



COUNTY OF PLACER CIVIL SERVICE COMMISSION

August 09, 2004

CIVIL SERVICE COMMISSION

SYLVIA BESANA, Vice Chair
THEODORE W. JONES
RON LE DOUX
ALAN SHUTTLEWORTH
JAMES WEBBER, Chair

Nancy Nittler, Personnel Director
Diana Rohr, Executive Secretary

MINUTES 5:30 P.M.

County Administrative Center, 175 Fulweiler Avenue, Auburn, CA 95603

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5:00 PM ROLL CALL: Meeting was held at Board of Supervisors Chambers, 175 Fulweiler Avenue, Auburn, CA, with Commissioner Le Doux absent. Chairman Webber presiding.

CLOSED SESSION – PURSUANT TO GOVERNMENT CODE SECTIONS

5:05 PM A. 54954.7 PUBLIC EMPLOYEE PERFORMANCE EVALUATION
Title: Various

OPEN SESSION

5:30 PM I. CLOSED SESSION REPORT:
Chairman Webber announced that the Commission had met in closed session to discuss personnel matters pursuant to authority granted by Govt. Code Section:
A. 54954.7 PUBLIC EMPLOYEE PERFORMANCE EVALUATION
It was moved by Besana and seconded by Shuttleworth that all merit increases be approved as recommended by the departments.
Motion carried unanimously.

II. AGENDA APPROVAL:

It was moved by Besana and seconded by Shuttleworth to approve the agenda amending the date from Monday, the 12th, to Monday, the 9th.

Motion carried unanimously.

III. MINUTES OF PREVIOUS MEETING:

It was moved by Shuttleworth and seconded by Jones that the minutes of July 12, 2004 be approved.

Motion carried unanimously.

IV. PUBLIC COMMENTS:

Pamela McManis, Director of Child Support Services, took this opportunity to inform the Commission of two items.

1. The initiative from the Governor's Office CPR Report to privatize child support. Ms. McManis indicated that the privatization would not only impact Placer County employees, but County employees statewide.

2. That August is Child Support Awareness Month. Ms. McManis extended invitation for August 19, 2004, 3:00 p.m. to 5:00 p.m. for the Commission to visit the department and learn some of the exceptional things happening within the Placer County Child Support Services Department. Formal invitations forthcoming.

V. OLD BUSINESS:

A. Disciplinary Appeal Hearing Findings

1. Child Support Services

Chairman Webber announced that the Commission voted 4 - 0 that the appeal is upheld, and no discipline shall be imposed.

VI. NEW BUSINESS

A. New Class Specification to the Unclassified Service

1. Watershed Coordinator

It was moved by Shuttleworth and seconded by Besana to approve the proposed classification, Watershed Coordinator, for designation in the unclassified service.

Motion carried 3 – 1.

Commissioner Jones opposed.

B. Reclassification Request

1. Sheriff's Office

It was moved by Shuttleworth and seconded by Besana to approve:

- a.) the reclassification of one Account Clerk – Entry/Journey position to the classification of Senior Account Clerk; and

b.) the non-competitive promotion of the incumbent into the position of Senior Account Clerk.
Motion carried unanimously.

2. Administrative Services

It was moved by Shuttleworth and seconded by Besana to approve:

a.) the reclassification of one Senior Information Technology Analyst position to the classification of Information Technology Supervisor.

Motion carried unanimously.

VII. LEAVES OF ABSENCE

As an information item only, Lori Walsh, Assistant Personnel Director advised the Commission of the leaves approved by Nancy Nittler, Personnel Director.

VIII. COMMUNICATIONS

- A. Provisional Appointments - None
- B. Staff Reports and Correspondence - None

IX. ADJOURNMENT

There being nothing further to come before the Commission, it was moved by Shuttleworth and seconded by Jones to adjourn.
Motion carried unanimously.

The next regular meeting will be held at 3:00 PM, on Monday, September 13, 2004, at 8318 North Lake Blvd, Kings Beach, CA.

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JAMES WEBBER
CHAIRMAN

DIANA ROHR
EXECUTIVE SECRETARY