



# COUNTY OF PLACER CIVIL SERVICE COMMISSION

**Tuesday, October 09, 2007**

## CIVIL SERVICE COMMISSION

SYLVIA BESANA  
JOHN COSTA, Chair  
RON LE DOUX  
DON NELSON  
LARRY WEBBER, Vice Chair

Nancy Nittler, Personnel Director  
Diana Rohr, Executive Secretary

**MINUTES**  
**5:30 P.M.**

County Administrative Center, 175 Fulweiler Avenue, Auburn, CA 95603

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5:00 PM ROLL CALL: Meeting was held at Board of Supervisors Chambers, 175 Fulweiler Avenue, Auburn, CA, with all Commissioners present. Chairman Costa presiding.

### CLOSED SESSION – PURSUANT TO GOVERNMENT CODE SECTIONS

5:05 PM PUBLIC EMPLOYEE PERFORMANCE EVALUATION  
Government Code Section 54957  
Title: Various/County Code Chapter 3, Section 3.12.020

### OPEN SESSION

FLAG SALUTE Led by Chairman Costa.

5:30 PM I. CLOSED SESSION REPORT:  
Chairman Costa announced that the Commission had met in closed session to discuss personnel matters pursuant to authority granted by Govt. Code Section:  
54957 PUBLIC EMPLOYEE PERFORMANCE EVALUATION  
It was moved by Webber and seconded by Besana that all merit increases be approved as recommended by the departments with one approval retroactive to the original date of eligibility and one merit denied to be returned in ninety days.  
Motion carried unanimously.

- II. AGENDA APPROVAL:  
It was moved by Le Doux and seconded by Besana to approve the agenda.  
Motion carried unanimously.
  
- III. MINUTES OF PREVIOUS MEETING:  
Chairman Costa approved the minutes as submitted.
  
- IV. PUBLIC COMMENTS:  
None
  
- V. NEW BUSINESS
  - A. Classification Request
    - 1. Agricultural Commission/Sealer of Weights & Measurements Department  
It was moved by Le Doux and seconded by Besana to approve the proposed language revisions to the Agricultural and Standards Inspector I/II and Senior Agricultural and Standards Inspector classification specifications with an amendment to the License or Certificate section that includes "Possession of a Class C license".  
Motion carried unanimously.
  
    - 2. Public Works  
It was moved by Nelson and seconded by Le Doux to continue this item to next month's meeting.  
Motion carried unanimously.
  
    - 3. Facility Services Department  
It was moved by Besana and seconded by Webber to approve:
      - a. the revisions to the Project Manager I/II and Senior Project Manager classification specifications;
      - b. the reclassification of one Senior Building Crafts Mechanic to Project Manager I/II;
      - c. the non-competitive promotion of the incumbent;
      - d. the new classification specification of Fire Application Technician; and
      - e. the reclassification of one Senior Building Crafts Mechanic to the new classification of Fire Application Technician; and
      - f. the non-competitive promotion of the incumbent.Motion carried unanimously.

4. Assessor Department

It was moved by Besana and seconded by Webber to approve:

- a. the revisions to the Senior Appraiser classification specification; and
- b. the recommendation to the Board of Supervisors to adjust the salary from Grade 136 to Grade 139.

Motion carried unanimously.

5. County Executive Office/Redevelopment Agency

It was moved by Le Doux and seconded by Besana to approve:

- a. the reclassification of one Secretary Journey position to Administrative Secretary; and
- b. the non-competitive promotion of the incumbent.

Motion carried unanimously.

B. Work Out of Class Extensions

It was moved by Le Doux and seconded by Besana to approve the work out of class pay extension for Mr. Donald Fisch.

Motion carried unanimously.

VI. LEAVE OF ABSENCE

As an information item only, the Commission was advised of the leaves approved by Nancy Nittler, Personnel Director.

VII. COMMUNICATIONS

A. Provisional Appointments

None

B. Staff Reports and Correspondence

1. Nancy Nittler requested the preference of the Commission to have the Budget Workshop Presentation that was carried over from their September meeting at their November or December meeting. The Commission advised November.

2. Ms. Nittler also informed the Commission that the November agenda would include a Preliminary Hearing Grievance Complaint filed by Mr. Frank Warmuth.

VIII. ADJOURNMENT

There being nothing further to come before the Commission, it was moved by Le Doux and seconded by Besana to adjourn the meeting.

The next regular meeting will be on Tuesday, November 13, 2007 at  
175 Fulweiler Avenue, Auburn, CA.

PLACER COUNTY CIVIL SERVICE COMMISSION

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LARRY WEBBER  
VICE CHAIRMAN

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DIANA ROHR  
EXECUTIVE SECRETARY