



# COUNTY OF PLACER CIVIL SERVICE COMMISSION

**Monday, January 14, 2008**

**CIVIL SERVICE COMMISSION**  
SYLVIA BESANA  
JOHN COSTA  
RON LE DOUX, Vice Chair  
DON NELSON  
LARRY WEBBER, Chair

Nancy Nittler, Personnel Director  
Diana Rohr, Executive Secretary

**MINUTES**  
**5:30 P.M.**

County Administrative Center, 175 Fulweiler Avenue, Auburn, CA 95603

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4:30 PM ROLL CALL: Meeting was held at the Board of Supervisors Chambers, 175 Fulweiler Avenue, Auburn, CA, with all Commissioners present; Chairman Webber presiding.

## CLOSED SESSION – PURSUANT TO GOVERNMENT CODE SECTIONS

- 4:35 PM I. PUBLIC EMPLOYEE PERFORMANCE EVALUATIONS  
Title: Various/County Code Chapter 3, Section 3.12.020  
Title: Personnel Director
- II. PUBLIC EMPLOYMENT  
Sheriff's Sergeant

## OPEN SESSION

FLAG SALUTE Led by Chairman Webber.

- 5:30 PM I. CLOSED SESSION REPORT:  
Chairman Webber announced that the Commission had met in closed session to discuss personnel matters pursuant to authority granted by Govt. Code Section:
- A. 54957 Public Employee Performance Evaluations  
It was moved by Besana and seconded by Le Doux that all merit increases be approved as recommended by the departments with the exception of two; one to be returned in sixty days with more

information and the other was denied to be returned in ninety days.

Motion carried unanimously.

B. Public Employment

Sheriff's Sergeant

It was moved by Besana and seconded by Le Doux to approve the request from the Sheriff's Department to extend the probationary period for a Sheriff's Sergeant based on the time the sergeant was on medical leave and then came back modified duty.

Motion carried unanimously.

II. AGENDA APPROVAL:

It was moved by Le Doux and seconded by Besana to approve the agenda.

Motion carried unanimously.

III. MINUTES OF PREVIOUS MEETING:

Chairman Webber approved the minutes as submitted.

IV. PUBLIC COMMENTS:

None

V. UNFINISHED BUSINESS:

Disciplinary Appeal Hearing Findings

Health and Human Services Department

On a matter relative to an appeal of discipline for a Health and Human Services employee, the Civil Service Commission voted 5-0 to deny the appeal and to thereby affirm the order of discipline.

The Commission ratified and approved the statement of decision, and it has been provided to both parties.

VI. NEW BUSINESS:

A. Classification Request

It was moved by Le Doux and seconded by Costa to approve:

1. the creation of the new classification specification of Supervising Welfare Fraud Investigator; and
2. the reclassification of one vacant Welfare Fraud Investigator position to the new classification of Supervising Welfare Fraud Investigator; and
3. the proposed revisions to the Welfare Fraud Family Support Investigator classification specification.

Motion carried unanimously.

B. Retroactive Non-competitive Promotion Request

It was moved by Besana and seconded by Le Doux to approve the non-competitive promotion for one employee in the classification of Deputy Probation Officer I – Field to a Deputy Probation Officer II – Field, effective September 18, 2007.

Motion carried unanimously.

C. Work Out of Class Extensions

It was moved by Le Doux and seconded by Nelson to approve the request for one work out of class pay extension.

Motion carried unanimously.

VII. LEAVE OF ABSENCE:

As an information item only, the Commission was advised of the leaves approved by Nancy Nittler, Personnel Director.

VIII. COMMUNICATIONS:

A. Provisional Appointments

None

B. Staff Reports and Correspondence

None

IX. ADJOURNMENT

Commissioner Nelson indicated that he would like the Commission to consider amending the regular monthly meeting time to sometime during the regular business day.

There being nothing further to come before the Commission, it was moved by Le Doux and seconded by Besana to adjourn the meeting. Motion carried unanimously.

The next regular meeting will be on Monday, February 11, 2008 at 175 Fulweiler Avenue, Auburn, CA.

PLACER COUNTY CIVIL SERVICE COMMISSION

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LARRY WEBBER  
CHAIRMAN

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DIANA ROHR  
EXECUTIVE SECRETARY