



**COUNTY OF PLACER  
FACILITY SERVICES DEPARTMENT**

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**AUBURN VETERAN'S MEMORIAL HALL  
Meeting Agenda  
June 2, 2014 at 6:30 PM  
100 East Avenue, Auburn, CA.**

1. **Call Meeting to Order**
2. **Pledge of Allegiance**
3. **Roll Call**
4. **Approval of Minutes**
  - a. Minutes from April 7, 2014 Meeting (Attachment)
5. **Public Comment**
  - a. Any member of the public may address the Hall Board regarding items not on this Agenda. It is requested that comments be brief, since the Board is not permitted to take any action on items addressed under Public comment. Agenda Items should be submitted at least 2 weeks in advance for consideration. Please contact the Hall Coordinator at 11476 C Ave. Auburn CA. (530) 886-4967.
6. **Information / Non Action Items**
  - a. Work order report (Attachment)
  - b. Reminder: The county will be sending out a letter to Veterans organizations for recommendation of new trustees to district supervisor. Deadline June 16, 2014 (2.82.020. C.2.)
7. **Action Item**
8. **Reports**
  - a. Late-arriving correspondence.
  - b. Veterans Reports.
  - c. Hall Use Reports.
9. **Announcements**
  - a. Next regularly scheduled meeting date: August 4, 2014
10. **Adjournment**

Placer County is committed to ensuring that persons with disabilities are provided the resources to participate fully in public meetings. If you require disability-related modifications or accommodations, including auxiliary aid or services, to attend or participate in this meeting, please contact the Department of Facility Services at 11476 C Avenue, Auburn, CA 95603. Phone (530) 886-4900. Fax 889-6809. Email: [clyons@placer.ca.gov](mailto:clyons@placer.ca.gov) Requests should be made three (3) working days in advance whenever possible. Agenda and Attachments for the above referenced meeting can be viewed at the following link: [http://www.placer.ca.gov/Departments/Facility/halls/aub\\_mem\\_hall.aspx](http://www.placer.ca.gov/Departments/Facility/halls/aub_mem_hall.aspx)

Auburn Veterans Memorial Hall Board of Trustees Meeting  
April 7, 2014

The meeting was called to order at 1830 by President Court Bradbury who led the Pledge of Allegiance. Members present at Roll Call were: Court Bradbury, American Legion Delegate (non-voting); Lorie Franceschi, American Legion Alternate (Voting); Bonnie Potter, Placer County Navy League Delegate; Donald C. Anderson, Placer County Navy League Alternate; Bill Burgess, Fleet Reserve Association representative; Jennifer Montgomery, Placer County Supervisor; George Simmons, Veterans of Foreign Wars Delegate; Coralee Arnold, Ladies Auxiliary of the Fleet Reserve Association Alternate; Joe Ferro, Marine Corps League Delegate; Lee Roy Hubbard, DAV Delegate, and Dennis Hughes of Placer County Facility Services.

Minutes of the February 3, 2014 meeting were approved as written.

Public Comment: none.

Information/Non Action Items: a). Custodial Hours Report was reviewed and discussed. There was no Work Order report to review at this time.

Action Item: A request for fee waiver from Sierra Foothills Amateur Radio Club for use of the Hall on 12/13/14 was reviewed and discussed. Per C. Bradbury they qualify for Section B as requested. Simmons moved and Ferro seconded a motion to approve. Motion carried by unanimous vote.

Reports: a). Late Arriving Correspondence: none. Court read a letter of thanks received from Shane Green. b & c). Veterans and Hall Use Reports: Anderson reported that he is continuing to work on getting a new sound system. The revenue sharing request was approved for \$500. User organizations will be asked for donations now that a firm estimate has been received. A list of Hall Users was provided to the members. The Historical Society has expressed an interest in contributing. Potter reported on Memorial Day Ceremonies. C. Bradbury presented a list of items regarding the Hall: kitchen window screens have been steam cleaned; a new refrigerator has been installed; an electrical outlet has been installed under the fire escape and uses the same key as the dumpster; the custodian has been cleaning the stove but we all should take responsibility for keeping it clean; plates and other kitchen items have been left out on the counters; we were reminded that due to limited wall space, nothing should be hung on the walls without discussion and approval by the Hall Board; he has a new hotdog machine that is available for our use; the front table needs a new top and he presented an idea for consideration. Supervisor Montgomery thanked Dennis and Duane for their responsiveness. She also reported on her trip to DC where she advocated for our veterans. Ferro reported on the Father's Day Brunch in support of the Veterans Day Parade. Supervisor Montgomery got a letter from the State that noted that the County Veterans Service Officer has increased the benefits coming back to our veterans for the third year in a row. Per C. Bradbury, VSO will have a satellite office in the Auburn Hall with someone available once a week in the near future. Potter and C. Arnold commented on the problem with a light fixture which Dennis will have evaluated.

Announcements: The next scheduled meeting will be on **June 2, 2014**.

Adjournment: Supervisor Montgomery moved and Franceschi seconded a motion to adjourn. The motion carried and the meeting was adjourned at 1904.

Respectfully submitted by Bonnie Potter, Secretary

WO by Building

Site	Building	WO Number	Description	Maint Type	Wo Status	Enter Date	Complete Date
4007	6157	WO043013	CUSTODIAL DAY QJARTERLY ASSIGNMENT INSPECTION	INSPECTION	ASSIGNED	15-Apr-14	NULL
4007	6157	WO042767	REPAIR TILE IN THE RESTROOM AND ENTRANCE	CORRECTIVE	ASSIGNED	8-Apr-14	NULL
4007	6157	WO044028	EXTERIOR LIGHTS OUT	CORRECTIVE	WORK DONE	15-May-14	22-May-14
4007	6157	WO042763	CUT VETERANS KEY FOR THE AUBURN HALL AND PROVIDE TO DENNIS H	CORRECTIVE	CLOSED	8-Apr-14	23-Apr-14
4007	6157	WO042619	AUBURN MEM HALL DRINKING FOUNTAIN DRAIN STOPPED UP	CORRECTIVE	CLOSED	7-Apr-14	23-Apr-14
4007	6157	WO042765	LIGHT IN THE DOWNSTAIRS FLICKERS AFTER BEING ON FOR A WHILE	CORRECTIVE	CLOSED	8-Apr-14	2-May-14

Hours & Cost Report

Wo Number	Description	Total Hours
SW000143	CUSTODIAL AUBURN MEMORIAL HALL MMP	711