



COUNTY OF PLACER FACILITY SERVICES DEPARTMENT

Phone 530-886-4900 Fax 530-889-6809
www.placer.ca.gov

KEN GREHM, INTERIM DIRECTOR
VALERIE BAYNE, ADMIN. SVS. MANAGER
MARK RIDEOUT, DEPUTY DIRECTOR
BILL ZIMMERMAN, DEPUTY DIRECTOR
SCOTT BATTLES, DEPUTY DIRECTOR

LOOMIS VETERAN'S MEMORIAL HALL Meeting Agenda May 14, 2015 at 10:00 AM 5945 Horseshoe Bar Road, Loomis, CA.

Board of Trustees

Russ Kelley
American Legion #775

Thomas Seth
American Legion #775

Ron Jarnagin
American Legion #775

Jake Laws
VFW Post 904

Nick Bonge
American Legion #620

Jim Holmes
Board of Supervisors

1. **Call Meeting to Order**
2. **Pledge of Allegiance**
3. **Roll Call**
4. **Approval of Minutes**
 - a. Minutes from January 8, 2015. (Attachment)
5. **Public Comment**
 - a. Any member of the public may address the Hall Board regarding items not on this Agenda. It is requested that comments be brief, since the Board is not permitted to take any action on items addressed under Public comment. Agenda Items should be submitted at least 2 weeks in advance for consideration. Please contact the Hall Coordinator at 11476 C Ave. Auburn, CA. 95603. (530) 886-4967.
6. **Information / Non Action Items**
 - a. Work order Report (Attachment)
 - b. Operating Costs vs. Revenue Reports
 - i. FY 2012-2013 (Attachment)
 - ii. FY 2013-2014 (Attachment)
 - c. Continue discussion regarding Hall floors
7. **Action Items**
 - a. UCCE Placer County 4-H (Attachment)
 - b. UCCE Placer County Farm Advisor (Attachment)
8. **Reports**
 - a. Late-arriving correspondence.
 - b. Veterans Reports.
 - c. Hall Use Reports.
9. **Announcements**
 - a. Next regular scheduled meeting Date: September 10, 2015
10. **Adjournment**

Placer County is committed to ensuring that persons with disabilities are provided the resources to participate fully in public meetings. If you require disability-related modifications or accommodations, including auxiliary aid or services, to attend or participate in this meeting, please contact the Department of Facility Services at 11476 C Avenue, Auburn, CA 95603. Phone (530) 886-4900. Fax 889-6809. Email: cl Lyons@placer.ca.gov Requests should be made three (3) working days in advance whenever possible. Agenda and Attachments for the above referenced meeting can be viewed at the following link: <http://www.placer.ca.gov/halls>.

LOOMIS VETERAN'S MEMORIAL HALL
Meeting Meetings
10:00 AM 8 January 2015

1. Call Meeting to Order

Meeting called to order by Ron Jarnagin.

2. Pledge of Allegiance

Pledged

3. Roll Call

Thomas Seth-American Legion Post 775
Ron Jarnagin-American Legion Post 775
Jake A. Laws-VFW Post 904
Casey Lyons-Placer County Department of Facility Service
Kristie Cantrell- Placer County Department of Facility Service

4. Election of New Officers

Thomas Seth nominated Ron Jarnagin to be the Chairperson, Jake A. Laws seconded, motion passed.

5. Approval of Minutes

Thomas Seth motioned to approve minutes, Jake A. Laws seconded, motion passed.

6. Public Comment

None

7. Information / Non Action Items

Requested building maintenance items:
Removal of tree behind hall, it is a safety hazard.
Anchor or block trash dumpster with blocks or bumpers
Wear on floors was discussed as an ongoing concern of having many groups using the hall, this is to be an agenda item at next meeting.

