciation Services - Radio	1,114,657	1,413,423	1,522,657
8123	Communciation Services - Media	175,327	225,007	202,054
8124	Comm Services - Network Infrastructure	1,947,931	2,081,205	2,471,524
8125	Cabling Services	53,303	144,500	70,000
	Total Operating Revenues	\$ 5,585,308	\$ 6,109,478	\$ 6,586,969
Operating Expenses				
1001	Employee Paid Sick Leave	61,041		
1002	Salaries and Wages	1,514,302	1,715,523	1,814,808
1003	Extra Help	144		
1004	Accr Compensated Leave	(12,137)		
1005	Overtime & Call Back	76,904	43,298	85,000
1010	Cafeteria Plans (Non-PERS)	40,522	87,565	90,354
1018	Taxable Meal Reimbursements	158		
1300	P.E.R.S.	323,239	398,068	434,850
1301	F.I.C.A.	118,820	141,308	149,662
1303	Other - Post Employment Benefits	121,529	82,308	82,308
1304	Other - Post Emplmnt Charges (Up Front)	111,720		
1310	Employee Group Ins	228,416	276,080	347,085
1315	Workers Comp Insurance		5,929	8,758
1320	Retired Employee Grp Ins			95,727
1325	401 (k) Employer Match	2,754	1,500	2,250
2020	Clothes & Personal Supplies	775	1,000	1,000
2052	Communication Services - Mobile Devices	15,872	10,000	15,000
2054	Telecomm Trunks/Circuits	975,581	1,070,000	1,033,865
2140	Gen Liability Ins		10,327	10,027
2274	Delivery & Freight Charges		1,000	1,000
2290	Maintenance - Equipment	119,979	159,746	233,611
2292	Maintenance - Software	9,590	47,990	27,190
2310	Employee Benefits Systems	87,434	111,569	19,931
2404	Maintenance Services	108,136		100,000
2405	Materials - Bldgs & Impr		40,000	
2415	Campus Services-PCGC			20,830
2439	Membership/Dues	438	1,000	1,000
2481	PC Acquisition	7,331	9,600	24,400
2511	Printing	1,866	4,500	4,500
2522	Other Supplies	816	600	600
2523	Office Supplies & Exp	13,213	8,500	10,000
2524	Postage	3,758	4,000	4,000
2534	Operating Materials	344,894	453,500	463,000
2550	Administration	163,126	218,319	160,843
2555	Prof/Spec Svcs - Purchased	449,464	337,283	266,089
2556	Prof/Spec Svcs - County	155,303	94,042	102,720
2701	Publications & Legal Notices	1,001	500	500
2709	Countywide System Charges	5,541	5,275	10,027
2710	Rents & Leases - Equipment	177,268	203,721	180,438
2727	Rents & Leases - Bldgs & Impr	51,799	55,000	19,736
2744	Small Tools & Instruments	272	1,500	1,000
2770	Fuels & Lubricants	238	3,400	1,500
2838	Special Dept Expense-1099 Reportable	473	2,000	750
2840	Special Dept Expense	18,257	10,000	15,450
2844	Training	4,176	14,975	43,825
2931	Travel & Transportation	883	3,900	3,900
2932	Mileage	9		
2933	Lodging	1,746	1,000	1,500
2941	County Vehicle Mileage	56,473	65,000	65,000
2964	Meals/Food Purchases	414	200	300
2965	Utilities	95,554	95,000	105,000
3551	Transfer Out A-87 Costs		214,178	73,549
3701	Equipment Depreciation	263,931		
3702	Bldg & Impr Depreciation	14,279		
	Total Operating Expenses	\$ 5,737,302	\$ 6,010,204	\$ 6,132,883

County of Placer
 Operation of Internal Service Fund
 Fiscal Year 2014-15

Fund	County Services Fund - 250
Subfund	Telecommunication Services - 100
Activity	Telecommunications Service - 2100

Operating Detail	2012-13 Actual	2013-14 Estimated	2014-15 Recommended	2014-15 Adopted by the Board of Supervisors
1	2	3	4	5
Operating Income (Loss)	\$ (151,994)	\$ 99,274	\$ 454,086	\$
Non-Operating Revenue (Expenses)				
3551 Transfer Out A-87 Costs	(295,041)			
3810 Lease Purchase Principal			(31,507)	
3830 Lease Purchase Interest	(2,076)		(2,262)	
6770 Franchises	25,844	25,844	25,844	
6950 Interest	8,861	11,000	4,500	
6970 Investment Income	(6,000)			
Total Non-Operating Revenue (Expenses)	\$ (268,412)	\$ 36,844	\$ (3,425)	\$
Income Before Capital Contributions and Transfers	\$ (420,406)	\$ 136,118	\$ 450,661	\$
8954 Operating Transfers In	2,442			
Change in Net Assets	\$ (417,964)	\$ 136,118	\$ 450,661	\$
Net Assets - Beginning Balance	1,540,994	1,264,575	1,400,693	
Net Assets - Ending Balance	\$ 1,264,575	\$ 1,400,693	\$ 1,851,354	\$
Memo:				
4451 Equipment	\$ 248,732	\$	\$	\$

