



COUNTY OF PLACER FACILITY SERVICES DEPARTMENT

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AUBURN VETERAN'S MEMORIAL HALL Meeting Agenda August 4, 2014 at 6:30 PM 100 East Avenue, Auburn, CA.

1. **Call Meeting to Order**
2. **Pledge of Allegiance**
3. **Roll Call**
4. **Approval of Minutes**
 - a. Minutes from June 2, 2014 Meeting (Attachment)
5. **Public Comment**
 - a. Any member of the public may address the Hall Board regarding items not on this Agenda. It is requested that comments be brief, since the Board is not permitted to take any action on items addressed under Public comment. Agenda Items should be submitted at least 2 weeks in advance for consideration. Please contact the Hall Coordinator at 11476 C Ave. Auburn CA. (530) 886-4967.
6. **Information / Non Action Items**
 - a. Work order report (Attachment)
7. **Action Item**
8. **Reports**
 - a. Late-arriving correspondence.
 - b. Veterans Reports.
 - c. Hall Use Reports.
9. **Announcements**
 - a. Next regularly scheduled meeting date: October 6, 2014
10. **Adjournment**

Placer County is committed to ensuring that persons with disabilities are provided the resources to participate fully in public meetings. If you require disability-related modifications or accommodations, including auxiliary aid or services, to attend or participate in this meeting, please contact the Department of Facility Services at 11476 C Avenue, Auburn, CA 95603. Phone (530) 886-4900. Fax 889-6809. Email: clyons@placer.ca.gov Requests should be made three (3) working days in advance whenever possible. Agenda and Attachments for the above referenced meeting can be viewed at the following link: http://www.placer.ca.gov/Departments/Facility/halls/aub_mem_hall.aspx

Auburn Veterans Memorial Hall Board of Trustees Meeting
June 2, 2014

The meeting was called to order at 1830 by President Court Bradbury who led the Pledge of Allegiance. Members present at Roll Call were: Court Bradbury, American Legion Delegate; Bonnie Potter, Placer County Navy League Delegate; Donald C. Anderson, Placer County Navy League Alternate; Jennifer Montgomery, Placer County Supervisor; George Simmons, Veterans of Foreign Wars Delegate; "Hap" Arnold, Fleet Reserve Association Delegate; Coralee Arnold, Ladies Auxiliary of the Fleet Reserve Association Delegate; and Dennis Hughes and Duane Espinoza of Placer County Facility Services.

Minutes of the April 7, 2014 meeting were approved as written.

Public Comment: none.

Information/Non Action Items: a). Work Order and Custodial Hours Report was reviewed and discussed. Court raised questions about custodial hours since he only spends 1 hour per day at our hall. Per Duane, hours include other activities including these meetings. Bonnie reported that the light that was fixed still goes off and Supervisor Montgomery suggested looking at newer energy efficient lights. Members were reminded that the county will be sending out a letter to each Veterans organization for recommendation of new trustees; deadline is June 16th.

Action Item: None.

Reports: a). Late Arriving Correspondence: none. b & c). Veterans and Hall Use Reports: Court noted the Father's Day Breakfast supporting Veterans Day and the Forgotten Soldier Program Run Fundraiser. Don Anderson reported that he is ordering the new sound system now that he has a firm bid for the amplifier and wiring; installation will be coordinated with Court and the County. Court suggested adding a microphone to the system and getting rid of the old piano so we can install a cabinet to lock up the new system. Coralee reported that the counters are frequently sticky and not being cleaned properly. Court noted that Wilson does a great job cleaning when he is here. Court recommended upgrading the blinds. Court asked that we let him know what each group wants on the marquis now that it has been repaired. Bonnie thanked everyone for participating in Memorial Day and Supervisor Montgomery thanked Bonnie for organizing the ceremonies. Hap asked if anyone had seen an ammo box that may have been left out of their locker.

Announcements: The next scheduled meeting will be on **August 4, 2014**.

Adjournment: Supervisor Montgomery moved and Bonnie seconded a motion to adjourn. The motion carried and the meeting was adjourned at 1912.

Respectfully submitted by Bonnie Potter, Secretary

WO by Building

Site	Building	WO Number	Description	Maint Type	Wo Status	Enter Date	Complete Date
4007	6157	WO045542	AUBURN MEM. HALL LEAK IN STORAGE ROOM FROM DRINKING FOUNTAIN	CORRECTIVE	CLOSED	08-Jul-2014	09-Jul-2014
4007	6157	WO046311	RUN POWER AND WIRE TO SPEAKERS	CORRECTIVE	ASSIGNED	22-Jul-2014	NULL
4007	6157	WO046294	MOUNT SPEAKERS AT THE AUBURN HALL	CORRECTIVE	ASSIGNED	21-Jul-2014	NULL
4007	6157	WO044724	CLBK 6-8-14 HVAC NOT WORKING VETERANS ROOM 1130 AM	CORRECTIVE	CLOSED	09-Jun-2014	17-Jun-2014
4007	6157	WO044543	REMOVE OLD PIANO TO SURPLUS	CORRECTIVE	CLOSED	02-Jun-2014	13-Jun-2014
4007	6157	WO046286	AC UNIT LEAKING WATER / AUBURN MEM. HALL	CORRECTIVE	ASSIGNED	21-Jul-2014	NULL

Hours Report

JULY 01, 2014 - JULY 30, 2014

Wo Number	Description	Total Hours	
SW000143	CUSTODIAL AUBURN MEMORIAL HALL MMP	43.00	