8. Action Items

Loomis Cub Scout Pack 12 fee removal motioned by Thomas Seth, seconded by Jake A. Laws, motion passed.
Soroptomist fee removal passed under section 2.82.120B.
Ron Jarnagin agreed to write to Board of Supervisors, to request that, the rental rates should no longer include the option of renting the main hall without the kitchen. The consensus is that the kitchen is used anyway when the main hall is rented without the kitchen so it should always be included in the price. Additionally, the rental of the small meeting room should have a 15 person maximum limit.
Thomas Seth motioned to us the new agenda format, Jake A. Laws seconded, motion passed.

9. Reports

Ron Jarnagin reported the Legion would be working to build a home on Jan 17th for a wounded veteran and the Legions annual bacquet would be in February 7th. Next meeting will be May 14th 10:00 AM.

10. Adjournment

Meeting closed at 11:30

**LOOMIS VETERANS MEMORIAL HALL
WORK ORDERS: January 1, 2015 - May 7, 2015**

WO Number	Description	Maint Type	Wo Status	Enter Date	Complete Date
WO051620	PATCH HOLE AND PAINT / LOOMIS MEM. HALL	CORRECTIVE	CLOSED	09-Jan-2015	27-Jan-2015
WO054131	BLDG MNTC HVAC PM 2 X YEAR SERVICE EQ	PREVENTIVE	OPEN	30-Mar-2015	
WO054132	BLDG MNTC HVAC PM 2 X YEAR SERVICE EQ	PREVENTIVE	OPEN	30-Mar-2015	
WO055157	INTERIOR PAINTING / LOOMIS MEM. HALL	CORRECTIVE	CLOSED	28-Apr-2015	04-May-2015
WO051604	SPIKE DOWN TWO PARKING BLOCKS / LOOMIS MEM. HALL	CORRECTIVE	CLOSED	08-Jan-2015	27-Feb-2015
WO053190	PLEASE MAKE A RENTERS KEY FOR THE LOOMIS MEM. HALL	CORRECTIVE	CLOSED	02-Mar-2015	05-Mar-2015
WO053691	BLDG MNTC EXIT SIGN AND EMERGENCY LIGHT ANNUAL PM	PREVENTIVE	ASSIGNED	11-Mar-2015	
WO054159	BLDG MNTC HVAC PM 2 X YEAR SERVICE EQ	PREVENTIVE	OPEN	30-Mar-2015	
WO054212	LOOMIS MEM. HALL / LOCK WOMEN'S RESTROOM DOOR	CORRECTIVE	CLOSED	31-Mar-2015	13-Apr-2015
WO052829	BLDG MNTC TIME CHANGE SPRING DAYLIGHT SAVING TIME	PREVENTIVE	ASSIGNED	17-Feb-2015	
WO054907	CUSTODIAL DAY QUARTERLY ASSIGNMENT INSPECTION	INSPECTION	ASSIGNED	24-Apr-2015	
WO053891	CUSTODIAL FLAG CHANGE MEMORIAL DAY MAY 1	PREVENTIVE	ASSIGNED	18-Mar-2015	
WO051621	RE-KEY DOOR KNOB AND PAD LOCK / LOOMIS MEM. HALL SHED	CORRECTIVE	CLOSED	09-Jan-2015	27-Jan-2015
WO054133	BLDG MNTC HVAC PM 2 X YEAR SERVICE EQ	PREVENTIVE	OPEN	30-Mar-2015	

Hours Report

Wo Number	Description	Total Hours	
SW000193	CUSTODIAL LOOMIS MEMORIAL HALL MMP	444.75	

**LOOMIS MEMORIAL HALL
OPERATING COSTS
VS
REVENUE
FY 2012/2013**

TYPE OF SERVICE	AMOUNT
MAINTENANCE	7,735.61
CUSTODIAL LABOR	15,709.31
CUSTODIAL SUPPLIES	1,818.35
UTILITIES	12,723.33
GROUNDNS	3,472.16
ADMINISTRATIVE SERVICES (IE: BOARD MEETINGS, BUDGETS, ETC...)	2,581.26
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TOTAL COST	\$ 44,040.02

TYPE OF REVENUE	
RENTS	8,805.00
DONATIONS	-
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TOTAL REVENUE	\$ 8,805.00

