



# COUNTY OF PLACER FACILITY SERVICES DEPARTMENT

Phone 530-886-4900 Fax 530-889-6809  
www.placer.ca.gov

MARY DIETRICH, DIRECTOR  
VALERIE BAYNE, ADMIN. SVS. MANAGER  
MARK RIDEOUT, DEPUTY DIRECTOR  
BILL ZIMMERMAN, DEPUTY DIRECTOR

---

---

## AUBURN VETERAN'S MEMORIAL HALL Meeting Agenda February 3, 2014 at 6:30 PM 100 East Avenue, Auburn, CA.

1. Call Meeting to Order
2. Pledge of Allegiance
3. Roll Call
4. Approval of Minutes
  - a. Minutes from December 2, 2013 Meeting (Attachment)
5. Public Comment
  - a. Any member of the public may address the Hall Board regarding items not on this Agenda. It is requested that comments be brief, since the Board is not permitted to take any action on items addressed under Public comment. Agenda Items should be submitted at least 2 weeks in advance for consideration. Please contact the Hall Coordinator at 11476 C Ave. Auburn CA. (530) 886-4967.
6. Information / Non Action Items
  - a. Work order report (Attachment)
7. Action Item
8. Reports
  - a. Late-arriving correspondence.
  - b. Veterans Reports.
    1. Sound system – cost sharing with county and users of the hall.
  - c. Hall Use Reports.
9. Announcements
  - a. Next regularly scheduled meeting date: April 7, 2014
10. Adjournment

Placer County is committed to ensuring that persons with disabilities are provided the resources to participate fully in public meetings. If you require disability-related modifications or accommodations, including auxiliary aid or services, to attend or participate in this meeting, please contact the Department of Facility Services at 11476 C Avenue, Auburn, CA 95603. Phone (530) 886-4900. Fax 889-6809. Email: [cl Lyons@placer.ca.gov](mailto:cl Lyons@placer.ca.gov) Requests should be made three (3) working days in advance whenever possible. Agenda and Attachments for the above referenced meeting can be viewed at the following link: [http://www.placer.ca.gov/Departments/Facility/halls/aub\\_mem\\_hall.aspx](http://www.placer.ca.gov/Departments/Facility/halls/aub_mem_hall.aspx)

Auburn Veterans Memorial Hall Board of Trustees Meeting  
December 2, 2013

The meeting was called to order at 1830 by President Court Bradbury who led the Pledge of Allegiance. Members present at Roll Call were: Court Bradbury, American Legion Delegate; Lorie Francheschi, American Legion Alternate; Bonnie Potter, Placer County Navy League Delegate; Donald C. Anderson, Placer County Navy League Alternate; "Hap" Arnold, Fleet Reserve Association Delegate; Jennifer Montgomery, Placer County Supervisor; George Simmons, Veterans of Foreign Wars Delegate; Coralee Arnold, Ladies Auxiliary of the Fleet Reserve Association Delegate; Joe Ferro, Marine Corps League Delegate; Mary Ann Frank, LAFRA Alternate; and Dennis Hughes of Placer County Facility Services.

Minutes of the October 7, 2013 meeting were approved as written.

Public Comment: none.

Information/Non Action Items: a). Work Order Report created Nov 26, 2013, and Custodial Hours Report were reviewed and discussed. It was reported that left front burner of stove does not always light, but there is a lighter in a drawer next to the sink that can be used until the burner is fixed. Appreciation was expressed about the new picnic table and a photo was taken of the Board at the table.

Action Item: a). Requests for Fee Waiver/Reduction: Request was received from Sierra Foothills Amateur Radio Club. Per Court this a 501(c)3 organization that is a very active community service organization. Supervisor Montgomery asked about our definition of a community service organization and suggested they would qualify under Section C of Placer County Code Chapter 2 Section 2.82.120. Court indicated they would qualify under Section B as requested because of all the service they provide the community. Bonnie motioned to approve the request as submitted; motion seconded by Joe. Motion carried by unanimous vote.

Reports: Late Arriving Correspondence: none. Veterans and Hall Use Reports: Don Anderson discussed the problems with the Speaker System which makes it difficult for people attending meetings to hear the speaker; Encore loaned the Navy League a new amplifier which worked very well; he also suggested that some wireless headsets be purchased that would help the hearing impaired. Don Anderson has spoken with Supervisors Holmes and Montgomery and Supervisor Holmes has revenue sharing funds available that may be requested. Don requested support for the veterans groups in contributing to the purchase of a new sound system and everyone approved the concept pending specific details of cost. Supervisor Montgomery expressed her appreciation of Scout Shane Green's work on the walkway and bench. Lorie recommended that the big bush by the artillery piece be trimmed. Coralee indicated that members would like padded chairs; the refrigerator thermometer was reading 20 degrees and freezing food; per Court attempts to fix it have failed. County will evaluate again. Everyone expressed appreciation for the new picnic bench provided by the County. Court would like to have a BBQ outside and is working on getting the Marquis fixed that was damaged in the storm. Bonnie Potter and her husband were thanked for providing the Christmas tree.

Announcements: The next scheduled meeting will be on **February 3, 2014**. American Legion Christmas Party will be December 11<sup>th</sup>.

Adjournment: Bonnie moved and Jennifer seconded a motion to adjourn. The motion carried and the meeting was adjourned at 1910.

Respectfully submitted by Bonnie Potter, Secretary

Assigned To:  
Building:  
Crew:  
Secondary Crew:  
Parent Equipment:  
Parent Project:  
Status:  
Type:

Beginning Start Date: 02-DEC-2013  
Ending Start Date: 28-JAN-2014  
Beginning Due Date:  
Ending Due Date:  
Beginning Enter Date:  
Ending Enter Date:  
Beginning Schedule Date:  
Ending Schedule Date:

=====  
REPORT CRITERIA  
=====

=====  
WORK ORDERS  
=====

Building	WO Number	Description	Status	Type	Pri	Equipment	Crew	Assigned To	Due Date	Est Hours
6157	WO038067	CUSTODIAL DAY QUARTERLY ASSIGNMENT INSPECTION	ASSIGNED	INSPECTION	4		CUSTODIAL	CLYONS	09-DEC-2013	1.00
	WO039965	BLDG MNTC ANNUAL FAC LOCK PM	ASSIGNED	PREVENTIVE	4		BLDG MNTC	GEUERLE	07-FEB-2014	8.00
	Subtotal -	2 Work Orders								9.00
Total -	2	Work Orders								9.00

Hours Report

Wo Number	Description	Total Hours
SW000143	CUSTODIAL AUBURN MEMORIAL HALL MMP	468.25