County of Placer
Operation of Internal Service Fund
Fiscal Year 2014-15

Fund	County Services Fund - 250
Subfund	Central Services - 305
Activity	Central Services - 6380

Operating Detail	2012-13 Actual	2013-14 Estimated	2014-15 Recommended	2014-15 Adopted by the Board of Supervisors
1	2	3	4	5
Operating Revenues				
8375 Printing Revenue	751,774	693,661	695,186	
8376 Convenience Copier Revenue	653,332	697,307	874,156	
8377 Records Management	303,930	303,992	328,648	
8388 Mail Services	292,640	287,487	390,169	
8764 Miscellaneous Revenues	3,026	14,530	14,530	
8774 Inventory Sales	211,027	194,795	211,645	
Total Operating Revenues	\$ 2,215,729	\$ 2,191,772	\$ 2,514,334	\$
Operating Expenses				
1001 Employee Paid Sick Leave	5,414			
1002 Salaries and Wages	481,917	522,640	530,902	
1004 Accr Compensated Leave	2,664			
1005 Overtime & Call Back		788	788	
1010 Cafeteria Plans (Non-PERS)	13,702	27,782	28,162	
1300 P.E.R.S.	108,124	117,388	124,596	
1301 F.I.C.A.	36,761	42,168	42,829	
1303 Other - Post Employment Benefits	60,370	38,988	38,988	
1304 Other - Post Emplmnt Charges (Up Front)	37,240			
1310 Employee Group Ins	83,989	102,701	101,532	
1315 Workers Comp Insurance		7,620	12,106	
1320 Retired Employee Grp Ins			43,589	
1325 401 (k) Employer Match	750	750	750	
2051 Communication Services - Telephone	11,802	11,500	11,802	
2052 Communication Services - Mobile Devices	163	195	162	
2140 Gen Liability Ins		4,571	4,800	
2290 Maintenance - Equipment	14,046	13,330	135,238	
2310 Employee Benefits Systems	43,087	53,425	9,580	
2404 Maintenance Services	20,363	23,110	20,363	
2415 Campus Services-PCGC			17,876	
2511 Printing		50		
2523 Office Supplies & Exp	656	940	660	
2524 Postage	263	125	125	
2550 Administration	85,249	118,978	91,673	
2555 Prof/Spec Svcs - Purchased	214,431	141,038	141,038	
2556 Prof/Spec Svcs - County	37,605	36,698	36,698	
2709 Countywide System Charges	2,582	2,381	3,524	
2710 Rents & Leases - Equipment	524,326	506,867	108,504	
2727 Rents & Leases - Bldgs & Impr	46,800	46,800	46,800	
2838 Special Dept Expense-1099 Reportable	150			
2840 Special Dept Expense	81,884	67,100	73,780	
2920 Inventory Purchases	185,010	168,512	168,512	
2941 County Vehicle Mileage	7,402	10,520	7,172	
2965 Utilities	21,115	21,459	21,106	
3551 Transfer Out A-87 Costs		69,432	174,791	
3701 Equipment Depreciation	24,667			
Total Operating Expenses	\$ 2,152,532	\$ 2,157,856	\$ 1,998,446	\$
Operating Income (Loss)	\$ 63,197	\$ 33,916	\$ 515,888	\$
Non-Operating Revenue (Expenses)				
3551 Transfer Out A-87 Costs	(222,521)			
3810 Lease Purchase Principal			(554,841)	
3908 Penalties	(560)			
6950 Interest	3,936	6,462	3,936	
6970 Investment Income	(4,000)			
8752 Gain/Loss on F/A Disposal	8			
8779 Contributions from General Fund	61,996	70,593		
Total Non-Operating Revenue (Expenses)	\$ (161,141)	\$ 77,055	\$ (550,905)	\$
Income Before Capital Contributions and Transfers	\$ (97,944)	\$ 110,971	\$ (35,017)	\$
8333 Capital Asset Transfer (In)	4,549			
8954 Operating Transfers In	2,803			
Change in Net Assets	\$ (90,592)	\$ 110,971	\$ (35,017)	\$

County of Placer
 Operation of Internal Service Fund
 Fiscal Year 2014-15

Fund	County Services Fund - 250
Subfund	Central Services - 305
Activity	Central Services - 6380

Operating Detail	2012-13 Actual	2013-14 Estimated	2014-15 Recommended	2014-15 Adopted by the Board of Supervisors
1	2	3	4	5
Net Assets - Beginning Balance	631,901	541,308	612,279	
Net Assets - Ending Balance	\$ 541,308	\$ 612,279	\$ 547,262	\$
Memo:				
4451 Equipment	\$ 44,121	\$ 40,000	\$ 30,000	\$