



**COUNTY OF PLACER
CIVIL SERVICE
COMMISSION**

Monday, January 12, 2004

CIVIL SERVICE COMMISSION
SYLVIA BESANA, Vice Chair
RON LE DOUX
ALAN SHUTTLEWORTH
JAMES WEBBER, Chair

**Nancy Nittler, Personnel Director
Diana Rohr, Executive Secretary**

**AGENDA
5:30 P.M.**

Board of Supervisors Chambers, 175 Fulweiler Avenue, Auburn, CA

Placer County is committed to ensuring that persons with disabilities are provided the resources to participate fully in its public meetings. If you are hearing impaired, we have listening devices available. If you require additional disability-related modifications or accommodations, including auxiliary aids or services, please contact the Executive Secretary. If requested, the agenda shall be provided in appropriate alternative formats to persons with disabilities. All requests must be in writing and must be received by the Executive Secretary five business days prior to the scheduled meeting for which you are requesting accommodation. Requests received after such time will be accommodated only if time permits.

5:00 PM ROLL CALL

CLOSED SESSION – PURSUANT TO GOVERNMENT CODE SECTION

5:05 PM A. 54954.7 PUBLIC EMPLOYEE PERFORMANCE EVALUATION
Title: Various

OPEN SESSION

5:30 PM I. CLOSED SESSION REPORT

II. AGENDA APPROVAL

III. MINUTES OF PREVIOUS MEETING

IV. PUBLIC COMMENT

V. OLD BUSINESS

VI. NEW BUSINESS

- A. Creation of New Class and Specification / Reclassification Request / Class Specification Abolishment
 - 1. Planning
 - (a) Supervising Code Enforcement Officer (New)
 - (b) Reallocation of Positions
 - (c) Reclassification of Positions
 - 2. Sheriff's Office
 - (a) Correctional Support Program Manager (New)
 - (b) Correctional Support Supervisor (Abolish)
 - (c) Reclassification of Positions
 - 3. Administrative Services Department
 - (a) Senior Buyer (New)
 - (b) Supervising Buyer (Abolish)
 - (c) Reclassification of Positions
- B. Class Specification Revision and Reclassification Request
 - 1. Clerk Recorder
 - (a) Senior Recorder/Elections Specialist (Revision)
 - (b) Reclassification of eight vacant Recorder/Elections positions to Senior Recorder/Elections Technician
 - (c) Recorder/Elections Specialist (Revision)
- C. Work Out of Class Extensions

VII. LEAVES OF ABSENCE

VIII. COMMUNICATIONS

- A. Provisional Appointments - None
- B. Staff Reports and Correspondence

IX. ADJOURNMENT