



COUNTY OF PLACER FACILITY SERVICES DEPARTMENT

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KEN GREHM, INTERIM DIRECTOR
VALERIE BAYNE, ADMIN. SVS. MANAGER
MARK RIDEOUT, DEPUTY DIRECTOR
BILL ZIMMERMAN, DEPUTY DIRECTOR
SCOTT BATTLES, DEPUTY DIRECTOR

LINCOLN VETERAN'S MEMORIAL HALL Meeting Agenda July 20, 2015 at 6:00 PM 541 5th Street, Lincoln, CA.

Board of Trustees

Robert Bruce
American Legion #264

Robert Perro
VFW Post 3010

Robert Weygandt
Board of Supervisors

Alternates

Kenneth Avila
American Legion #264

Leonard Valasek
American Legion #264

Donald Jones
VFW Post 3010

Manuel Nevarez
Board of Supervisors

1. **Call Meeting to Order**
2. **Pledge of Allegiance**
3. **Roll Call**
4. **Approval of Minutes**
 - a. Minutes from May 18, 2015 (Attachment)
5. **Public Comment**
 - a. Any member of the public may address the Hall Board regarding items not on this Agenda. It is requested that comments be brief, since the Board is not permitted to take any action on items addressed under Public comment. Agenda Items should be submitted at least 2 weeks in advance for consideration. Please contact the Hall Coordinator at 11476 C Ave. Auburn, CA. 95603. (530) 886-4967.
6. **Information / Non Action Items**
 - a. Work Order Reports (Attachments)
 - b. Update on range replacement
 - c. Rides for Veterans (Bob Perro)
7. **Action Items**
8. **Reports**
 - a. Late-arriving correspondence.
 - b. Veterans Reports.
 - c. Hall Use Reports.
9. **Announcements**
 - a. Next regular scheduled meeting date: September 21, 2015
10. **Adjournment**

Placer County is committed to ensuring that persons with disabilities are provided the resources to participate fully in public meetings. If you require disability-related modifications or accommodations, including auxiliary aid or services, to attend or participate in this meeting, please contact the Department of Facility Services at 11476 C Avenue, Auburn, CA 95603. Phone (530) 886-4900. Fax 889-6809. Email: cl Lyons@placer.ca.gov Requests should be made three (3) working days in advance whenever possible. Agenda and Attachments for the above referenced meeting can be viewed at the following link: <http://www.placer.ca.gov/halls>.

Lincoln Veterans Memorial Hall Board of Trustees Meeting

May 18, 2015

1. The meeting was called to order at 6:15 PM by President Bob Perro who led the Pledge of Allegiance.

2. Members present at roll call were:

President Bob Perro (VFW)

County Representatives: Duane Espinoza and Kristie Cantrell

Board of Supervisors Representative: Manuel Nevarez

Members: American Legion; Robert Bruce, Ken Avila, Len Valasek

VFW; Don Jones, Richard Lecari

Guests: Jim Beswick, American Legion

3. Election of Board Secretary:
 - a. Don Jones moved that Robert Bruce be elected as Secretary. The motion was seconded by Bob Perro and approved by members present.
 - b. Kristie advised the Board members present that the applications for Board Members have been sent to the 2 Post Commanders for processing and are due back to the County by June 15, 2015.
4. Approval of Minutes of March 16, 2015 meeting:
 - a. The minutes were approved as written.
5. Public Comment:
 - a. None
6. Information/Non-Action Item:
 - a. Work Order report reviewed and accepted.
 - b. 1 seat pad for the meeting area is still being covered and will be replaced soon.
 - c. Update on the range replacement:
 - i. Funds have been approved and allocated
 - ii. A Requisition for Bids has been submitted.
 1. A minimum of 3 bids must be received.
 2. Estimated cost is between \$5000 and \$6000.
 3. Kristi will advise us of the closing date for the bids so we will have a better time line for the physical replacement.
 - d. Operating costs vs. Revenue Reports:
 - i. FY 2012-2013 and FY 2013-2014 reports were reviewed and accepted.

