



COUNTY OF PLACER FACILITY SERVICES DEPARTMENT

Phone 530-886-4900 Fax 530-889-6809
www.placer.ca.gov

MARY DIETRICH, DIRECTOR
VALERIE BAYNE, ADMIN. SVS. MANAGER
MARK RIDEOUT, DEPUTY DIRECTOR
BILL ZIMMERMAN, DEPUTY DIRECTOR
SCOTT BATTLES, DEPUTY DIRECTOR

LOOMIS VETERAN'S MEMORIAL HALL Meeting Agenda January 8, 2015 at 10:00 AM 5945 Horseshoe Bar Road, Loomis, CA.

1. **Call Meeting to Order**
2. **Pledge of Allegiance**
3. **Introduction of New Trustees, Alternates**
4. **Roll Call**
5. **Election of New Officers**
6. **Approval of Minutes**
 - a. Minutes from September 11, 2014 (Attachment)
7. **Public Comment**
 - a. Any member of the public may address the Hall Board regarding items not on this Agenda. It is requested that comments be brief, since the Board is not permitted to take any action on items addressed under Public comment. Agenda Items should be submitted at least 2 weeks in advance for consideration. Please contact the Hall Coordinator at 11476 C Ave. Auburn, CA. 95603. (530) 886-4967.
8. **Information / Non Action Items**
 - a. Work order Report (Attachment)
 - b. Discuss rental rates and fees (Attachment)
 - c. Discuss example of possible new Agenda format (Attachment)
9. **Action Items**
 - a. Consider Request for Fee Waiver / Reduction
 1. Loomis Cub Scout Pack 12 (Attachment)
 2. Del Oro FFA (Attachment)
 3. Soroptimist International Loomis Basin (Attachment)
 - b. Consider Request for Regular Hall User status
 1. Soroptimist International Loomis Basin
10. **Reports**
 - a. Late-arriving correspondence.
 - b. Veterans Reports.
 - c. Hall Use Reports.

Placer County is committed to ensuring that persons with disabilities are provided the resources to participate fully in public meetings. If you require disability-related modifications or accommodations, including auxiliary aid or services, to attend or participate in this meeting, please contact the Department of Facility Services at 11476 C Avenue, Auburn, CA 95603. Phone (530) 886-4900. Fax 889-6809. Email: clyons@placer.ca.gov Requests should be made three (3) working days in advance whenever possible. Agenda and Attachments for the above referenced meeting can be viewed at the following link: <http://www.placer.ca.gov/halls>.

11. **Announcements**

- a. Next regular scheduled meeting Date: May 14, 2015

12. **Adjournment**

Placer County is committed to ensuring that persons with disabilities are provided the resources to participate fully in public meetings. If you require disability-related modifications or accommodations, including auxiliary aid or services, to attend or participate in this meeting, please contact the Department of Facility Services at 11476 C Avenue, Auburn, CA 95603. Phone (530) 886-4900. Fax 889-6809. Email: cliyons@placer.ca.gov Requests should be made three (3) working days in advance whenever possible. Agenda and Attachments for the above referenced meeting can be viewed at the following link: <http://www.placer.ca.gov/halls>

Loomis Veteran's Memorial Hall Board Meeting

September 11, 2014

Secretary's Meeting Minutes
By Secretary Jake A. Laws

Persons in Attendance

Russ Kelley-American Legion Post 775
Thomas Seth-American Legion Post 775
Ron Fuzzy-American Legion Post 775
Jake Laws-VFW Post 904
Nick Bonge-VFW Post 904
Jim Holmes-Board of Supervisors
Casey Lyons-Placer County Department of Facility Service
Kristie Cantrell-Placer County Department of Facility Service

Meeting Began at 10:00AM

Thomas Seth nominated Jake A. Laws to be Secretary, Russ Kelley seconded, motion passed.
Nick Bonge nominated Russ Kelley to be Chairperson, Jake A. Laws seconded, motion passed.

