



# COUNTY OF PLACER CIVIL SERVICE COMMISSION

**Tuesday, November 13, 2001**

## CIVIL SERVICE COMMISSION

SYLVIA BESANA, Chair  
RICHARD COSTIGAN, III  
RON LE DOUX, Vice Chair  
WILLIAM STOCKWIN  
JAMES WEBBER

Nancy Nittler, Personnel Director  
Diana Rohr, Executive Secretary

## MINUTES 5:30 P.M.

Board of Supervisors Chambers, 175 Fulweiler Avenue, Auburn, CA

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4:00 PM ROLL CALL: Meeting was held at Board of Supervisors Chambers, 175 Fulweiler Avenue, Auburn, CA, with all Commissioner's present. Chairman Besana presiding

CLOSED SESSION – Pursuant to Government Code Section 54954.7 & 54956.9

- 4:05 PM
- A. 54954.7 Public Employment  
Title: Probation Manager
  - B. 54956.9 Conference with Legal Counsel -- Existing Litigation  
Conference with Legal counsel regarding appeal of probation manager
  - C. 54954.7 Public Employee Performance Evaluation  
Title: Various

OPEN SESSION

- 5:30 PM
- I. CLOSED SESSION REPORT  
Chairman Besana announced that the Commission had met in closed session to discuss personnel matters pursuant to authority granted by Govt. Code Section 54954.7 and section 54956.9. It was moved by Webber and seconded by Stockwin:
    - a.) That the merit increases be approved as recommended by the departments.  
Motion carried unanimously.
  - II. AGENDA APPROVAL: Requested by Nancy Nittler Personnel Director, to have item 6.B. removed from the agenda to be brought back at a later date. It was moved by Webber and seconded by LeDoux to amend the agenda to remove item 6.B. Motion carried unanimously.

III. MINUTES OF PREVIOUS MEETING Moved by Le Doux and seconded by Stockwin that the minutes of October 15, 2001, be approved. Motion carried unanimously.

IV. PUBLIC COMMENTS - None

V. OLD BUSINESS

A. Continued Hearing on Appeal of Probation Manager Examination

Chairman Besana turned meeting over to Charles Wachob, Commission Legal Counsel who reported that the Commission met in closed session to discuss the appeal process and that no members of the Personnel department were present during closed session.

Mr. Wachob announced anyone present this evening wishing to speak regarding the continued Hearing on the Appeal of Probation Manager would be given the opportunity to do so. Noted for the record, letters received by the Commission, specifically letters from Mr. Wessels, Miss Harmon and Mr. Garner will be considered by the Commission.

Pursuant to section 3.08.710, action cannot be taken by the Commission on this appeal until the next regular meeting. The purpose of tonight's meeting is to finish with any testimony that people wish to present.

Mr. Wachob turned meeting back to Chairman Besana, testimony was heard.

VI. NEW BUSINESS

A. Retroactive Work Out of Class Pay

1. Health and Human Services

It was moved by LeDoux and seconded by Webber to approve the retroactive work out of class pay for an Associate Environmental Health Specialist for the period of August 2, 2001 to October 5, 2001. Motion carried unanimously.

B. Work Out of Class Extensions

It was moved by Stockwin and seconded by Costigan to approve the work out of class extensions as listed in the staff memo. Motion carried unanimously.

VII. LEAVES OF ABSENCE

As an information item only, the Commission was advised of the leaves approved by Nancy Nittler, Personnel Director.

VIII. COMMUNICATIONS

A. Provisional Appointments - None

B. Staff Reports and Correspondence

Nancy Nittler, Personnel Director pointed out that present at tonight's meeting were two department heads that did not have agenda items: Tim Hackwork with the Public Works Department and Carl DePietro from the department of Child Support Services.

IX. ADJOURNMENT There being nothing further to come before the Commission the meeting was adjourned. The next closed session meeting will be held at 4:30 PM, on Monday, December 10, 2001, at 175 Fulweiler Avenue, CEO Conference Room 2, Auburn, CA with regular open session meeting following at 5:30 PM.

PLACER COUNTY CIVIL SERVICE COMMISSION

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SYLVIA BESANA  
CHAIRMAN

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DIANA ROHR  
EXECUTIVE SECRETARY