7. Action Items:

- a. Consider a fee waiver for Girl Scout Troop 1626
 - i. A motion to approve the request was made by Robert Bruce and seconded by Len Valasek.
 - ii. The Motion was approved by vote of the members.

8. Reports:

a. Veteran Reports:

- i. Bob Perro advised he had spoken to Infinity Security concerning a building surveillance system. No other action was taken.
 1. Further discussion about the needs/desires of the Veteran's groups resulted in a request for additional information and design proposals. Duane advised the County may be persuaded to install a system the Veteran groups select.
 2. Bob Perro will request a site visit/consult from Infinity and Robert Bruce will seek the same from another company. Manuel Nevarez will contact Supervisor Weygandt with our concerns.
 3. Minimum requirements include:
 - a. 2-3 week DVR recording
 - b. Only 2-4 person accessible DVR kept in a secure location within the building.
 - c. 6-8 cameras.

b. Hall use reports:

- i. Kristie advised she has once again received complaints of Veterans entering the building when others are occupying the facility. She reminded everyone to let the groups know to stay out of the public use areas when they are occupied and to minimize entering the building whenever possible.
- ii. Kristie again reminded everyone the Hall Board nomination applications have been sent to Commanders and are due back by the third Monday in June, June 15, 2015.
- iii. Key transfers must be made through the County. Kristie will come to our location to make the necessary transfers.

9. Announcements:

- a. The next Hall Board meeting date is: July 20, 2015.

10. The meeting was adjourned by President Bob Perro at 7:15PM

**LINCOLN VETERANS MEMORIAL HALL
WORK ORDER REPORT**

May 1, 2015 - July 13, 2015

WO Number	Description	Maint Type	WO Status	Enter Date	Complete Date
WO055230	TAKE DOWN THE BINGO SIGN AT THE LINCOLN MEM. HALL	CORRECTIVE	CLOSED	04-May-2015	16-Jun-2015
WO055842	LINCOLN HALL WINDOW - SHOT AND CRACKING	CORRECTIVE	CLOSED	22-May-2015	16-Jun-2015
WO056135	CLEAN UP AFTER THE REYES QUINCEANERA 5-30-15	CORRECTIVE	CLOSED	01-Jun-2015	16-Jun-2015
WO056118	CLBK/CLHM A/C NOT WORKING	CORRECTIVE	CLOSED	01-Jun-2015	16-Jun-2015
WO056238	TWO URINALS THAT DON'T STOP RUNNING FOR A LONG TIME	CORRECTIVE	CANCELED	08-Jun-2015	16-Jun-2015
WO056220	CLBK/CLHM URINAL BACKED UP	CORRECTIVE	CLOSED	08-Jun-2015	16-Jun-2015
WO056223	LINCOLN MEM HALL FOLLOW UP FIX URINAL	CORRECTIVE	CLOSED	08-Jun-2015	16-Jun-2015
WO056541	CLBK 6-14-15 10:30AM LINCOLN MEM HALL STOVE	CORRECTIVE	CLOSED	15-Jun-2015	16-Jun-2015
WO055427	BLDG MNTC HVAC PM 2 X YEAR SERVICE EQ	PREVENTIVE	OPEN	18-May-2015	
WO055428	BLDG MNTC HVAC PM 2 X YEAR SERVICE EQ	PREVENTIVE	OPEN	18-May-2015	
SW000505	BLDG MNTC SUPERVISION MEMORIAL HALL LINCOLN	MMP	OPEN	25-Jun-2015	
WO057372	BLDG MNTC ANNUAL FIRE EXTINGUISHER SERVICE	PREVENTIVE	OPEN	06-Jul-2015	

**Lincoln Veterans Memorial Hall
Custodial Hours Report**
Fiscal Year July 01, 2014 - June 30, 2015

WO Number	Description	Total Hours
SW000189	CUSTODIAL LINCOLN MEMORIAL HALL MMP	406.50

**Lincoln Veterans Memorial Hall
Custodial Hours Report**
Fiscal Year July 01, 2015 - June 30, 2016

WO Number	Description	Total Hours
SW000189	CUSTODIAL LINCOLN MEMORIAL HALL MMP	9.00