The minutes were reviewed for the May 2014 meeting. ***Did Tom and Russ approve minutes?***

Action Item

Rental Rates and Fees - Casey Lyons will email rates and fees for members to use to form proposal for changes.

Requests for Fee Waivers were reviewed for:

1. Boy Scout Troop 12
2. Cub Scout Pack 815
3. Del Oro FFA
4. Loomis 4-H
5. Loomis Fellowship of A.A.
6. Loomis Friends of the Library
7. Loomis Lions Club
8. Loomis Quilt and Fiber Guild
9. Master Gardeners
10. Miner's Ravine 4-H
11. Horseshoe Bar/Penryn MAC

Nick motioned to approve items 1-11, Jake A. Laws seconded, motion passed.

2015 Calendar was reviewed, conflicting dates are as follows:

March 7, 2015: Pony Express will be notified to change date.

April 18, 2015: Dance/Roberta Black will be notified to change date.

July 4, 2015: Pony Express will be notified their date is tentative to change.

November 10, 2015: VFW Post 904 needs to change date and Miner's Ravine 4-H will be notified to

change date.

December 17, 2015: Master Gardeners will be notified they need to cut their meeting short or change the date.

Thomas Seth motioned approval of the 2015 Calendar as modified, Nick Bonge seconded, motion passed.

Veterans Reports: As part of the Boy Scout Eagle Project concrete will be prepped and poured after county approval.

Other Reports: The roof replacement is coming up.

Meeting was Adjourned

=====
 REPORT CRITERIA
 =====

Assigned To: 03-NOV-2014
 Building: 22-DEC-2014
 Crew:
 Secondary Crew:
 Parent Equipment
 Parent Project:
 Status:
 Type:

Beginning Start Date:
 Ending Start Date:
 Beginning Due Date:
 Ending Due Date:
 Beginning Enter Date:
 Ending Enter Date:
 Beginning Schedule Date:
 Ending Schedule Date:

=====
 WORK ORDERS
 =====

Building	WO Number	Description	Status	Type	Pri	Equipment	Crew	Assigned To	Due Date	Est Hours
8607	WO049231	BLDG MNTC HVAC TIME CHANGE STANDARD TIME	WORK DONE	PREVENTIVE	3		BLDG MNTC	CBARRETT	10-NOV-2014	2.00
	WO049529	ASSESS KITCHEN HOOD REPLACEMENT FOR COST ESTIMATE	ASSIGNED	CORRECTIVE	3		BLDG MNTC	VARNELL	16-NOV-2014	0.00
	WO049940	REPAIR FAN FOR RANGE	ASSIGNED	CORRECTIVE	2		BLDG MNTC	CBOOTH	21-NOV-2014	0.00
	WO050323	RANGE VENT LEAK / LOOMIS MEM: HALL	ASSIGNED	CORRECTIVE	3		BLDG MNTC	DSLIFER	08-DEC-2014	0.00
	WO050617	HEATER NOT WORKING	WORK DONE	CORRECTIVE	2		BLDG MNTC	CSHOVELT	11-DEC-2014	0.00
	Subtotal -	5 Work Orders								2.00
Total -	5 Work Orders									2.00

LOOMIS VETERANS MEMORIAL HALL

RENTAL RATES

Meeting room	\$50.00
Meeting room with kitchen	\$100.00
Main hall	\$150.00
Main hall with kitchen	\$200.00
Dinners and receptions, main hall, meeting room and kitchen	\$300.00

EXAMPLE OF POSSIBLE NEW AGENDA FORMAT

LOOMIS VETERAN'S MEMORIAL HALL
Meeting Agenda
DATE at 10:00 AM
5945 Horseshoe Bar Road, Loomis, CA.

