



COUNTY OF PLACER CIVIL SERVICE COMMISSION

February 10, 2003

CIVIL SERVICE COMMISSION
SYLVIA BESANA,
RICHARD COSTIGAN, III, Chair
RON LE DOUX
WILLAM STOCKWIN
JAMES WEBBER, Vice Chair

Nancy Nittler, Personnel Director
Diana Rohr, Executive Secretary

MINUTES 5:30 P.M.

County Administrative Center, 175 Fulweiler Avenue, Auburn, CA 95603

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5:00 PM ROLL CALL: Meeting was held at Board of Supervisors Chambers, 175 Fulweiler Avenue, Auburn, CA, with all Commissioners present. Chairman Costigan presiding.

CLOSED SESSION – PURSUANT TO GOVERNMENT CODE SECTIONS

5:05 PM A. 54954.7 PUBLIC EMPLOYEE PERFORMANCE EVALUATION
Title: Various

OPEN SESSION

- 5:30 PM I. CLOSED SESSION REPORT:
Chairman Costigan announced that the Commission had met in closed session to discuss personnel matters pursuant to authority granted by Govt. Code Section:
A. 54954.7 PUBLIC EMPLOYEE PERFORMANCE EVALUATION
It was moved by Webber and seconded by Le Doux that all merit increases be approved as recommended by the departments noting that the effective date of one merit be amended retroactive to the beginning of the pay period for January 2003's Civil Service Commission meeting, January 11, 2003. Motion carried unanimously.
- II. AGENDA APPROVAL: It was moved by Le Doux and seconded by Besana to approve agenda. Motion carried unanimously.

III. MINUTES OF PREVIOUS MEETING: It was moved by Stockwin and seconded by Webber that the minutes of January 13, 2003 be approved. Motion carried unanimously.

IV. PUBLIC COMMENTS:

Child Support Services Director, Carl DePietro, expressed best wishes to Commissioner Stockwin and thanked him for having had the opportunity to work with him during his term of service with the Placer County Civil Service Commission.

Interim Chief Probation Officer, Fred Morawcznski, introduced himself and thanked the Commission for their recent actions regarding the positions at Juvenile Hall and opening up some of the career opportunities for staff. Mr. Morawcznski indicated he looks forward to working within the Probation Department and working with all of Placer County. Chairman Costigan welcomed Mr. Morawcznski stating that the Commission would like to schedule a tour of facilities within the next couple of months.

Sheriff Captain Brad Marenger also wished Commissioner Stockwin well on behalf of the Sheriff's Department and presented Commissioner Stockwin with tokens of appreciation, i.e. Mountain Rescue Team baseball cap and a model replica of a Placer County Sheriff's cruiser. Captain Marenger also presented Commissioner Stockwin with a personal safety pack for the Commissioner's planned bicycle tour.

V. NEW BUSINESS

A. Reclassification Request

1. Health and Human Services

It was moved by Le Doux and seconded by Besana to approve:

- a.) the reclassification of one Administrative Clerk Entry/Journey position, salary range 30.0/32.0 to Client Services Program Specialist I/II, salary range 32.5/35.5; and
- b.) the reclassification of one Client Services Assistant I/II position, salary range 35.0/37.0 to Senior Client Services Program Specialist, salary range 37.5.

Motion carried unanimously.

2. Public Works

It was moved by Besana and seconded by Le Doux to approve:

- a.) the reclassification of one Equipment Service Worker position, salary range 35.5/37.5 to Equipment Mechanic/Master Equipment Mechanic, salary range 40.0/42.0; and
- b.) the non-competitive promotion of the incumbent of the reclassified position.

Motion carried unanimously.

B. Work Out of Class Extensions

It was moved by Stockwin and seconded by Webber to approve the work out of class extensions as listed in the staff memo. Motion carried unanimously.

VI. LEAVES OF ABSENCE

As an information item only, the Commission was advised of the leaves approved by Nancy Nittler, Personnel Director.

VII. COMMUNICATIONS

A. Provisional Appointments - None

B. Staff Reports and Correspondence - None

VIII. ADJOURNMENT

There being nothing further to come before the Commission the meeting was adjourned. The next regular meeting will be held at 5:30 PM, on Monday, March 10, 2003, at 175 Fulweiler Avenue, Auburn, CA.

PLACER COUNTY CIVIL SERVICE COMMISSION

RICHARD COSTIGAN, III
CHAIRMAN

DIANA ROHR
EXECUTIVE SECRETARY