COUNTY OF PLACER
FACILITY SERVICES DEPARTMENT

Phone 530-886-4900 Fax 530-889-6809
www.placer.ca.gov

MARY DIETRICH, DIRECTOR
VALERIE BAYNE, ADMIN. SVS. MANAGER
MARK RIDEOUT, DEPUTY DIRECTOR
BILL ZIMMERMAN, DEPUTY DIRECTOR
SCOTT BATTLES, DEPUTY DIRECTOR

AUBURN VETERANS' MEMORIAL HALL
Meeting Agenda
April 6, 2015 at 6:30 PM
100 East Avenue, Auburn, CA

Board of Trustees

Court Bradbury
American Legion #84

H.L. "Hap" Arnold
FRA Branch #296

George Simmons
VFW Post 904

Bonnie Potter
Navy League

Joe Ferro
Marine Corps. Det. 1247

Lee Roy Hubbard
DAV Chapter 80

Jennifer Montgomery
Board of Supervisors

Non-Voting

Coralee Arnold
FRA Ladies Auxiliary

Alternates

Jerry Kennedy
American Legion #84

William Burgess
FRA Branch #296

Dustin Byers
VFW Post 904

Donald Anderson
Navy League

MaryAnn Frank
FRA Ladies Auxiliary

1. **Pledge of Allegiance**

2. **Roll Call**

3. **Approval of Minutes**
   a. Minutes from February 2, 2015 (Attachment)

4. **Public Comment**
   a. Any member of the public may address the Hall Board regarding items not on this Agenda. It is requested that comments be brief, since the Board is not permitted to take any action on items addressed under Public Comment. Agenda items should be submitted to take any action on items addressed at least 2 weeks in advance for consideration. Please contact the Hall Coordinator at 11476 C Avenue, Auburn, CA, 95603. (530) 886-4958.

5. **Information / Non Action Items**
   a. Work Order Report (Attachment)
   b. Operating Costs vs Revenue Reports
      i. FY 2012-2013 (Attachment)
      ii. FY 2013-2014 (Attachment)

6. **Action Items**
   a. Consider Request for Fee Waiver / Reduction
      1. Forgotten Warrior (Attachment)

7. **Reports**
   a. Late-arriving correspondence.
   b. Veterans Reports.
   c. Hall Use Reports.

8. **Announcements**
   a. Next regularly scheduled meeting date: June 1, 2015

9. **Adjournment**

Placer County is committed to ensuring that persons with disabilities are provided the resources to participate fully in public meetings. If you require disability-related modifications or accommodations, including auxiliary aid or services, to attend or participate in this meeting, please contact the Department of Facility Services at 11476 C Avenue, Auburn, CA 95603. Phone (530) 886-4900. Fax 889-6809. Email: clyons@placer.ca.gov Requests should be made three (3) working days in advance whenever possible.
Agenda and Attachments for the above referenced meeting can be viewed at the following link: http://www.placer.ca.gov/halls.

Auburn Veterans Memorial Hall Board of Trustees Meeting
February 2, 2015

The meeting was called to order at 1830 by President Court Bradbury who led the Pledge of Allegiance. Members present at Roll Call were: Court Bradbury, American Legion Delegate; Bonnie Potter, Placer County Navy League Delegate; Donald C. Anderson, Placer County Navy League Alternate; Jennifer Montgomery, Placer County Supervisor; George Simmons, Veterans of Foreign Wars Delegate; Joseph Ferro, Marine Corps League Delegate; "Hap" Arnold, Fleet Reserve Association Delegate; Coralee Arnold, Ladies Auxiliary of the Fleet Reserve Association Delegate; LeeRoy Hubbard, DAV Delegate; and Duane Espinoza of Placer County Facility Services.

Minutes of the December 1, 2014 meeting were approved as written.

Public Comment: none.

Information/Non Action Items: a). Work Order Report and Custodial Hours Report were reviewed and discussed.