Board of Trustees

Russ Kelley
American Legion #775

Thomas Seth
American Legion #775

Ron Jarnagin
American Legion #775

Jake Laws
VFW Post 904

Nick Bonge
American Legion #620

Jim Holmes
Board of Supervisors

1. Pledge of Allegiance
2. Introduction of New Trustees, Alternates
3. Roll Call
4. Election of New Officers
5. Approval of Minutes
 - a. Minutes from September 11, 2014 (Attachment)
6. Public Comment
 - a. Any member of the public may address the Hall Board regarding items not on this Agenda. It is requested that comments be brief, since the Board is not permitted to take any action on items addressed under Public comment. Agenda items should be submitted to take any action on items addressed at least 2 weeks in advance for consideration. Please contact the Hall Coordinator at 11476 C Avenue, Auburn, CA, 95603. (530) 886-4967.
7. Information / Non Action Items
 - a. Work order Report (Attachment)
 - b. Discuss rental rates and fees
8. Action Items
9. Reports
 - a. Late-arriving correspondence.
 - b. Veterans Reports.
 - c. Hall Use Reports.
10. Announcements
 - a. Next regular scheduled meeting Date: May 14, 2015
11. Adjournment

Placer County is committed to ensuring that persons with disabilities are provided the resources to participate fully in public meetings. If you require disability-related modifications or accommodations, including auxiliary aid or services, to attend or participate in this meeting, please contact the Department of Facility Services at 11476 C Avenue, Auburn, CA 95603. Phone (530) 886-4900. Fax 889-6809. Email: clavons@placer.ca.gov. Requests should be made three (3) working days in advance whenever possible. Agenda and Attachments for the above referenced meeting can be viewed at the following link: <http://www.placer.ca.gov/halls>.

**Memorial Hall Request
For Rental Fee Waiver or Reduction**

In accordance with Placer County Code Chapter 2 Section 2.82.120, Payment for use of Memorial Halls is governed by the following provisions:

- A. Free use of the Halls shall be accorded to county veterans groups.
- B. Free use of the Halls shall be accorded to county departments for non-routine county business, nonprofit senior citizen or children activities groups such as 4H or scouts, and community service clubs as authorized by the Hall board in accordance with use submittal requirements.
- C. Reduced rates up to, but not exceeding fifty (50) percent of the designated rental fee may be granted by Hall board action to other community based nonprofit groups from the community in which the Hall is located. In all other instances full payment of the designated rental free shall be required.

This request form must be completed in order for the Hall Board to consider a rental fee waiver or reduction. Rental fee waivers or fee reduction may only be granted by action of the Hall Board. Approval of a fee waiver or fee reduction does not affect any required security deposit or proof of liability insurance.

Today's Date: 10/25/2014 Name of Applicant: ROBERT KNE Group Name: LOOMIS CUB SCOUT PACK 12

Email: Larks2003@yahoo.com Phone: (916)626-0106

Hall being Requested LOOMIS Veterans Memorial Hall.
(Name of Hall)

Date of Use Requested JANUARY 24, 2015 ^{SATURDAY} Time From: 0600 To: 1300

Number of People: ~ 80 Type of Event: ANNUAL PINWOOD DERBY

Date of Event: 01/24/15 Area of Hall to be used: ENTIRE HALL Posted Rate: \$300.00

Qualifying Waiver/Reduction Provision: (circle one)

Section 2.82.120.A. CUB SCOUTS PACK EVENT. 100% WAIVER OF FEES IS REQUESTED FOR LOOMIS CUB SCOUT PACK 12
Section 2.82.120B.

Section 2.82.120.C. Percent of Fee Reduction Requested: _____%

Justification for Rental Fee Waiver or Reduction (A letter to the Hall Board may also accompany this request):
PLEASE SEE ABOVE. ALSO REFUND OF ENTIRE CLEANING / SECURITY / DAMAGE DEPOSIT IS ALSO REQUESTED.

ACTION BY VETERAN'S HALL BOARD

Fee Waived: Approved / Denied (circle one)

Fee Reduced: Approved / Denied (circle one) Percent of Fee Reduction: _____%

Board Chair Approval: _____
Board Signature

VETERAN MEMORIAL HALL
REQUEST FOR RENTAL FEE WAIVER OR REDUCTION

In accordance with Placer County Code Chapter 2 Section 2.82.120, Payment for use of Memorial Halls is governed by the following provisions:

- A. Free use of the Halls shall be accorded to county veterans groups.
- B. Free use of the Halls shall be accorded to county departments for non-routine county business, nonprofit senior citizen or children activities groups such as 4H or scouts, and community service clubs as authorized by the Hall board in accordance with use submittal requirements.
- C. Reduced rates up to, but not exceeding fifty (50) percent of the designated rental fee may be granted by Hall board action to other community based nonprofit groups from the community in which the Hall is located. In all other instances full payment of the designated rental fee shall be required.

