



COUNTY OF PLACER CIVIL SERVICE COMMISSION

April 14, 2003

CIVIL SERVICE COMMISSION
SYLVIA BESANA,
RICHARD COSTIGAN, III, Chair
RON LE DOUX
ALAN SHUTTLEWORTH
JAMES WEBBER, Vice Chair

Nancy Nittler, Personnel Director
Diana Rohr, Executive Secretary

MINUTES 5:30 P.M.

County Administrative Center, 175 Fulweiler Avenue, Auburn, CA 95603

Placer County is committed to ensuring that persons with disabilities are provided the resources to participate fully in its public meetings. If you are hearing impaired, we have listening devices available. If you require additional disability-related modifications or accommodations, including auxiliary aids or services, please contact the Executive Secretary. If requested, the agenda shall be provided in appropriate alternative formats to persons with disabilities. All requests must be in writing and must be received by the Executive Secretary five business days prior to the scheduled meeting for which you are requesting accommodation. Requests received after such time will be accommodated only if time permits.

5:00 PM ROLL CALL: Meeting was held at Board of Supervisors Chambers, 175 Fulweiler Avenue, Auburn, CA, Commissioner Costigan and Shuttleworth absent. Vice Chairman Webber presiding.

CLOSED SESSION – PURSUANT TO GOVERNMENT CODE SECTIONS

- 5:05 PM A. 54954.7 PUBLIC EMPLOYEE PERFORMANCE EVALUATION
Title: Various
B. 54954.7 PUBLIC EMPLOYEE DISCIPLINE / DISMISSAL / RELEASE
Title: Deputy Probation Officer

OPEN SESSION

- 5:30 PM I. CLOSED SESSION REPORT:
Vice Chairman Webber announced that the Commission had met in closed session to discuss personnel matters pursuant to authority granted by Govt. Code Section:
A. 54954.7 PUBLIC EMPLOYEE PERFORMANCE EVALUATION
It was moved by Le Doux and seconded by Besana that all merit increases be approved as recommended by the departments with the exception of two. One exception denied, to be returned in ninety days, the second to be reviewed next month pending receipt of additional information. Motion carried unanimously.
B. 54954.7 PUBLIC EMPLOYEE DISCIPLINE / DISMISSAL / RELEASE
The Commission voted 5 to 0 (zero) to deny the appeal of a Deputy Probation Officer and to thereby affirm dismissal. The Commission

ratified and approved the statement of decision with respect to this appeal.

- II. AGENDA APPROVAL: It was moved by Le Doux and seconded by Besana to approve agenda. Motion carried unanimously.
- III. MINUTES OF PREVIOUS MEETING: It was moved by Le Doux and seconded by Besana that the minutes of March 10, 2003 be approved. Motion carried unanimously.
- IV. PUBLIC COMMENTS: None
- V. OLD BUSINESS: None
- VI. NEW BUSINESS
 - A. Retroactive Work Out of Class Pay
 - 1. Public Works
It was moved by Le Doux and seconded by Besana to approve retroactive work out of class pay for the period of December 28, 2002 through February 7, 2003; and
 - 2. Sheriff
Hold this item to next month's meeting.
Motion carried unanimously.
 - B. Work Out of Class Extensions
It was moved by Le Doux and seconded by Besana to approve the work out of class extensions as listed in the staff memo. Motion carried unanimously.
- VII. LEAVES OF ABSENCE
As an information item only, the Commission was advised of the leaves approved by Nancy Nittler, Personnel Director.
- VIII. COMMUNICATIONS
 - A. Provisional Appointments - One
 - B. Staff Reports and Correspondence
 - 1. A brief update was provided to the Commissioners by Personnel Services Manager, Ann Craig, pertaining to leaves of absence and the benefit division within Personnel.
 - 2. Correspondence addressed to the Commission from an unknown source was distributed to the Commissioners pertaining to an article in the Library Journal.

IX. TOUR OF JUVENILE DETENTION CENTER AND ADJOURNMENT

It was moved by Besana and seconded by Le Doux to adjourn the meeting following a tour of the Placer County Juvenile Detention Center provided by Interim Chief Probation Officer Fred Morawcznski. Motion carried unanimously.

The next regular meeting will be held at 5:30 PM, on Monday, May 12, 2003, at 175 Fulweiler Avenue, Auburn, CA.

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RICHARD COSTIGAN, III
CHAIRMAN

DIANA ROHR
EXECUTIVE SECRETARY