Action Item: a. Requests for Fee Waiver/Reduction were reviewed. Mother Lode Gold Hound request followed up on and they agreed to pay $100/month. Motion to approve/second (Simmons/Ferro). Motion carried. Sierra Foothills Amateur Radio Club request for waiver reviewed and discussed. Motion to approve/second (Potter/Montgomery). Motion carried. Forgotten Warrior request for waiver was reviewed and discussed. Bradbury noted that his phone number is on their application without his permission. Other questions and concerns about their request discussed. Motion to table their request pending additional information made/seconded (Montgomery/Simmons). Motion carried. Montgomery and Potter will report back at next meeting.

Reports: a). Late Arriving Correspondence: none from County. Bradbury received letter from Forgotten Soldier Program; they are building a veterans garden, ran out of wood and need additional $1000 donated to finish project. b & c). Veterans and Hall Use Reports: Potter reported problems with County questioning Insurance Policy provided by Navy League. Montgomery requested email with details. C. Arnold noted the cleanliness of the Hall. Hubbard reported 3 new members joined organization last week. Ferro reported on opportunities to use the Hall in partnership such as hosting a dance. Bradbury discussed upcoming American Legion Seafood Dinner. Hubbard noted problem with dirty tables following a private party. Bradbury suggested taking photos to document and reporting the problem. Bradbury noted problems with divider curtains upstairs and that shades on North side of dance hall should be replaced. He thanked the County for their prompt attention to the outside lights and also noted that the auxiliary speakers should have power switch as they are on all of the time. Also noted were holes in the floor that could be a trip hazard especially for those using walkers.

Announcements: The next meeting will be April 6, 2015.

Adjournment: Supervisor Montgomery made a motion to adjourn which was seconded by Simmons. The motion carried and the meeting was adjourned at 1908.

Respectfully submitted by Bonnie Potter, Secretary

WO by Building: AUBURN VETERANS MEMORIAL HALL
For the period of: 16-JAN-2015 through 31-MAR- 2015

WO Number	Description	Maint Type	Wo Status	Enter Date	Complete Date	Hours SUM
WO051797	AUBURN MEM. HALL / LIGHT OUT	CORRECTIVE	CLOSED	20-Jan-2015	27-Jan-2015	1.00
WO053692	EXIT SIGN AND EMERGENCY LIGHT ANNUAL PM	PREVENTIVE	OPEN	11-Mar-2015		
WO052894	AUBURN MEM. HALL / TOILET RUNNING	CORRECTIVE	CLOSED	17-Feb-2015	11-Mar-2015	2.00
WO052903	REPAIR DOWNSTAIRS CONCRETE FLOOR	CORRECTIVE	ASSIGNED	17-Feb-2015		8.00
WO053480	BLDG MNTC ROOF 2 X YR FACPM	PREVENTIVE	CLOSED	05-Mar-2015	30-Mar-2015	4.00
WO052821	BLDG MNTC WATER FILTER 2 X YR FACPM	PREVENTIVE	CLOSED	17-Feb-2015	05-Mar-2015	1.00
WO051802	FOLLOW-UP NO LIGHTS	CORRECTIVE	CLOSED	20-Jan-2015	27-Jan-2015	2.50
WO052543	EXTERIOR/PARKING LOT LIGHTS OUT	CORRECTIVE	ASSIGNED	10-Feb-2015		4.00
WO053416	BLDG MNTC SWAMP COOLER OPENING PM	PREVENTIVE	ASSIGNED	05-Mar-2015		
WO053417	BLDG MNTC SWAMP COOLER OPENING PM	PREVENTIVE	ASSIGNED	05-Mar-2015		
WO052900	AUBURN MEM. HALL / ORDER NEW BLINDS	CORRECTIVE	ASSIGNED	17-Feb-2015		
WO052146	BLDG MNTC ANNUAL FAC LOCK PM	PREVENTIVE	OPEN	26-Jan-2015		
WO051801	CLBK/CLHM NO LIGHTS	CORRECTIVE	CLOSED	20-Jan-2015	27-Jan-2015	2.00
WO052539	LOT LIGHT ON ALL THE TIME	CORRECTIVE	CLOSED	10-Feb-2015	05-Mar-2015	1.50
WO053887	CUST. FLAG CHANGE MEMORIAL DAY MAY 1	PREVENTIVE	OPEN	18-Mar-2015		
WO053886	CUST. FLAG CHANGE MEMORIAL DAY MAY 1	PREVENTIVE	OPEN	18-Mar-2015		
WO054195	AUBURN MEM. HALL / LIGHT OUT	CORRECTIVE	OPEN	30-Mar-2015		