This request form must be completed in order for the Hall Board to consider a rental fee waiver or reduction. Rental fee waivers or fee reduction may only be granted by action of the Hall Board. Approval of a fee waiver or fee reduction does not affect any required security deposit or proof of liability insurance.

Today's Date: 9/25/14

Name of Applicant: Regina Dvorak Group Name: Del Oro FFA

Email: rdvorak@puhsd.k12.ca.us Phone: (916)652-7243 x1614

Name of Hall being Requested: Uomis Veterans Memorial Hall

Number of People: 75 Type of Event: Chapter Awards Banquet

Calendar Year: 2015 Area(s) of Hall to be used: Main Hall, Kitchen, Foyer, Bathrooms

Qualifying Waiver/Reduction Provision: (circle one)

Section 2.82.120.A.

Section 2.82.120.B.

Section 2.82.120.C. Percent of Fee Reduction Requested: _____%

Justification for Rental Fee Waiver or Reduction (A letter to the Hall Board may also accompany this request):

The Del Oro FFA requests that she fees be waived because we do not have funds to pay for the 1 time use to celebrate our FFA members year of success

ACTION BY VETERANS HALL BOARD:

Fee Waived: Approved / Denied (circle one)

Fee Reduced: Approved / Denied (circle one) Percent of Fee Reduction: _____%

Board Chair Approval: _____
BOARD SIGNATURE DATE

Memorial Hall Request
For Rental Fee Waiver or Reduction

In accordance with Placer County Code Chapter 2 Section 2.82.120, Payment for use of Memorial Halls is governed by the following provisions:

- A. Free use of the Halls shall be accorded to county veterans groups.
- B. Free use of the Halls shall be accorded to county departments for non-routine county business, nonprofit senior citizen or children activities groups such as 4H or scouts, and community service clubs as authorized by the Hall board in accordance with use submittal requirements.
- C. Reduced rates up to, but not exceeding fifty (50) percent of the designated rental fee may be granted by Hall board action to other community based nonprofit groups from the community in which the Hall is located. In all other instances full payment of the designated rental fee shall be required.

This request form must be completed in order for the Hall Board to consider a rental fee waiver or reduction. Rental fee waivers or fee reduction may only be granted by action of the Hall Board. Approval of a fee waiver or fee reduction does not affect any required security deposit or proof of liability insurance.

Today's Date: 10/20/14 Name of Applicant: Jennifer Knisley Group Name: Scraphmista Loomis
Email: Jenspepsi2@sbcglobal.net Phone: 916 719-1132 International Basis
Hall being Requested Loomis Veterans Memorial Hall Veterans Memorial Hall.
(Name of Hall)

Date of Use Requested 3/28/15 Time From: 9:00 AM To: 10:00 PM
Number of People: 200 Type of Event: Bingo
Date of Event: 3/28/15 Area of Hall to be used: Hall & Kitchen Posted Rate: 300

Qualifying Waiver/Reduction Provision: (circle one)

Section 2.82.120.A.

Section 2.82.120B.

Section 2.82.120.C. Percent of Fee Reduction Requested: _____%

Justification for Rental Fee Waiver or Reduction (A letter to the Hall Board may also accompany this request):

We have an agreement to use Hall at no cost for donation of
sound equipment

ACTION BY VETERAN'S HALL BOARD

Fee Waived: Approved / Denied (circle one)

Fee Reduced: Approved / Denied (circle one) Percent of Fee Reduction: _____%

Board Chair Approval: _____
Board Signature

Russ Kelly spoke to Kristie