**LOOMIS MEMORIAL HALL
OPERATING COSTS
VS
REVENUE
FY 2013/2014**

TYPE OF SERVICE	AMOUNT
MAINTENANCE	54,241.03
CUSTODIAL LABOR	12,203.69
CUSTODIAL SUPPLIES	2,810.00
UTILITIES	11,205.36
GROUNDS	4,099.13
ADMINISTRATIVE SERVICES (IE: BOARD MEETINGS, BUDGETS, ETC...)	3,465.59
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TOTAL COST	\$ 88,024.80

TYPE OF REVENUE	
RENTS	8,200.00
MISCELLANEOUS REVENUE	447.00
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TOTAL REVENUE	\$ 8,647.00

Memorial Hall Request
For Rental Fee Waiver or Reduction

In accordance with Placer County Code Chapter 2 Section 2.82.120, Payment for use of Memorial Halls is governed by the following provisions:

- A. Free use of the Halls shall be accorded to county veterans groups.
- B. Free use of the Halls shall be accorded to county departments for non-routine county business, nonprofit senior citizen or children activities groups such as 4H or scouts, and community service clubs as authorized by the Hall board in accordance with use submittal requirements.
- C. Reduced rates up to, but not exceeding fifty (50) percent of the designated rental fee may be granted by Hall board action to other community based nonprofit groups from the community in which the Hall is located. In all other instances full payment of the designated rental fee shall be required.

This request form must be completed in order for the Hall Board to consider a rental fee waiver or reduction. Rental fee waivers or fee reduction may only be granted by action of the Hall Board. Approval of a fee waiver or fee reduction does not affect any required security deposit or proof of liability insurance.

Today's Date: 01/27/2015 Name of Applicant: Roger Ingram, County Director Group Name: UCCE Placer County 4-H
Email: rsingram@ucdavis.edu Phone: 530-889-7385

Hall being Requested Loomis Veterans Memorial Hall.
(Name of Hall)

Date of Use Requested May 16th and May 23rd, 2015 Time From: 1:00pm To: 3:00pm

Number of People: 40-50 Type of Event: Succulent Propagation Project Training

Date of Event: _____ Area of Hall to be used: entire hall Posted Rate: _____

Qualifying Waiver/Reduction Provision: (circle one)

Section 2.82.120.A.

Section 2.82.120B.

Section 2.82.120.C. Percent of Fee Reduction Requested: _____%

Justification for Rental Fee Waiver or Reduction (A letter to the Hall Board may also accompany this request):

~~4-H is a non-profit youth group which helps the youth "learn by doing" to develop life skills, project skills, leadership, belonging and public speaking~~

ACTION BY VETERAN'S HALL BOARD

Fee Waived: Approved / Denied (circle one)

Fee Reduced: Approved / Denied (circle one) Percent of Fee Reduction: _____%

Board Chair Approval: _____
Board Signature

VETERAN MEMORIAL HALL
REQUEST FOR RENTAL FEE WAIVER OR REDUCTION

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Today's Date: April 28, 2015

Name of Applicant: Roger Ingram, County Director Group Name: UCCE Placer County - Farm Advisor

Email: rsingram@udavis.edu Phone: 530-889-7385

Name of Hall being Requested: Loomis Veterans' Memorial Hall

Number of People: 30 Type of Event: Meeting

Calendar Year: 2014/15 Area(s) of Hall to be used: Entire hall including bathrooms

Qualifying Waiver/Reduction Provision: (circle one)

Section 2.82.120.A.

Section 2.82.120.B.

Section 2.82.120.C. Percent of Fee Reduction Requested: _____%

Justification for Rental Fee Waiver or Reduction (A letter to the Hall Board may also accompany this request):

ACTION BY VETERANS HALL BOARD:

Fee Waived: Approved / Denied (circle one)

Fee Reduced: Approved / Denied (circle one) Percent of Fee Reduction: _____%

Board Chair Approval: _____
BOARD SIGNATURE DATE