Hours Report

Wo Number	Description	Total Hours	
SW000143	CUSTODIAL AUBURN MEMORIAL HALL MMP	344.00	

AUBURN MEMORIAL HALL
OPERATING COSTS
VS
REVENUE
FY 2012/2013

TYPE OF SERVICE	AMOUNT
MAINTENANCE	47,555.73
CUSTODIAL LABOR	20,660.61
CUSTODIAL SUPPLIES	2,551.89
UTILITIES	12,630.82
GROUNDS	21,609.05
ADMINISTRATIVE SERVICES	4,967.72
(IE: BOARD MEETINGS, BUDGETS, ETC...)	
TOTAL COST	**$ 109,975.82**

TYPE OF REVENUE	
RENTS	7,124.00
MISCELLANEOUS REVENUE	1,041.23
TOTAL REVENUE	**$ 8,165.23**

AUBURN MEMORIAL HALL
OPERATING COSTS
VS
REVENUE
FY 2013/2014

TYPE OF SERVICE	AMOUNT
MAINTENANCE	52,536.47
CUSTODIAL LABOR	10,673.01
CUSTODIAL SUPPLIES	3,542.84
UTILITIES	12,479.61
GROUNDS	21,918.06
ADMINISTRATIVE SERVICES	5,815.08
(IE: BOARD MEETINGS, BUDGETS, ETC...)	
TOTAL COST	**$ 106,965.07**

TYPE OF REVENUE	
RENTS	6,830.00
MISCELLANEOUS REVENUE	(1,171.23)
TOTAL REVENUE	**$ 5,658.77**

Memorial Hall Request
For Rental Fee Waiver or Reduction

In accordance with Placer County Code Chapter 2 Section 2.82.120, Payment for use of Memorial Halls is governed by the following provisions:

A. Free use of the Halls shall be accorded to county veterans groups.
B. Free use of the Halls shall be accorded to county departments for non-routine county business, nonprofit senior citizen or children activities groups such as 4H or scouts, and community service clubs as authorized by the Hall board in accordance with use submittal requirements.
C. Reduced rates up to, but not exceeding fifty (50) percent of the designated rental fee may be granted by Hall board action to other community based nonprofit groups from the community in which the Hall is located. In all other instances full payment of the designated rental free shall be required.

This request form must be completed in order for the Hall Board to consider a rental fee waiver or reduction. Rental fee waivers or fee reduction may only be granted by action of the Hall Board. Approval of a fee waiver or fee reduction does not affect any required security deposit or proof of liability insurance.

Today's Date: 11-7-14 Hall being Requested American Legion Auburn Veterans Memorial Hall.
(Name of Hall)

Name of Applicant: Wind Walker Group Name: Forgotten Warrior

Email: Wind@ForgottenWarrior.ORG Phone: 533-9811

Date of Use Requested See Attached MULTIPLE Time From: See Attached 10AM To: 12PM

Number of People: 50 Type of Event: Food Bank

Date of Event: See Attached MULTIPLE Area of Hall to be used: See Attached AS AVAILABLE Posted Rate: _____

Qualifying Waiver/Reduction Provision: (see above and circle one below)

Section 2.82.120.A.

