



COUNTY OF PLACER CIVIL SERVICE COMMISSION

Monday, November 14, 2005

CIVIL SERVICE COMMISSION
SYLVIA BESANA, Chair
JOHN COSTA
RON LE DOUX
ALAN SHUTTLEWORTH, Vice Chair
LARRY WEBBER

Nancy Nittler, Personnel Director
Diana Rohr, Executive Secretary

MINUTES
5:30 P.M.

County Administrative Center, 175 Fulweiler Avenue, Auburn, CA 95603

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5:00 PM ROLL CALL: Meeting was held at Board of Supervisors Chambers, 175 Fulweiler Avenue, Auburn, CA, with Commissioners Costa and Shuttleworth absent. Chairman Besana presiding.

CLOSED SESSION – PURSUANT TO GOVERNMENT CODE SECTIONS

5:05 PM A. 54954.7 PUBLIC EMPLOYEE PERFORMANCE EVALUATION
Title: Various

OPEN SESSION

5:30 PM I. CLOSED SESSION REPORT:
Chairman Besana announced that the Commission had met in closed session to discuss personnel matters pursuant to authority granted by Govt. Code Section:
A. 54954.7 PUBLIC EMPLOYEE PERFORMANCE EVALUATION
It was moved by Le Doux and seconded by Webber that all merit increases be approved as recommended by the departments.
Motion carried unanimously.

- II. AGENDA APPROVAL:
It was moved by Le Doux and seconded by Webber to approve the agenda.
Motion carried unanimously.

- III. MINUTES OF PREVIOUS MEETING:
Chairman Besana approved the minutes as submitted.

- IV. PUBLIC COMMENTS:
None

- V. UNFINISHED BUSINESS:
None

- VI. NEW BUSINESS
 - A. Classification Request – CDRA/Building Department
It was moved by Le Doux and seconded by Webber to approve:
 - a.) the creation of new classification of Building Division Manager; and
 - b.) the reclassification of one Supervising Building Inspector position to new classification of Building Division Manager; and
 - c.) the non-competitive promotion of the incumbent into the reclassified position; and
 - d.) revisions to the following classification specifications:
 - 1.) Chief Building Official
 - 2.) Assistant Chief Building Official
 - 3.) Supervising Building Inspector
 - 4.) Senior Building Inspector
 - 5.) Building Inspector I/II.Motion carried unanimously.

 - B. Work Out of Class Extensions - None

- VII. LEAVES OF ABSENCE
As an information item only, the Commission was advised of the leaves approved by Nancy Nittler, Personnel Director.

- VIII. COMMUNICATIONS:

- A. Provisional Appointments
Three provisional appointments were reported.
- B. Staff Reports and Correspondence
Nancy Nittler advised that implementation of the rule revisions relative to workforce planning are in effect and being well received.

IX. ADJOURNMENT:

There being nothing further to come before the Commission, Chairman Besana announced the meeting adjourned.

The next regular meeting will be on Monday, December 12, 2005 at 175 Fulweiler Avenue, Auburn, CA.

Closed session will begin at 5:00 p.m. with open session immediately following at 5:30 p.m.

PLACER COUNTY CIVIL SERVICE COMMISSION

SYLVIA BESANA
CHAIRMAN

DIANA ROHR
EXECUTIVE SECRETARY