Section 2.82.120B.

Section 2.82.120.C. Percent of Fee Reduction Requested: _____%

Justification for Rental Fee Waiver or Reduction (A letter to the Hall Board may also accompany this request):

_____

_____

_____

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ACTION BY VETERANS' HALL BOARD

Fee Waived: Approved / Denied (circle one)

Fee Reduced: Approved / Denied (circle one) Percent of Fee Reduction: _____%

Board Chair Approval:_____ **Date:** _____
Board Signature

CA Tax ID # C 3098638
Fed Tax ID #36-4683342
Forgotenwarrior. org

Office: (916) 533-9811
909 12th Street,
Sacramento, CA 95814

Program Narrative

Forgotten Warrior (FW) is a non-profit agency started by Veterans to help Veterans. FW provides resources and an advocate services for all Veterans. In direct response to national statistics that twenty-five % of the nation's homeless are Veterans; 32 Veterans commit suicide every day, and 27 Veterans are imprisoned due to PTSD every month, Wind Walker, founder of FW, designed a highly effective program to not only empower Veterans to overcome disabilities and to be positive forces within their families and community, but to help their fellow Veterans by passing on valuable life tools.

The FW program began when Wind Walker sought to provide food and clothing to homeless Veterans. While doing so, he discovered a great need for care and advocate representation for all Veterans, including the disabled and the elderly. Today FW assists disabled and elderly Veterans by providing advocacy care such as transportation and assistance, including those who are elderly, those on medication, and/or those under the influence of drugs or alcohol. FW ensures these Veterans receive the care they need, providing a safety net to those who would otherwise fall through the cracks.

A major component of FW is our Comprehensive Re-entry Life Coaching (CRLC) program. The CRLC program is designed to address all areas of communication, with the family at the center, as PTSD affects the entire family unit. The CRLC program accomplishes this by educating the family about the symptoms of PTSD. Sessions include cognitive mental health treatment methods conducted by licensed health care professionals, neuroscience education, nutrition guidance for healthy living, and other self-help tools for managing mental health.

N

State of California
Secretary of State

Statement of Information
(Domestic Nonprofit, Credit Union and Consumer Cooperative Corporations)

Filing Fee: $20.00. If this is an amendment, see instructions.
IMPORTANT – READ INSTRUCTIONS BEFORE COMPLETING THIS FORM

ENDORSED - FILED
in the office of the Secretary of State
of the State of California

SEP 1 3 2012

This Space for Filing Use Only

1. **CORPORATE NAME**

FORGOTTEN WARRIOR

2. **CALIFORNIA CORPORATE NUMBER** C- 30498638

Complete Principal Office Address (Do not abbreviate the name of the city. Item 3 cannot be a P.O. Box.)

3. STREET ADDRESS OF PRINCIPAL OFFICE IN CALIFORNIA, IF ANY	CITY	STATE	ZIP CODE
909 12th Street Suite 114	Sacramento	CA	95814

4. MAILING ADDRESS OF THE CORPORATION	CITY	STATE	ZIP CODE
909 12th Street Suite 114	Sacramento	CA	95814

Names and Complete Addresses of the Following Officers (The corporation must list these three officers. A comparable title for the specific officer may be added; however, the preprinted titles on this form must not be altered.)

	ADDRESS	CITY	STATE	ZIP CODE
5. CHIEF EXECUTIVE OFFICER/ Windwalker	909 12th Street, Suite 114	Sacramento	Ca	95814
6. SECRETARY Jonah Johnson	5413 E Street	Sacramento	Ca	95814
7. CHIEF FINANCIAL OFFICER/ Betty Walker	3348 Arapaho Way	Antelope	Ca	95819

Agent for Service of Process If the agent is an individual, the agent must reside in California and Item 9 must be completed with a California street address, a P.O. Box address is not acceptable. If the agent is another corporation, the agent must have on file with the California Secretary of State a certificate pursuant to California Corporations Code section 1505 and Item 9 must be left blank.

8. NAME OF AGENT FOR SERVICE OF PROCESS

Windwalker, CEO

9. STREET ADDRESS OF AGENT FOR SERVICE OF PROCESS IN CALIFORNIA, **IF AN INDIVIDUAL**	CITY	STATE	ZIP CODE
909 12th Street, Suite 114		CA	95814

Davis-Stirling Common Interest Development Act (California Civil Code section 1350, et seq.)

10. ☐ Check here if the corporation is an association formed to manage a common interest development under the Davis-Stirling Common Interest Development Act.

NOTE: Corporations formed to manage a common interest development must also file a Statement by Common Interest Development Association (Form SI-CID) as required by California Civil Code section 1363.6. Please see instructions on the reverse side of this form.

11. THE INFORMATION CONTAINED HEREIN IS TRUE AND CORRECT.

DATE	TYPE/PRINT NAME OF PERSON COMPLETING FORM	TITLE	SIGNATURE
07/26/2013	Windwalker	CEO	Wind Walker

IRS Internal Revenue Service
P.O. BOX 2508
CINCINNATI OH 45201

In reply refer to: 9999999999
Oct. 22, 2012 LTR 3367C SO
36-4683342 000000 00
00024119
BODC: TE

FORGOTTEN WARRIOR
PO BOX 171
NORTH HIGHLANDS CA 95660

Employer Identification Number: 36-4683342
Tax Form: 1023
Document Locator Number: 17053-284-32403-2
For assistance, call: 1-877-829-5500

IRS Department of the Treasury
Internal Revenue Service
P.O. BOX 2508
CINCINNATI OH 45201

In reply refer to: 9999999999
Oct. 22, 2012 LTR 3367C SO
36-4683342 000000 00
00024119
BODC: TE

FORGOTTEN WARRIOR
PO BOX 171
NORTH HIGHLANDS CA 95660

Employer Identification Number: 36-4683342
Tax Form: 1023
Document Locator Number: 17053-284-32403-2
For assistance, call: 1-877-829-5500

General information about the application process and tax-exemption can be found by visiting our website, www.irs.gov/eo. If you are unable to locate the information needed, you may call our toll free number shown above Monday through Friday. When communicating with us, please refer to the employer identification number and document locator number shown above.

INTERNAL REVENUE SERVICE
P. O. BOX 2508
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date: JUL 31 2013

FORGOTTEN WARRIOR
PO BOX 171
NORTH HIGHLANDS, CA 95660

Employer Identification Number:
36-4683342
DLN:
17053145758003
Contact Person:
RACHEL M LEIFHEIT ID# 31617
Contact Telephone Number:
(877) 829-5500
Accounting Period Ending:
December 31
Public Charity Status:
170(b)(1)(A)(vi)
Form 990 Required:
Yes
Effective Date of Exemption:
April 1, 2008
Contribution Deductibility:
Yes
Addendum Applies:
No

Dear Applicant:

We are pleased to inform you that upon review of your application for tax exempt status we have determined that you are exempt from Federal income tax under section 501(c)(3) of the Internal Revenue Code. Contributions to you are deductible under section 170 of the Code. You are also qualified to receive tax deductible bequests, devises, transfers or gifts under section 2055, 2106 or 2522 of the Code. Because this letter could help resolve any questions regarding your exempt status, you should keep it in your permanent records.

Organizations exempt under section 501(c)(3) of the Code are further classified as either public charities or private foundations. We determined that you are a public charity under the Code section(s) listed in the heading of this letter.

Please see enclosed Publication 4221-PC, Compliance Guide for 501(c)(3) Public Charities, for some helpful information about your responsibilities as an exempt organization.

Sincerely,

Director, Exempt Organizations

Enclosure: Publication 4221-PC

Letter 947 (DO/CG)